ADMISSION TO THE UNIVERSITY OF TENNESSE, KNOXVILLE

As the state's largest and most comprehen-
sive university, The University of Tennessee, Knoxville seeks to provide high quality educa-
tional programs for all students who have the
academic ability and motivation to adapt to and
profit from a holistic university education. Similar
opportunities are available at the graduate level,
see the Graduate Catalog. While the majority of
students at UT Knoxville are residents of the
state of Tennessee, the university welcomes
qualified students from other states and from
extire the United States. Students from a
variety of cultures add richness and diversity to
the total educational experience for all.

The curricula, supporting programs, and ad-
ministrative structures at UT Knoxville are designed to
serve students bringing with them a variety of
academic backgrounds and experience.

Junior college courses and versions and special
programs challenge a student who previously
has demonstrated outstanding academic attainment or skills in a particular subject area.
However, experience has shown that other
students can achieve a high level of attainment.
This achievement is of vital importance to the
student, the University, and the State. The
students' motivation must be sufficiently strong and
the University must provide the necessary attention of concerned teachers and advisors.

The University seeks to admit those students
who have a final transcript of all high school
work at an accredited institution after graduation from high school has been less than 12 hours,
excluding summer school and college courses
taken while still in high school.

Students are encouraged to apply as early
as possible. Timely admission contributes to better orientation, course planning, class
scheduling and financial aid consideration.

A prospectivestudent must have completed
the freshman class had an average ACT score
of 23.9 and a high school average of 3.2 on a
4.0 scale.

A prospective student must have completed
at least:

• four (4) units of English;
• three (3) units of math including two (2)
units of algebra and one (1) unit of advanced
math, trigonometry, geometry, or calculus (The
College of Engineering requires 3 1/2 years of
math including trigonometry and geometry as
prerequisite for all courses. Students intending
to major in the College of Business Administra-
tion should also take 3 1/2 years of math,
including trigonometry and geometry in prepara-
tion for the college major requirements); and

• two (2) units of natural sciences including
at least one (1) unit of biology, chemistry, or
physics;
• one (1) unit of American history; one (1)
unit of European or world history or world
geography;
• two (2) units of a single foreign language;
• one (1) unit of visual or performing arts.

Applicants with foreign language deficiencies from those high schools that do not offer the
required two years of a single foreign language
may, with proper approvals, be admitted to the University. However, this deficiency must be
removed during the first two years (60 semester
hours) of University work. courses taken
to satisfy foreign language deficiencies may be
taken only as electives.

In addition to the application form, a fresh-
man applicant must:

1. Have a final transcript of all high school
credits mailed to the Admissions Office directly
from high school. Transcripts carried by the
student are not acceptable for the admissions
file. If any courses have been taken for college
credit, the institution granting credit must be
contacted and asked to send an official transcript
directly to the UT Knoxville Admissions Office.
2. Have the score report of the American Col-
lege Testing program (ACT) or the Scholastic
Aptitude Test (SAT) sent to the Admissions Office
directly from the high school or testing agency.
3. Pay a nonrefundable application fee of
$25.00.

Submit any additional items and informa-
tion requested in the application materials or by
the Office of Admissions.

Academic Policies and Regulations
General Education Development (GED) Students who have achieved a high school diploma through the General Education Development (GED) Test also must have the GED score sent directly from the testing center to the University. The GED score is evaluated with other factors, but applicants must have a total average GED score of at least 50 to be considered for admission. Applicants with GED scores are expected to meet high school unit requirements unless they graduated from high school prior to 1989 or unless they qualify as re-entry student applicants who are otherwise academically well-prepared.

Advanced Placement Examinations: Freeholders admitted to UT Knoxville may receive credit on the basis of performance on one or more of the Advanced Placement Examinations offered each May by the College Entrance Examination Board in 11 subject areas. The tests are usually taken by high school students during their junior or senior year. Departments at UT Knoxville which grant advanced placement credit for satisfactory test scores include Art, Biology, Chemistry, Computer Science, Economics, English, French, German, History, Latin, Mathematics, Music, Physics, Political Science, Psychology, Spanish and Statistics. The CEEB sends test scores and test books on request to the Director of Admissions at UT Knoxville sometime in June or July. Each participating department decides the acceptable score for credit. Information can be obtained from the Admissions Office or from the Arts and Sciences Advising Center.

ADMISSION TO THE SCHOOL OF ARCHITECTURE
The School of Architecture grants and maintains provisions of admission to students at the time of admission to the University. The program of the School is designed by a faculty selected and approved by students who are not ready for admission at the time of university admission should consult with an Architecture advisor to plan a program for admission. Specific requirements for admission and progression are listed under the School of Architecture.

TRANSFER APPLICANTS
A student who has attempted 12 or more semester hours of college credit course work at one or more regionally accredited institutions of higher learning and who does not qualify as a freshman applicant under the rules described above must apply for admission as a transfer student. Transcript requirements for admission and progression are listed under the School of Architecture.

APPLICATION PROCESS: 1. A completed application for admission must be submitted to the Office of Admissions along with the $25 non-refundable application fee. 
2. A complete and separate official transcript of all work from each college or university attended should be sent by each institution directly to the Office of Undergraduate Admissions. Transfer students who have not taken the ACT or SAT are not required to do so.

GRADERS
Only those courses in which at least a C was earned are eligible for transfer credit. Grades earned at other universities are used only for admission, course placement and other academic decisions. The University does not grant credit for courses transferred grade incomplete. Transfer grade uncertainties are resolved by UT Knoxville. Credit from high school courses is considered for transfer credit, and over all courses attempted. Transfer grade uncertainties are resolved by UT Knoxville and include both original and repeated coursework, regardless of the grade. The UTX transfer grade point average may differ from averages from other institutions. Following admission to the University, only grades earned in course work at UT Knoxville will be used in determining continuing enrollment standards, graduation requirements and grade point average.

COURSE EVALUATION
Following the applicant's admission to the University, a transcript evaluation will be initiated by the Office of Admissions to determine (1) which courses from other institutions are equivalent to courses at UT Knoxville, (2) which will transfer as general elective credit, and (3) which courses, if any, will not transfer. Upon admission, a student may be classified as a freshman, sophomore, junior, or senior, according to the number of hours approved for transfer credit.

The faculty, through the deans and directors of the colleges and schools at UT Knoxville, has the responsibility for determining guidelines for which courses are accepted for transfer credit. Certain transferable courses are not equivalent to specific UT Knoxville courses. These courses may be used to meet specific curricular requirements in order to be considered the UT Knoxville college in which the student's program is located. Appeals concerning transfer of coursework, whether by institutions or individuals, should be addressed to the dean of the appropriate UT Knoxville college.

HIGHER SCHOOL UNITS
Transfer students who graduated from high school prior to 1989 or with more than 60 semester hours of transferable credit are exempt from high school course unit requirements. Students are not typically admitted to the University. Transfer students with a single deficiency who graduated from high school in 1989 or later and who have earned less than 60 semester hours are required to complete the high school unit requirements within the first 30 semester hours at UT Knoxville.

Prospective transfer students to UT Knoxville are encouraged to complete a sequence of related coursework prior to transferring. A complete single course from a series. Students at community or junior college, particularly those in Tennessee, are encouraged to complete the associate degree requirements prior to transferring to UT Knoxville.

