ADMISSION TO THE UNIVERSITY OF TENNESSEE

As the state’s largest and most comprehensive university, the University of Tennessee seeks to provide high quality educational programs for all students who have the academic ability and motivation to adapt to and profit from a baccalaureate education. Similar opportunities are available at the graduate level; see the Graduate Catalog. While the majority of students at UT are residents of the State of Tennessee, the university welcomes qualified students from other states and from outside the United States. Students from a variety of cultural backgrounds and experiences.

The curricula, supporting programs, and administrative structure at UT are designed to serve students bringing with them a variety of academic backgrounds and experiences. Honors courses and sections and special programs challenge a student who previously has demonstrated outstanding overall academic attainment or skills in a particular subject area. However, experience has shown that other students can achieve a high level of attainment. This achievement is of vital importance to the student, the University, and the State. The student’s motivation must be sufficiently strong and the University must provide the necessary attention of concerned teachers and advisors. UT encourages persons whose interests and goals have changed with time. Many adults who have little or no college work find that, after some years in the working world, they are both willing and able to take advantage of the study opportunities provided by a major university such as UT. Others who have completed a program of study or have received a degree may desire to expand their knowledge or prepare for a different vocation and may re-enroll or transfer previous credits to UT. Previous indication of sound academic preparation is expected of any applicant.

REQUIREMENTS FOR ADMISSION AS A UT UNDERGRADUATE STUDENT

Anyone interested in attending UT as an undergraduate student should contact the Admissions Office. Return of a complete application form and transcripts to the Admissions Office results in the formation of an admissions file for each applicant. When a file is complete, an admissions decision is made, and the applicant is notified by mail.

DEADLINES FOR APPLICATIONS

Fall Semester: For freshman applicants, all application materials, the official high school transcript complete through six semesters (junior year), and official test scores must be postmarked by January 15. Priority admissions decisions are given to applicants’ files completed by November 1 of the high school senior year. Any applicant who wishes to be considered for scholarships must have the admissions application and all supporting materials postmarked by January 15. Transfer and readmission applicants for Fall semester must submit an application and supporting documentation by June 1.

Spring Semester/Summer Term: Completed application materials and supporting credentials for first time freshmen, transfer, and re-admission students must be received in the Office of Admissions by the following dates: November 1 for Spring semester freshmen; January 15 for Summer term freshmen; and April 1 for Summer term transfers.

FRESHMAN ADMISSION

For admission purposes, a student is classified as an entering freshman if:
1. the student has graduated from high school; and
2. the total of attempted college-level credit work at an accredited institution after graduation from high school has been less than 12 hours, excluding summer school and college courses taken while still in high school.

Students are encouraged to apply as early as possible. Timely admission contributes to better orientation, course planning, class scheduling and financial aid consideration. High school students planning to apply as freshmen should submit applications as soon as possible after completion of the junior year. Applications for admission are available from many secondary school guidance/counseling offices and from the Office of Admissions, UT, 320 Student Services, Knoxville, TN 37996-0230.

The University seeks to admit those students who can provide evidence of the intellectual performance and potential that will permit them to benefit from UT programs. In 1999, the freshman class had an average ACT score of 23.8 and a high school average of 3.2 on a 4.0 scale.

A prospective student must have completed at least:
• four (4) units of English;
• three (3) units of math including two (2) units of algebra and one (1) unit of advanced math, trigonometry, geometry, or calculus (The College of Engineering requires 3 1/2 years of math including trigonometry and geometry as prerequisites for all courses. Students intending to major in the College of Business Administration should also take 3 1/2 years of math including trigonometry and geometry in preparation for the collegiate math requirement.)
• two (2) units of natural sciences including at least one (1) unit of biology, chemistry, or physics;
• one (1) unit of American history;
• one (1) unit of European or world history or world geography;
• two (2) units of a single foreign language;
• one (1) unit of visual or performing arts.

Applicants with foreign language deficiencies from those high schools that do not offer the required two years of a foreign language may, with proper approvals, be admitted to the University. However, this deficiency must be removed during the first two years (60 semester hours) of University work; courses taken to satisfy foreign language deficiencies may be taken only as electives.