ARTICULATION AGREEMENTS
In addition, the University has specific transfer articulation agreements with some Tennessee community colleges, leading to admission with junior standing in particular majors at UT Knox- ville. These transfer programs lead to the awarding of the associate degrees by the specified community college and the baccalaureate degree by UT Knoxville, provided the student successfully completes all the courses required in a particular program and meets the grade point average requirements for that agreement. All other academic regulations of the degree-granting institutions must also be satisfied.

Details on specific programs and requirements are available from the Office of Undergraduate Admissions at UT Knoxville, or from the specified community college.

INTERNATIONAL STUDENT APPLICANTS
All foreign nationals on non-immigrant visas are classified as international students whether they are applying to UT Knoxville as freshman or transfer students. In addition to the information below, additional information for international students is available from the Admissions Office or from the Center for International Education.

To apply for admission as an undergraduate student, each international student is required to provide the following:
1. A completed application for undergraduate admission.
2. Authenticated copies of all academic records. These records should describe the course of instruction in foreign years spent in school and types of subject matter covered, with grades listed in the student's record.
3. Evidence of English proficiency according to the following requirements for students whose first language is not English.

a. Any applicant to the undergraduate program whose first language is not English - with the exception of some transfers from regionally accredited institutions in the United States (see below) - must present a "Test of English as a Foreign Language" (TOEFL) score of at least 525.

b. The University of Tennessee English Placement Test must be taken prior to registration; this test will determine whether the student needs to take more English and, if so, at what level. The English Placement Test grants no credit. Students assigned to the test must complete all requirements, and should complete the requirements within the first year of continuous enrollment at the University of Tennessee, Knoxville.

c. An undergraduate student whose first language is not English is exempt from taking the TOEFL or the Tennessee English Placement Test and from presenting a TOEFL score of at least 525 provided that the student has satisfied all requirements for freshman composition with a grade of C or better at an accredited college or university in the United States. Freshmen English for Foreign Students does not exempt a student from presenting a TOEFL score of at least 525.

d. A United States citizen or permanent resident whose first language is not English must graduate from a high school in a country whose first language is English, or from the Freshman English for Foreign Students Program. The TOEFL is required for all international students who have not taken the ACT or SAT.
FRESHMAN ADMISSION.

1. Applicants from certain countries are required to make significant monetary deposits prior to acceptance of Form I-901 to secure a student visa.

2. International students must enroll in the health and accident insurance plan provided by UT Knoxville.

3. For international students, completed, application forms and all required supporting credentials must be received in the Office of Admissions no later than the following dates:
   - June 1 for Fall Semester; November 1 for Spring Semester; March 1 for Summer Term.

4. International students are subject to various enrollment limitation regulations comparable to those affecting U.S. citizens. The Admissions Office will notify any applicant of any applicable regulations in effect at the time of application.

FEES FOR SPONSORED INTERNATIONAL STUDENTS

An administrative management fee will be charged to sponsoring agencies of international students whose programs require special administrative or management services beyond those normally provided. Fees are $250 per semester and $100 per summer session.

VISITING STUDENT APPLICANTS

A visiting student is one who is actively enrolled in a program at another accredited institution of higher learning but who desires to enroll at UT Knoxville because of the availability of certain course work or because of temporary residence in the Knoxville area. 

Visiting students are admitted for one semester at a time. Students desiring to transfer to UT Knoxville must file an application for admission as a visiting student, with the intent that all public institutions of higher education will be accorded the same opportunity to apply. 

Transfer students must file an application and transcript(s) and transcript(s) of all previous college work. Official transcripts must be submitted directly from each institution to UT Knoxville Admissions.

It is the policy of UT Knoxville to evaluate the student's academic background (prerequisites) and meet all other course requirements. Academic advising will be limited to information about courses in which the student enrolls and may be obtained from the academic department.

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SCHOOL STUDENTS

Freshman early-admission are students who have completed the junior year of high school, have a grade point average equivalent to 3.2 or higher on a 4.0 scale, and meet all other requirements. Freshman early-admission students are admitted to the College of Arts and Sciences, the College of Business Administration, the College of Engineering, the College of Law, the College of Medicine and Dentistry, the College of Nursing, the College of Pharmaceutical Sciences, the College of Social Work, and the College of Veterinary Medicine.

STUDENT APPLICANTS

Undergraduates are classified as in-state or out-of-state students based on their classification regulations established by the Board of Trustees, with the intent that all public institutions of
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fixed, and permanent home and place ofhabi-
custodianship was created primarily for the
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sence from the State for short periods of time
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ture of this State.
rolled, shall not be required to pay out-of-
tuition. The two-year college that is domiciled in
Tennessee, but has a bonafide place of residence in
the State of Tennessee and which is also within a 30 mile
radius (as determined by the THEC) of a city on the
stateline and which is also within a 30 mile
radius of the institutional undergraduate Honors Programs
of the non-residents (3%) of the full-time equivalent attendance of
the institution without institution of the non-residents
adjustment may not exceed three years (3 years).
(See T.C.A. 49-4-102).
Paragraph 6. EVIDENCE TO BE CONSID-
 Unlike the contrary appears from clear and con-
continuous of the public educational institutions in the State by
for the equivalent of full-time employment.
officer, fireman, or emergency medical service
in the equivalent of full-time employment.
officer, fireman, or emergency medical service
and not otherwise, for determining if the
university or community college to which
by which he seeks to elevate his or her professional
the equivalent of full-time employment.
by which he or she believes will sustain his or her professional
in the State or who are stationed at Fort
Campbell pursuant to military orders, shall be
classified out-of-state but shall not be required to
pay out-of-state tuition. This shall apply to part-
time students who are employed in the
State by more than one employer, resulting in
the equivalent of full-time employment.
5) Military personnel and their spouses
stationed in the State of Tennessee who would be
considered absentee voters in any county
with other provisions of these regulations will
be classified out-of-state but shall not be required
to pay out-of-state tuition.
6) A person who is domiciled in the
Kentucky counties of Fulton, McCracken, or Daviess
is not domiciled in Tennessee but has a bonafide place of residence in
a county contiguous to Tennessee and which is also within a 30 mile
radius of the institutional undergraduate Honors Programs
shall be classified out-of-state but shall not be
required to pay out-of-state tuition.
7) A dependent child not domiciled in
Tennessee but who qualifies and is selected to
receive a scholarship to support the dependent
Children Scholarship Act (T.C.A. 49-4-104)
where he is domiciled or is more
than one employer, resulting in the
equivalent of full-time employment.
4) Part-time students who are not domiciled in
the State but who work or pay their
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RISKS: liver damage, cirrhosis, alcoholic abuse are listed.

ALCOHOL ABUSE HEALTH RISKS:

- General symptoms: liver disease, cancer, death,
- Long-term use: organ damage, mental decline.

The policy predicts that alcohol use can lead to societal activity, such as arrests and convictions. The policy requires that the individual be categorized as an alcoholic or a drug user. It also requires that the individual be referred for treatment.