In addition to the application form, a freshman applicant must:
1. Have a final transcript of all high school credits mailed to the Admissions Office directly from high school. Transcripts carried by the student are not acceptable for the admissions file. If any courses have been taken for college credit, the institution(s) granting credit must be contacted and asked to send an official transcript directly to the UT Admissions Office.
2. Have the score report of the American College Testing program (ACT) or the Scholastic Aptitude Test (SAT) sent to the Admissions Office directly from the high school or testing agency.
3. Pay a nonrefundable application fee of $25.00.
4. Submit any additional items and information requested in the application materials or by the Office of Admissions.

General Education Development (GED) Students who have achieved a high school diploma through the General Education Development (GED) Test also must have the GED scores sent directly from the testing center to the University. The GED score is evaluated with other factors, but applicants must have total average GED scores of at least 50 to be considered for admission. Applicants with GED scores are expected to meet high school unit requirements under they graduated from high school prior to 1989 or unless they qualify as re-entry student applicants who are otherwise academically well-prepared.

Graduates of Non-Approved High Schools and Home-Schooled Students Graduates of non-approved high schools or home schools who apply for admission as first-time freshmen at UT must provide an official high school transcript and, if requested, course syllabi; meet a high school grade point average of 2.00 for in-state applicants and 2.25 for out-of-state applicants; a 21 ACT or 990 SAT score for in-state and out-of-state applicants; and meet the required high school course units. Or, applicants may present a General Education Development (GED) certificate with a minimum score of 50 and meet the required high school course units.

Advanced Placement Examinations: Freshmen admitted to UT may receive credit on the basis of performance on one or more of the Advanced Placement Examinations offered each May by the College Entrance Examination Board in 16 subject areas. The tests are usually taken by high school students during their junior or senior year.

Departments at UT which grant advanced placement credit for satisfactory test scores include Art, Biology, Chemistry, Computer Science, Economics, English, French, German, History, Latin, Mathematics, Music, Physics, Political Science, Psychology, Spanish and Statistics. The CEEB sends scores and test books on request to the Director of Admissions at UT sometime in June or July. Each participating department determines the acceptable score for credit. Information can be obtained from the Admissions Office or from the Arts and Sciences Advising Center.

ADMISSION TO THE SCHOOL OF ARCHITECTURE The School of Architecture grants and encourages provisional admission at the time of admission to the University. The program of the School is carefully designed by stages, and students who are not ready for admission at the time of university admission should consult with an Architecture advisor to plan a program that will include early required courses. Specific requirements for admission and progression are listed under the School of Architecture.

TRANSFER APPLICANTS A student who has attempted 12 or more semester hours of college credit course work at one or more regionally accredited institutions of higher learning and does not qualify as a freshman applicant under the rules described above must apply for admission as a transfer student. Remedial, developmental, and vocational or technical courses do not qualify as college credit courses for transfer credit.

APPLICATION PROCESS: 1. A completed application for admission must be submitted to the Office of Admissions along with the $25 non-refundable application fee.
2. A complete and separate official transcript of all work from each college or university attended should be sent by email directly to the Office of Undergraduate Admissions, 320 Beussink Building, UT, Knoxville, TN 37996-0203. Transcripts carried by the student or not directly received from the sending institution are unacceptable (although such documents may be used for advising purposes).
3. Complete high school transcripts should be sent by the high school directly to the Office of Undergraduate Admissions. Transfer students who have not taken the ACT or SAT are not required to do so.

GRADES Only those courses in which at least a C was earned shall be eligible for transfer credit. Grades earned at other institutions are used only for admission, course placement and other academic decisions. In order to be considered for admission to UT, a transfer applicant must have a minimum of a 2.00 grade point average (on a 4-point scale) overall in college-credit courses considered for transfer credit, and over all courses attempted. Transfer grade averages are calculated by UT and include both original and repeated coursework, regardless of the grade. The UTK transfer grade point average may differ from averages calculated by other institutions. Following enrollment at the University, only grades earned in coursework at UT will be used in determining continuation standards, graduation requirements and grade point average.

COURSE EVALUATION Following the applicant’s admission to the University, a transcript evaluation will be initiated by the Office of Admissions to determine (1) which courses from other institutions are equivalent to courses at UT, (2) which will transfer as general elective credit, and (3) which courses, if any, will not transfer. Upon admission, a student may be classified as a freshman, sophomore, junior, or senior, according to the number of hours approved for transfer credit.

The faculty, through the deans and directors of the colleges and schools at UT, has the responsibility for determining guidelines for which courses are accepted for transfer credit. Certain transferable courses are not equivalent to specific UT courses. These courses may be used to meet specific curriculum requirements only with approval of the UT College in which the student’s program is located. Appeals concerning transfer of course credit, whether by institutions or individuals, should be addressed to the dean of the appropriate UT college.

HIGH SCHOOL UNITS Transfer students who graduated from high school prior to 1988 or with 60 or more semester hours of transferable credit are exempt from high school course unit requirements. Other transfer applicants who have completed one deficiency in high school course unit requirements are not typically admitted to the University. Transfer students with a single deficiency who graduated from high school in 1989 or later and who have earned less than 60 semester hours are required to complete the high school unit requirements within the first 30 semester hours at UT.

Prospective transfers to UT are encouraged to complete a sequence of related courses rather than transferring a single course from a series. Students at community or junior colleges, particularly within the State of Tennessee, are encouraged to complete the associate degree requirements prior to transferring to UT.

ARTICULATION AGREEMENTS In addition, the University has special transfer articulation agreements with some Tennessee community colleges, leading to admission with junior standing in particular majors at UT. These transfer programs lead to the awarding of the associate degree by the specified community college and the baccalaureate degree by UT, provided the student successfully completes all the courses required to obtain a program and meets the grade point average requirements for that agreement. All other academic regulations of the degree-granting institutions must also be satisfied. Details on specific programs are available from the Office of Undergraduate Admissions at UT, or from the specified community college.

INTERNATIONAL STUDENT APPLICANTS All foreign nationals on non-immigrant visas are classified as international students whether they are applying to UT as freshmen or transfer students. In addition to the information below, additional information for international students is available from the Admissions Office or from the Center for International Education.

To apply for admission as an undergraduate student, each international student is required to provide the following:
1. A completed application for undergraduate admission;
2. Authenticated copies of all academic records. These records should include courses of instruction in terms of years spent in school and types of subject matter covered, with grades earned in each subject;
3. Evidence of English proficiency according to the following requirements: for students whose first language is not English:
a. Any applicant to the undergraduate program whose first language is not English - with the exception of some transfers from regionally accredited colleges or universities in the United States (see below) - must present a “Test of English as a Foreign Language (TOEFL)” score of at least 525 (earned within two years prior to application) before being admitted; final consideration cannot be granted until test results are received by the Director of Admissions from the TOEFL test agency.
b. The University of Tennessee English Placement Test must be taken prior to registration; this test will determine whether the student needs to take remedial English, if so, at what level. The English Placement Test grants no credit. Students assigned to special English courses must enroll in the first semester of attendance, stay continuously enrolled in the assigned courses until completion of all required courses, and should complete the requirements within the first year of continued enrollment at the University of Tennessee.
c. An undergraduate student whose first language is not English is exempt from taking the UT English Placement Test and from presenting a TOEFL score of 525 (or 193 on the computer-based TOEFL) provided that the student has satisfied all
requirements for freshman composition with a grade of C or better at an accredited college or university in the United States. Freshmen English for Foreign Students does not exempt a student from presenting a TOEFL score of at least 523.

d. A United States citizen or permanent resident who is enrolled in a college or university in the United States but who has graduated from a high school in a country whose first language is English, may be admitted with the minimum ACT English score of 21 (SAT verbal 510; 430 if taken prior to April, 1995) or TOEFL 193 (computer based) or 523 (paper based). Any other United States citizen or permanent resident whose first language is not English must conform to the regulations stated in a, b and c above.

4. Applications from certain countries are required to make significant monetary deposit prior to issuance of Form I-20 to secure a student visa.

5. International students must enroll in the health and accident insurance plan provided by UT.

6. For international students, completed application forms and all required supporting credentials must be received in the Office of Admissions no later than the following dates: February 1 for Fall Semester; November 1 for Spring Semester; March 1 for Summer Term.

Academic advising for visiting students is available from academic departments. Visiting students seeing academic advisors must have an official transcript sent to the University of Tennessee. A readmitting student must have an official transcript sent to the University.