Special State and Federal Laws for Educational Purposes

AMERICAN HISTORY:

Effective July 1, 1978 and afterwards, all students receiving a bachelor's degree must have completed one unit of American history at the high school level or six semester hours of collegiate American history in order to receive a bachelor's degree as required by the General Assembly of the State of Tennessee (Tenn. Code Annotated, Section 49-2353).

POLICY ON A DRUG-FREE CAMPUS AND WORKPLACE:

In support of the Drug-Free Workplace Act of 1989 (Pub. L. 100-690) and the Drug-Free Schools and Communities Act of 1989, The University of Tennessee is notifying all students, faculty, and staff of the policy approved by the UT Board of Trustees on June 21, 1990.

It is the policy of The University of Tennessee to maintain a safe and healthful environment for its students and employees. Therefore, the University prohibits the unlawful manufacture, possession, distribution, or dispensing of drugs (controlled substances) as defined in the Controlled Substances Act (21 U.S.C. 812) and alcohol on University property or during University activities.

Violation of this policy is grounds for disciplinary action up to and including immediate discharge for an employee and permanent dismissal for a student. Federal and state laws provide additional penalties for such unlawful activities, including fines and imprisonment (21 U.S.C. 841 et seq.; T.C.A. 39-401 et seq.).

Local ordinances also provide various penalties for drug and alcohol-related offenses. The University is bound to take all appropriate actions against violators, which may include arrest or prior prosecution or requiring the individual to participate in rehabilitative or an approved drug use/alcohol abuse assistance or rehabilitation program.

As stated by the North Carolina State Board of Education, the use of illicit drugs and/or the abuse of alcohol may be harmful to your health. Some of the health risks associated with such use are listed:

- Alcohol Abuse Health Risks:
  - Liver damage—cirrhosis, alcoholic hepatitis, Heart diseases—enlarged heart, congestive heart failure, heart attack, stroke, brain damage—death.

The University of Tennessee, Knoxville, requires assignment of an individual student number for internal identification of each student's record. The University began using the social security number as the student identification number prior to January 1, 1975. Therefore, the federal law allows continued use of this number. However, if a student does not desire the social security number to be used, notification to the University must be made at the time of initial application for admission; a student identification number will be assigned instead. For prompt and accurate retrieval of records and for conducting business about their own records, students and alumni must give their student identification number. Student identification numbers, whether a social security number or an assigned number, are used administratively within the University only and are not given to third parties without expressed consent of the student concerned.

STATE BOARD OF EDUCATION

In a report issued in November 1978, the Tennessee State Board of Education requires all students preparing for a teaching career in Tennessee to pass a standardized test of basic skills (Pre-Professional Skills Test) prior to admission to teacher education programs.

CREDIT HOURS, GRADES AND GRADE POINT AVERAGE

The basic unit of credit at the University of Tennessee, Knoxville, is the semester hour. Each course at the University carries a number of credit hours specified in the course description. For the completion of each course, a student will be assigned a grade reflecting the student's performance in the course. The University of Tennessee uses a grading system that includes grades grades of I, N, NC, P, S, and W. A grade of I, N, NC, or W is assigned when a student has completed the course but does not have a satisfactory grade. A student may appeal his or her initial classification.

Undergraduate Grades

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<tr>
<th>Grade</th>
<th>Performance</th>
<th>Qualify Points</th>
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<tr>
<td>A</td>
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<td>4.0</td>
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<tr>
<td>A-</td>
<td>3.7</td>
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Under extraordinary circumstances and at the discretion of the instructor, an "I" (incomplete) may be assigned to a student whose work is satisfactory but who is not completed a portion of the course. In addition, a grade of "I" may be assigned to a student whose work is insufficient to pass a course but the instructor believes that the student is capable of passing the course with adequate effort. The instructor will determine the time limit for completion of the "I." The time limit must be determined at the time the incomplete is assigned, and in any event, within one year of the assignment of Incomplete. The "I" grade does not carry credit hours for which grades of I, N, NC, P, S, and W have been received.

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The purpose of this system is to encourage the student to venture beyond the limits of those courses in which the student usually does well, and, motivated by intellectual curiosity, explore subject matter in which performance may be somewhat less satisfying than work in other subjects. To this end Satisfactory/No Credit (S/NC) grading has been developed for undergraduate courses (100-200 level) and graduate courses (100-, 200-, 300-, and 400-level courses). Neither grade is counted in computing a student's average. A student may not repeat a course for S/NC credit, and NC means no credit earned.

SATISFACTORY/NO CREDIT GRADING SYSTEM: To this end Satisfactory/No Credit (S/NC) grading has been developed for undergraduate courses (100-200 level), only the last grade counted in computing a student's average. A student may not repeat a course for S/NC credit, and NC means no credit earned.

GRADES THAT DO NOT INFLUENCE GRADE POINT AVERAGE (S/NC) grading is allowed only where indicated in the course description in the Graduate Catalog. The number of S/NC courses in each student's program is limited to one-fourth of the total credit hours required. (carries credit hours, but no quality points), S is equivalent to B or better, and NC means no credit earned. A student may not repeat a course for S/NC credit, and NC means no credit earned.

Academic advising is a collaborative process in which the student, the advisor, and the academic advising system work together to ensure awell-balanced education. An advisor assists a student in selecting courses in accordance with their college preferences. An advisor assists a student in selecting subjects to ensure a well-balanced education and interprets university and college policies and requirements. However, the student, not the advisor, is ultimately responsible for selecting courses, meeting course prerequisites, and adhering to policies and procedures. Part-time students, particularly those registering for admission to UT Knoxville, should contact an advisor in the college with which they are associated or in which they have expressed an interest. Assistance to students with academic problems or questions is provided by course instructors, professors, advisors, department heads, and college directors of academic advising. Numerous other sources of academic, career, and personal counseling are available to admitted students. These sources include the offices located under “Student Affairs and Services.”
ADVANCED MILITARY SERVICE AND AIR FORCE AEROSPACE STUDIES

Students who also to enroll in the advanced military courses (junior and senior years) are obligated by written agreement with the government to complete the courses and to accept a commission if tendered.

CLASS ATTENDANCE AND ELEGIBILITY

Only students who are properly registered for a course may attend classes on a regular basis. Any other person in the classroom for special reasons must obtain the consent of the instructor.

It is the prerogative of the individual instructi0n to set the attendance requirements for a particular class. This means, for example, that an individual instructor may require in a syllabus how many absences are allowed before a student receives a grade of No Credit.

CLASSIFICATION

Undergraduate students are classified according to the following chart, on the basis of semester hours passed.

To be considered a full-time undergraduate student in any semester, a student must be enrolled in 12 semester hours, including the full summer term. Six hours for each separate term of the summer session are required for full-time classification. Audit hours are not considered in the computation.

CLASSIFICATION OF STUDENTS BY SEMESTER HOURS PASSED

<table>
<thead>
<tr>
<th>Number Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>000-099</td>
<td>All Other Undergraduate</td>
</tr>
<tr>
<td>100-299</td>
<td>Freshman English, Freshman Classes</td>
</tr>
<tr>
<td>300-499</td>
<td>sophomore English, sophmore Classes</td>
</tr>
<tr>
<td>500-599</td>
<td>junior English, Junior Classes</td>
</tr>
<tr>
<td>600-699</td>
<td>senior English, senior Classes</td>
</tr>
<tr>
<td>700-799</td>
<td>graduate English, Senior Classes</td>
</tr>
<tr>
<td>800-999</td>
<td>All Other Undergraduate</td>
</tr>
</tbody>
</table>

CLEP CREDIT

When approved by a given department, instruction offered by correspondence may be used as proficiency credit in one or more courses offered by that department. The final decisions, as to specific courses, as to which examinations should be taken to earn proficiency in a given course are determined by the department. The CLEP examinations may be taken at the Student Counseling Services Center. The Center supplies information on test dates and procedures and current departmental policies concerning the acceptance of CLEP credit.

CORRESPONDENCE WORK

A student may offer by correspondence as much or as little of the total hours required for the degree sought and have that work count toward the degree. Credit for undergraduate courses in correspondence in the major subject shall be limited to one-fourth of the total credit hours required. Correspondence credits are not accepted for students enrolled in the College of Law or, except by prior permission, for students in the Center for Health Sciences.

All courses taken by correspondence for which degree credit is given must meet degree program requirements of the Knoxville campus.

In addition, all currently enrolled UT Knoxville students who intend to take correspondence courses must have the approval of the dean of the college or school in which they are enrolled prior to registering for any correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence correspondence 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THE APPEALS PROCEDURE

1. The student should first consult with the instructor and if agreement cannot be reached, the student may appeal to the department head. If the student believes the grade assignment was based on criteria other than academic, such as race, gender, religious beliefs, national origin, age or handicap, then the student should make an appeal in writing to the Office of Affirmative Action with a copy to the department head.

2. If the student appeals to the department head after attempts to resolve the matter with the instructor have failed, it is the responsibility of the department head to determine the circumstances surrounding the assignment of the grade. If the department head has reason to believe that none of the four (4) academic conditions specified above apply, then the department head should encourage the student to accept the assigned grade. If the department head believes that any of the four conditions do apply, then the student should be informed of the conditions and instructed to begin the appeals procedure by submitting a written appeal to the Office of Affirmative Action.

3. Upon receipt of the appeal, the chairperson of the Appeals Committee will call a special meeting of the committee for purposes of hearing the appeal. The chair will invite the student, the instructor, and the department head to appear in person if they choose or to supply a written statement (in the student’s case this statement will already have been provided). The committee will maintain a recording of the hearing appeal in accordance with Article 5, Section 7, of the University by-laws.

4. After hearing the appeal, the Appeals Committee will vote as to whether the grade should be overturned. A majority vote will constitute the decision of the committee. A tie vote will be decided by the chair.

5. The decision of the Appeals Committee will be relayed by the chair of the Committee in writing to the principal(s) of the college in which the department is located.

6. If the appeal has been denied by the Appeals Committee, the student may appeal to the full Undergraduate Council. If the Council denies the appeal, the grade stands.

7. If the student’s appeal is upheld by the Appeals Committee, the instructor may appeal to the Full Undergraduate Council. If the Council finds for the instructor, the grade stands.

8. If the student’s appeal is upheld by the Appeals Committee and there is no appeal by the instructor to the full Undergraduate Council, or if the instructor does appeal to the full Undergraduate Council and the Council finds for the student, the instructor may either elect to change the grade to a higher grade or refuse to do so.

9. If the instructor refuses to change the grade, the Associate Vice Chancellor will instruct the Registrar to change the course grade to “Pass”.

In all cases of appeal to the full Undergraduate Council, the chairperson of the Undergraduate Council will notify the student or instructor, in writing, of the Council’s decision and if applicable, of the final vote. In cases where other restrictions to use of the grade to satisfy graduation requirements are required, the student will be advised.

3. If the student wishes to pursue appeal further, he or she should forward the appeal to the Dean of the college in which the department is located.

If the issue is still unresolved, the student may initiate a formal Undergraduate Council appeals procedure. Each sector of the University community.

1. The student may forward to the Associate Vice Chancellor for review and, second, notify the Dean, the Department Head, the course instructor, and the student that the Appeals Committee has made a decision.

2. The Associate Vice Chancellor, after consulting with the student and the college, must be informed by one or more of the four allowable grounds, explaining in detail why the appeal is based upon these grounds.

3. The Associate Vice Chancellor, after consulting with the student and the college, and if agreement cannot be reached, the student may appeal to the appropriate collegiate personnel which may include the department head and/or the Appeals Committee. The decision made by the Appeals Committee will be final.

GRADUATING SENIOR PRIVILEGES

A senior who fails one subject during the semester of intended graduation may, with approval, take an examination or other appropriate form of evaluation. The senior must receive the approval of the instructor and appropriate collegiate personnel which may include the department head and/or an academic committee. If the examination is to be given at the beginning of the next semester and, if successful, the senior will receive the degree at the next commencement.

HONOR STATEMENT

Each student is responsible for her/his own personal integrity in academic life. While there is no affirmative duty to report the academic dishonesty of another, each student, given the dozens of other classes, may choose to act on any violation of the Honor Statement.

Each student is responsible for knowing the terms and conditions of the Honor Statement and is expected to acknowledge this agreement to the Honor Statement by “pledging” to preserve academic integrity in a course.

In all cases of appeal to the full Undergraduate Council, the student may appeal to the full Undergraduate Council. If the Council denies the appeal, the grade stands.

If the student’s appeal is upheld by the Appeals Committee, the instructor may appeal to the full Undergraduate Council. If the Council finds for the student, the instructor may either elect to change the grade to a higher grade or refuse to do so.

If the instructor refuses to change the grade, the Associate Vice Chancellor will instruct the Registrar to change the course grade to “Pass”.

In all cases of appeal to the full Undergraduate Council, the chairperson of the Undergraduate Council will notify the student or instructor, in writing, of the Council’s decision and if applicable, of the final vote. In cases where other restrictions to use of the grade to satisfy graduation requirements are required, the student will be advised.

If the issue is still unresolved, the student may initiate a formal Undergraduate Council appeals procedure. Each sector of the University community.

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3. The Associate Vice Chancellor, after consulting with the student and the college, and if agreement cannot be reached, the student may appeal to the appropriate collegiate personnel which may include the department head and/or an academic committee. The decision made by the Appeals Committee will be final.
If the University is officially closed, certain essential activities such as food services, physical plant, police, steam plant, and telephone services will continue to operate. Some facilities such as the library and University Center will, if possible, continue to function as a service to students and faculty. When the University is officially closed, its policy of Days of Administrative Closing will apply for staff exempt and staff non-exempt employees.

In the event of inclement weather when the University remains open, all faculty, administration, and staff will be expected to make every reasonable effort to maintain their regular work schedules, but are advised to avoid undue risks in traveling. Employees who anticipate being late or not arriving at all should notify their immediate supervisors. Employees who have the option of changing their time of arrival leave or leave without pay or, with approval, may work their lost time.

Students will be responsible for any academic work which they miss due to absences caused by severe weather conditions. It is the individual student's responsibility to take the initiative to make up any missed work class, and it is the instructor's responsibility to provide a reasonable opportunity for students to complete assignments or examinations missed due to such absences.

MINIMUM CLASS SIZE

An undergraduate course will not normally be given for fewer than 15 students at the lower division; twelve at the upper division; and nine at the graduate level except by permission of the Vice Chancellor for Academic Affairs. The University reserves the right to cancel a course or class, should it be determined that the minimum class size is not attained.

PROFESSIONAL EXAMINATION

A proficiency examination may be given in any academic course offered for undergraduate credit. The University policy is to reserve to departmental faculty the right to administer to which courses, if any, cannot be passed by the student due to lack of preparation or knowledge of the subject. A record of the examination will be kept on file in the Office of Bursar. Students will be notified in writing of the date and place of the examination unless otherwise approved by the Head of the Department in which the course or class is offered. As a general rule, students must take the examination during the first regular term at the University.

Subject to the grading policy of the college in which the student is enrolled, and except for courses which are graded only as pass/withdraw, a student who has failed a proficiency examination and who wishes to have the grade recorded may take the examination (A, B, C, or D) or take an S. An S gives credit for the course but does not affect the grade point average. If a grade of D or F is made on a proficiency examination, the department is expected to note the attempt but not the grade on the student's permanent academic record. The maximum credits obtainable through proficiency examination and the use of proficiency credits to remove failing grades (also the grade of I) are determined by the department granting the proficiency examination.

Entrants to the University whose native language is not English are required to take the UT Knoxville English Proficiency Examination to determine placement in the appropriate English course. No credit for any English course is awarded through this special examination.

PROGRAM ASSESSMENT AND IMPROVEMENT THROUGH STUDENT EVALUATION

In order for the University to assess and improve its academic programs, periodic measurements of student perceptions and intellectual growth must be obtained. As a requirement for graduation every student shall participate in one or more evaluative procedures, which may include examinations in general education and major field of study. The evaluative information obtained through testing is used solely to improve the quality of the educational experience for future generations of students.

SECOND MAJORS AND MINORS

Students may pursue any available minors or second majors which will be so noted on their transcripts upon graduation. Students should understand that meeting the requirements of minors or second majors may lengthen their academic programs and should consult closely with advisors in both areas.

SENIORS ELIGIBLE FOR GRADUATE CREDIT

A senior at The University of Tennessee, Knoxville, who needs 30 semester hours to complete the requirements for a bachelor's degree and has a 3.00 grade point average, may take sufficient work for graduate credit to fill out a schedule of 15 hours of combined undergraduate and graduate work per semester, subject to the approval of each term of the Dean of the Graduate School. A maximum of 15 hours of graduate credit can be obtained in this status. Some departments do not permit seniors to register for graduate courses without prior permission (See Majors and Degree Programs chart for information on restricted programs).

Courses taken for graduate credit may not be used toward both the baccalaureate and a graduate degree.

SPECIAL REQUIREMENTS FOR STUDENT-ATHLETES

Student-athletes participating in intercollegiate sports are required to participate in intercollegiate sports under the provisions of the National Collegiate Athletic Association and the Southeastern Conference must fulfill the NCAA academic progress requirements in addition to the University's academic continuation and retention policies for continuation of eligibility to participate in intercollegiate sports.

TEACHER CERTIFICATION

Teacher certification is a responsibility of the College of Education of The University of Tennessee, Knoxville. Students desiring certification must meet general education, professional education, and area of specialization requirements described in the College of Education section of this catalog.

UNIVERSITY STUDENTS

Many students are undecided about their major when they enter UT Knoxville. All undecided students are designated University Students and are advised by the Arts and Sciences Advising Center. While it is proper to explore alternative choices, student should also aim at pursuing a course of study that culminates in graduation. For this reason students who enter UT Knoxville as freshmen may remain as University Students no longer than through the completion of the second full term of study (60 semester hours). Students who transfer from another college or university may enroll as University Students, however, if the total number of hours transferred is more than 30 semester hours, transfer students may remain as University Students no longer than through the completion of 15 semester hours. UT Knoxville students who fail to progress in a given major, college, or school and are undecided about an academic course of study may continue at UT Knoxville as University Students for a maximum of 15 semester hours.

WRITING COMPETENCE

The Office of Academic Affairs will expect students to communicate effectively in standard written English in laboratory reports, examinations, essays, and other written assignments.

WRITING DEFICIENCY

If a student cannot fulfill the requirements for graduation because of an inability to communicate in standard written English, the Writing Center Director will assign the student an "WD" to designate "incomplete due to writing." Student work requiring revision will be sent to the Writing Center Director. The Writing Center will determine the appropriate requirement for remediation. Upon the Writing Center Director's determination, the student will have one calendar year to make up deficiencies. Failure to successfully complete the automatic changes to reflect failure for the course.

REGISTRATION

Dates for orientation and registration are announced to new and returning students when the Certificate of Admission is mailed. Graduates students are instructed to register upon receipt of their Admission Status. Former students who have been absent from UT Knoxville longer than the summer term and students who have withdrawn from the previous semester will receive registration information with their letter of readmission. Evening School students should contact the University Evening School for registration times.

REQUIREMENTS FOR REGISTRATION OF ADMITTED STUDENTS

Medical History. Though a physical examination is not required, a Medical History Questionnaire is sent to all admitted students and must be completed by the student, parent, or other responsible party who is familiar with the student's medical history. Such information will facilitate University physicians in providing continuing health care. This form must be returned to the Student Health Service before enrollment.

Participation in Other Programs. New incoming freshmen and transfer students are required to attend Student Orientation if their status is new to the University. Schedules for late arrivals will be determined by the Dean of Student Conduct and Orientation. Other programs are designed to help new students become acquainted with opportunities...
ACADEMIC POLICIES

and services at the University and to provide information needed for registration. Students who wish to attend the Evening School should contact the University Evening School for information about registration and orientation.

FIRST CLASS MEETING

Students who do not attend the first class meeting may be dropped from the course unless they have made prior arrangements with the department. It is the responsibility of students to take whatever steps necessary to see if they have been officially dropped from a course.

MAXIMUM HOURS PER TERM

Undergraduate students may enroll for a maximum of 19 credit hours each semester unless a lower maximum is specified by the college or school in which the student is enrolled. Enrollment in more than 19 hours must be approved by the dean of the student’s college or school. Graduate students may enroll for a maximum of 15 credit hours each semester. Enrollment in more than 15 hours must be approved by the Dean of the Graduate School. Law and Veterinary Medicine students may enroll for the maximum number of credit hours each semester as specified by the respective college.

MAXIMUM HOURS PER TERM FOR SUMMER

Undergraduate students may enroll for a maximum of 6 credit hours for each of the first and second sessions. Students may enroll for a maximum of 12 credit hours for those courses that extend through the entire session. Students may enroll in a maximum of 12 credit hours in any combination of summer session courses. Enrollment in any summer session course must be approved by the dean of the student’s college or school.

AUDITING COURSES

Students may enter classes as auditors with the consent of the instructor. The instructor will determine whether admission is allowed. Auditors receive no credit and the auditing course will not be recorded on the transcript. The student’s name will appear on the class roll to inform the instructor that the student is properly enrolled as auditor. Auditors are required to register and pay fees for the odd deadline, a change from credit to audit or from audit to credit may be made by completing the change of credit portion of the Undergraduate Change of Registration Form and having it processed in the Office of the Registrar’s Office in Drop/Adj on the odd deadline. Between the odd deadline and the drop deadline, the signature of the Special Services Office or College Adjunct Member (see “Transfer of Grades”) is needed in order to change credit. Once the drop deadline is passed, a change will not be allowed.

PREREQUISITE AND COREQUISITE COURSES

Students must meet prerequisite and corequisite requirements for all courses with such restrictions, and no student shall be permitted to register for those courses in which the requirements have not been met.

CHANGES IN REGISTRATION

Students may add courses through the tenth calendar day counted from the beginning of classes. Because of the nature of some courses, permission of the department head or instructor may be required to add a course after classes begin. Students may also, as departmental policies permit, change section of a course through the tenth calendar day. Students may withdraw from courses without penalty prior to the drop deadline. For all undergraduate students, the drop deadline is 22 calendar days after the beginning of classes. Consult the current timetable for announced calendar dates.

This exception to these deadlines are summer and other special sessions. Students should consult the summer term timetable for the appropriate drop deadline.

Any course may be dropped before the drop deadline specified above without notation on the academic record. Courses may be dropped through the touchcar-payment system. Failure to attend a course is not an official drop and will result in the assignment of an F grade.

Evening School students should consult the Evening School timetable for procedures to drop courses. Graduate students should consult the Graduate Catalog for regulations concerning dropping courses.

Requests to drop a course after the drop deadline will be considered only when warranted by documented extraordinary circumstances.

WITHDRAWING FROM THE UNIVERSITY

Undergraduate day students who need to leave the University before the term is finished must apply for withdrawal in the registration area of the Registrar’s Office, 211 Student Services Building. Evening School and Graduate School withdrawals are accomplished at those offices. Information on dropping a course is provided in the section entitled “Changes in Registration.”

Requests for withdrawal are routinely approved when the student applies by the deadline listed in the Timetable of Classes. No transcript record of the semester will be made when a student withdraws before classes begin. For withdrawals after the drop deadline, the word “withdrawn” will be posted on the transcript.

It is the responsibility of a student who has requested classes to attend them; or, if that is impossible, to apply for withdrawal. Following the drop deadline (22 calendar days after the beginning of classes), a student will receive final grades unless the student follows procedures for withdrawal from the University. In that case, a withdrawal is approved and the grade of “W” assigned in each course.

A student who simply stops participating in classes, or fails to attend class, without officially withdrawing will be assigned the grade of “F” in each course. Students who officially withdraw must apply for withdrawal in advance of the next term of anticipated enrollment.

Enrolled students are liable for payment of fees. Any refunds that may be due upon a student’s withdrawal are issued by the Bursar’s Office.

UNDERGRADUATE RETENTION STANDARDS

TRANSFER STUDENTS

A transfer student who has been conditionally admitted must meet the regular University standards of retention for the first term, and a subsequent term before attaining good standing.

ACADEMIC SECOND OPPORTUNITY

The Academic Second Opportunity is designed to provide those students who were not successful in progressing toward a degree during a previous attendance at UT Knoxville but who now performing satisfactory work. Granting if it is an acknowledgment by the University that the student’s earlier work is not consistent with his or her academic potential but that the work earned at UT Knoxville is. This policy is not intended to allow students to progress directly into a major, with exceptions to progression standards must be made at the college level. Enrollment in any student who petitions for Academic Second Opportunity upon meeting the following requirements:

1) the student has re-enrolled following an absence from UT Knoxville of at least 3 years;
2) the student’s previous academic record at the University was unsatisfactory (normally, before 6/16/85).

B) briefly readmission, the student has completed 15 or more graded hours, earning a 2.5 GPA or above.

Decisions on granting Academic Second Opportunity are made by committee. If the student’s petition is approved, all previous academic work will remain on the permanent record, but the grades for such work will not be used in computing grade point average or in determining academic standing. Previous credits earned with a grade of C or better will continue to meet major, distribution, and graduation requirements.

To graduate, a student granted Academic Second Opportunity must complete at least 30 hours at UT Knoxville following readmission. This includes credits earned with honors, the student must earn at least 60 semester hours of letter grades (A-F) following reenrollment. Readmission may be granted only once. If grades earned during the previous attendance have already been applied toward the completion of an awarded degree from UT Knoxville, Academic Second Opportunity will not be granted. A student, who completed in one of the following requirements:

1) a graduate student who was previously readmitted to UT Knoxville
2) a student from a college or university different than UT Knoxville

An undergraduate student may petition for readmission in advance of the degree earned at UT Knoxville if the student has met the following requirements:

The student’s previous academic record and those for which credit has been or will be granted. Petition forms are available in Room 202 Student Services Building.

ACADEMIC REVIEW

The University of Tennessee expects all students who enter the University to remain in good academic standing. To this end, the University has established retention standards. To graduate from UT Knoxville, a student must maintain a cumulative GPA of 2.00. The catalog contains additional retention, progression, and graduation requirements for specific programs.

Students will be placed in Academic Review when a student’s cumulative GPA falls below the minimum acceptable level of 2.00 for one semester; or when his or her semester GPA falls below the minimum semester level of 2.00 for two consecutive semesters regardless of his cumulative GPA. During that semester and any other sessions in review, a student must participate in a review program in the Dean’s Office of his or her college. If, while in review, a student does not maintain a 2.00...
grade point average for hours attempted each term, the student must meet with a committee appointed by the academic dean of the college or school of enrollment. This committee will determine the most appropriate academic action. In turn, a committee from the student to accomplish the action recommended by the committee is expected. If in the opinion of the Academic Review Committee there appears no reasonable chance for completion of a degree in this student's present college, the student may be released from that college and referred to the Records Office. The Records Office will either discharge the student from the University for at least one term or may request the student assist in identifying a more appropriate course of study. A student with a cumulative GPA of 2.00 or higher on UT Knoxcite work may seek admission to an alternate college and major.

GENERAL REQUIREMENTS FOR A BACHELOR’S DEGREE

To receive a bachelor's degree from The University of Tennessee, Knoxville, a student must complete all of the requirements listed below. Some of the colleges and schools within the University have special requirements above and beyond those stated here, and students are advised to consult the appropriate section of this catalog for any further degree requirements. Each program presented by the candidate for this bachelor's degree is reviewed and approved for meeting the degree requirements by the Office of the Dean of Admissions and Records.

1. Complete satisfactorily all requirements of the curriculum for which the student is enrolled, as described in the portion of this catalog devoted to the college or school offering the curriculum. Curriculum requirements change frequently, and students are advised to check the Catalog on the second page of this catalog. A student is advised to consult the dean for a bachelor's degree under any curriculum in effect at the student's attendance at UT Knoxville provided the curriculum has been in effect within six years of the date of graduation. This does not oblige the University to offer a discontinued course. Programs must be approved by the student's faculty advisor and college dean, in consultation with the Registrar's Office.

2. Achieve a minimum cumulative grade point average of at least 2.00 on all work attempted at The University of Tennessee, Knoxville. (Students bringing transfer work to UTK before Fall 1985 must also have a combined average of at least 2.5 on all UTK work and the work transferred in and posted before Fall 1985.)

3. Complete the last 60 hours of credit offered for the bachelor's degree at an accredited senior college.

4. Complete the last 30 hours of credit offered for the bachelor's degree in residence at The University of Tennessee, Knoxville. Credit for courses taken on a non-college basis on the faculty of the Knoxact campus may be counted as part of this requirement, with the exception of the limitation noted in the regulations concerning work approved for credit by special arrangement to allow work taken at other University of Tennessee campuses. The student must meet with the dean of the college or school of enrollment for approval of the transfer credit of this requirement must be approved by the dean of the student's major college or school and the Dean of Admissions and Records.

5. All students must be accepted by the college or school of their major for a minimum of the last year of study (30 semester hours prior to graduation).

6. Comply with the state law that all students are of American history at the high school level or six semester hours of collegiate work be satisfactorily completed. This requirement is effective for those graduating after Jan. 1, 1990 and thereafter. It may be satisfied by completing History 221-222 (or 227-228). History 449 may be used in lieu of three hours of American History. Students should consult the catalog of enrollment to determine how the six hours' credit for fulfillment of this requirement is to be included in individual curricula.

7. Hours completed at the university level to remove high school deficiencies may be used to meet specific curricular requirements. However hours earned in these courses will not count toward the total hours required for graduation and will not add to the total number required for graduation. Students with an average of 2.00 or better in high school will be credited with the six semester hours of work completed in the high school while attending the university.

8. Salaries for research assistants (less or taxes) owed to the University.

9. Pay to the Treasurer's Office the graduation fee no later than the beginning of the semester of graduation.

10. File an application for a degree with the Office of the Registrar, Room 239 Student Services Building, at Pre-Registration for your final term before graduation. Application deadlines are printed in the Timetable for each term. This deadline is imperative in order that necessary processing can take place toward graduation.

11. Comply with the Tennessee Higher Education Commission requirements to complete a General Education Test and a Comprehensive Test. The questions on this requirement should be addressed to Academic Affairs Program and Education Services, 1819 Andy Holt Avenue, 974-2350.

12. Students who graduate in May in their graduating class commencement ceremony will need to place a Cap and Gown order with the University Center Book and Supply Store. Orders placed after the deadline established by the Book and Supply Store will be subject to a late fee.

HONORS CATEGORIES FOR GRADUATION

There are conferred upon graduating students who have displayed a high level of achievement during their university career. Recipients of honors receive their degrees with the following honors categories:

- "Cum laude" 
- "Magna cum laude" 
- "Summa cum laude"

These honors categories are based on a student's cumulative average at the end of the semester preceding the graduation semester. For all students entering Fall 1993 and thereafter, honors categories are based on the average earned at The University of Tennessee, Knoxville. Students must have earned at least 60 hours at UT Knoxville to qualify for honors categories. For those students who entered prior to Fall 1985, the honors category is based on the average earned at UTK and the transfer work brought in. The average earned at UTK and the average earned at UTK, with the lower of the two averages determining the honors category. Work transferred after Fall 1985 is not used in computation of the GPA. The student's grade point average would allow a higher honors category than that determined at the end of the semester preceding the graduation semester. The student may, upon written request, receive a substitute diploma indicating the higher category. Courses may not be repeated for the purpose of raising an honors category.

SECOND BACHELOR'S DEGREE

A student who holds a bachelor's degree may receive a second bachelor's degree from The University of Tennessee, Knoxville, by satisfying the following:

1. Meet all requirements of both degrees, as specified above.

2. Complete at least 30 semester hours beyond the total hours required for the first bachelor's degree.

3. Attend the University for at least two semesters beyond the minimum time required for the first bachelor's degree.

4. Declare the intention to work for a second bachelor's degree with the Office of Registrar.

DEGREES

GRADUATE SCHOOL

Doctor of Education
Doctor of Philosophy
Specialist in Education
Master of Accountancy
Master of Architecture
Master of Arts
Master of Business Administration
Master of Fine Arts
Master of Mathematics
Master of Music
Master of Science in Nursing
Master of Public Administration
Master of Public Health
Master of Science in Library Science
Master of Science in Planning
Master of Science in Social Work

COLLEGE OF AGRICULTURAL SCIENCE AND NATURAL RESOURCES

Bachelor of Science in Agriculture
Bachelor of Science in Agricultural Engineering
Bachelor of Science in Forestry
Bachelor of Science in Ornamental Horticulture and Landscape Design
Bachelor of Science in Wildlife and Fisheries Science

COLLEGE OF ARCHITECTURE AND PLANNING

Bachelor of Architecture
Master of Architecture
Bachelor of Science in Interior Design

COLLEGE OF ARTS AND SCIENCES

Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Music
Bachelor of Science in Chemistry

COLLEGE OF BUSINESS ADMINISTRATION

Bachelor of Science in Business Administration

COLLEGE OF COMMUNICATIONS

Bachelor of Science in Communications
The goal of general education is to develop those basic skills, knowledge, attitudes, and judgments that are necessary for effective citizenship at all levels, from the local to the global; for responsible and fulfilling interactions with others and the environment; and for an enriched personal life. General education may also provide the basis for a major or professional concentration, but its aims are not career-specific. The following areas define the general education program for undergraduate curricula.

**English Composition** (2 courses)
Courses used to meet this requirement should develop the student's ability in analytic and expository writing through the study of literature and writing applications. This requirement would normally be satisfied by completion of English 101-102 or equivalents, or by demonstration of proficiency.

**Mathematical Sciences** (2 courses)
Courses used to meet this requirement should develop the student's ability to analyze and solve quantitative and logical problems.

**Humanities and The Arts** (2 courses)
Courses used to meet this requirement may concentrate either on critical analysis or practice of the arts. These might include the interpretation and analysis of works in one or more of the arts; consideration of significant philosophical, ethical, or religious text and issues; or participation in some area of the visual, musical, theatrical, rhetorical, or written arts.

**Historical Studies** (2 courses)
Courses used to meet this requirement should develop the student's appreciation of continuity and change over time. Such courses would examine the connections and interactions between different aspects of the human experience through attention to significant political, social, economic, intellectual, and cultural developments in a chronological, balanced, and integrated framework.

**Social Sciences** (2 courses)
Courses used to meet this requirement should describe the structures of society, clarify the dynamics of personal and societal development through the life cycle, or analyze social, economic, or political issues.

**Natural Sciences** (2 courses)
Courses used to meet this requirement should describe the world around us using scientific methods and examine natural phenomena in terms of scientific principles. Such courses would normally contain a laboratory or field experience.

**Foreign Languages** (2 courses at the intermediate level)
Courses used to meet this requirement should facilitate the student's ability to use a foreign language as a tool for oral and written communications and reading, including an understanding of the cultures for which it is the native language.

**OR**

**Integrative Studies** (2 courses)
Courses used to meet this requirement may be of three broad types:
- Multicultural studies, which analyze international dimensions of critical issues or explore elements and values that shape a culture other than the student's own;
- Interdisciplinary studies, which incorporate the methods and approaches from two or more disciplines to explore major issues; or
- Disciplinary perspective courses, which explore the potential and limits of a discipline in terms of its impact on individuals and society or examine a student's major course of study from a value-oriented perspective.

All majors and college or school curricular requirements described in this catalog are in accordance with the University Requirement.
TERMS COMMONLY USED IN ADMISSION AND REGISTRATION PROCEDURES

Academic load: The total semester hours of credit for all courses taken during a specified time—semester, summer term, or other special sessions.

Accredited: A term applied to a school or specific program which has been recognized by some national or regional organization as meeting certain academic standards for quality and educational environment.

Add and drop deadlines: The latest date in an academic term when a course may be added or dropped from a student's class schedule without approval of someone other than the student (exception: when the additional hours produce an academic overload).

Admission: The process of being admitted to the University with the opportunity to take classes.

Admissions file: The set of documents related to a request for admission. The set contains the application form and official transcripts of previous work in high school or college and may contain standardized test scores (ACT or SAT for freshman applicants), a statement of career objectives, forms for international students, or other information required by the Admissions Office.

AP exam: An Advanced Placement Examination in a specific subject area available nationally to high school students from the College Entrance Examination Board (CEEB). Obtain information on taking the examination from a high school guidance counselor. Information on university course credit for these examinations is available from the Admissions Office.

Application deadline: The date which all documents required for the admissions file of a prospective student must be received by the Admissions Office.

CLEP test: Subject area examination administered by the College Entrance Examination Board. Details and comparisons with the AP exam can be obtained from:

The College-Level Examination Program
Box 1821
Princeton, NJ 08540

Statements on acceptance of CLEP test scores for academic credit are found in this catalog.

Concentration: A collection of courses within a major which focuses on a particular subject area. The term “concentration” describes the nature of the set of courses.

Corequisite: A course to be taken or a requirement to be fulfilled at the same time as a particular course is being taken.

Curriculum: The set of courses offered in a particular degree program. More generally, the courses (in total) offered in a college or university. The plural word is curricula.

English Proficiency Test: A test taken at UT, Knoxville prior to initial registration (but after admission) by undergraduate international students to determine what English course (if any) must be taken. This local test is in addition to the minimum TOEFL test requirement.

Eveningschool: An administrative unit of the Division of Continuing Education designed to serve students who work during the major portion of the day.

Full-time: One who is registered for 12 hours or more during a semester.

Grade point: An average on the 4-point scale determined by dividing the total accumulated quality points by the corresponding total of hours of credit attempted. Certain grades do not influence this computation. High schools have a similar procedure for computing an average on the numerical grading scale (often abbreviated as HSGPA).

Honors course or section: A version of a regular course reserved for students with superior preparation for that course. See, for example, English honors; Chemistry honors; Mathematics honors; History honors.
Academic Policies

Lower division
1. A course normally taken during the freshman and sophomore years. In the courses numbering system, lower division courses carry 100 and 200 numbers. Credit for lower division courses completed at another institution may be labeled "LD credit."
2. A term referring to a student's location in the progression of coursework leading to an undergraduate degree and implying freshman or sophomore classification.

Major
The principal educational interest of a student as represented by one of the curricula offered by the various colleges. The undergraduate degree may or may not carry the same title as the major. Every student has one or more majors but may or may not have a concentration within a major.

Minor
A secondary subject area related (to the major) represented by a specified set of hours and/or courses. Differs from "concentration" in that a minor is not a subdivision of the major subject area.

Option
A concentration of elective courses within a major which emphasizes one aspect of the major, chosen by a student according to his/her interests.

Orientation
A meeting (or series of meetings) designed to acquaint a new student with the facilities, policies, sources of information and assistance, and academic and social atmosphere.

Prerequisite
A requirement to be completed (or a level of skill or knowledge to be demonstrated) before enrollment in a course, a degree program, or association with a college.

Proficiency exam
A test given to an admitted student to evaluate knowledge or skills normally acquired through completion of a particular course.

Progression
An internal evaluation process in some colleges or degree programs by means of which a student's academic standing is examined to determine if prior work is complete and if the student should proceed towards completion of the remaining degree requirements. The most common evaluation point is at the end of the sophomore year.

Quality points
Academic performance records are compiled through use of a scale assigning 4 "quality points" per semester hour of credit for an "A" grade ranging to 1 quality point per semester hour of credit for a "D" grade.

Registration
The process of officially gaining entrance into one or more courses.

Semester
The division of the calendar year used in academic scheduling. A semester is roughly 4 months in duration.

Semester hour
The unit of academic credit at UT, Knoxville.

TOEFL test
An internationally administered examination measuring ability to use the English language. Required of any international student applying whose native language is not English. For information and to make arrangements to take the examination, contact:

The Test of English as a Foreign Language
Educational Testing Service
Princeton, NJ 08540

University honors
Non-departmental enrichment courses available (by invitation only) from the University Honors Program.

Upper division
1. Courses normally taken during the junior and senior years (300 and 400 numbers). A student taking primarily junior and senior courses is said to be an upper division student. Credit for upper division courses may be labeled "UD credit" on a transfer evaluation.
2. The status of being classified as a junior or senior.
<table>
<thead>
<tr>
<th>MAJORS, MINORS AND CONCENTRATIONS</th>
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<tbody>
<tr>
<td><strong>DEPARTMENT UNIT</strong></td>
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<tr>
<td>College of Agricultural Sciences and Natural Resources</td>
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<td>Agricultural Biology</td>
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<td>College of Agriculture, Natural Resources, and Forest Sciences</td>
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<td>Agricultural Extension Education</td>
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<td>Biosystems Engineering</td>
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<td>College of Architecture and Planning</td>
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<td>Forestry, Wildlife, and Fisheries</td>
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<td>Ornamental Horticulture and Landscape Design</td>
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<td>Plant and Soil Science</td>
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<td>College of Arts and Sciences</td>
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<td>Audiology and Speech Pathology</td>
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<td>Biochemistry and Cell and Molecular Biology</td>
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*Minor available:
*Minor available: General Special Education
*Minor available in Elementary Education and Secondary Education
*Minor available in Applied Music or Music History and Literature
*Minor available in Portuguese and Japanese

1. Minor available
2. Minor available for students in other colleges
3. Minor available in Driver and Traffic Safety and Health Education
4. Minor available in General Special Education
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<th>DEPARTMENT (UNIT)</th>
<th>MAJOR</th>
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<td>Chemistry</td>
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<td>Business</td>
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<td>Classical Civilization</td>
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<td>Computer Science</td>
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<td>Germanic and Slavic Languages</td>
<td>Germanic</td>
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<td>Physics and Astronomy</td>
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<td>Political Science</td>
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*Minor available for students in other colleges*
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<td>Pre-Professional Programs</td>
<td>Pre-Nuclear Medicine Technology</td>
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<td>Environmental Science</td>
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<td>Current Issues and Society</td>
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*Minor available for students in other colleges
*Minor available in Elementary Education and Secondary Education
*Minor available in Applied Music or Music History and Literature
*Minor available in Portuguese and Japanese
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*Minor available: Driver and Traffic Safety and Health Education
*Minor available: General Special Education
*Minor in Elementary Education and Secondary Education
*Minor available: Applied Music or Music History and Literature
*Minor available: Portuguese and Japanese
*Minor available: Dance