FRESHMAN EARLY-ADMISSION STUDENTS

Freshman early-admission students are those who have completed the junior year of high school, have a grade point average of at least 3.50 and have an ACT composite of 29 or above or SAT I of 1260 or above (1180 if taken prior to April, 1995). Application is subject to review and approval by the Director of Admissions following an interview. For additional information and scheduling of an interview, interested students should contact the Office of Admissions, 320 Student Services Building.

OTHER CONDITIONS

The following question appears on The University of Tennessee, Knoxville, application for undergraduate admission and readmission: "Have you ever been arrested or convicted for a crime other than a minor traffic violation?" If yes, explain briefly. "Every candidate for admission or readmission is required to respond accurately and thoroughly to this question. The University reserves the right to deny admission or readmission to candidates who, in its sole discretion, pose an unreasonable risk to the University community. The University also reserves the right to deny admission or readmission to any candidate refusing to provide a thorough and accurate response to this question and all other questions on the Admissions application. Subsequent discovery of false information may result in rescission of admission or readmission.

EXCEPTIONS TO ADMISSIONS REQUIREMENTS

The University requirements for the various categories of admission are thought to be reasonable and consistent with good educational practice. Thus, these requirements are not normally waived or modified for any applicant, except as specifically noted. However, unusual circumstances sometimes exist. If a potential student thinks that some part of the requirements for the category sought should not apply as stated, he/she should write to the Director of Admissions, stating clearly the specific circumstances prompting the appeal and what changes in the stated requirements are sought. The reply to this letter will include whether any exception to the requirements will be made, the reasons for the decision, and will describe any further action which the applicant might take. The Dean of Admissions and Records has the prerogative of making exceptions on the minimum criteria for applicants who do not show high aptitude in certain scholastic skills but show other indications of ability to progress through UT and earn a degree.

READMISSION

Submission of an application for readmission is required for a student previously seeking a degree who has withdrawn from UT, who has been absent from UT for a minimum of one academic year, who has been academically dismissed from UT, who has been readmitted as a non-degree student and wants to reenter as a degree seeking student must complete an application for undergraduate admission.

A student who has attended another college or university since attending UT must have an official transcript sent to the University. A read-
subject to the terms and conditions set forth in this Agreement.

Paragraph 5. TERMINATION OF AGREEMENT

4. The terms and conditions of this Agreement may be terminated by mutual agreement of the parties in writing at any time upon thirty (30) days' notice.

5. This Agreement may be terminated by either party if the other party materially breaches any of its obligations under this Agreement.

6. Upon termination of this Agreement, all payments and other obligations shall become due and payable immediately.

7. Any termination of this Agreement shall be without prejudice to any claims or causes of action arising out of the term of this Agreement.

8. The parties agree to cooperate in good faith to facilitate a smooth transition in the event of termination of this Agreement.

Paragraph 6. ENTIRE AGREEMENT

9. This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, discussions, or agreements, whether written or oral, with respect to the subject matter of this Agreement.

10. No amendment, modification, or waiver of any provision of this Agreement shall be effective unless in writing and signed by both parties.

Paragraph 7. Governing Law

11. This Agreement shall be governed by and construed in accordance with the laws of the State of [State Name], without regard to its conflict of laws provisions.

12. Any dispute arising out of or related to this Agreement shall be resolved exclusively in the [City] County Court of the [State Name] Circuit, and each party hereby irrevocably consents to the exclusive jurisdiction and venue of such court.

Paragraph 8. WAIVER OF JURY TRIAL

13. EACH PARTY HEREBY WAIVES ANY RIGHT TO TRIAL BY JURY IN ANY ACTION OR PROCEEDING ARISING OUT OF OR RELATING TO THIS AGREEMENT.

Paragraph 9. SEVERABILITY

14. If any provision of this Agreement is held to be invalid or unenforceable, such provision shall be construed in all other respects as if such provision had never been included.

15. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision hereof.

Paragraph 10. ATTORNEYS' FEES AND COSTS

16. In the event of any legal action or proceeding arising out of or relating to this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs.

17. Each party shall pay its own costs and expenses incurred in connection with any legal action or proceeding arising out of or relating to this Agreement.

Paragraph 11. ASSIGNMENT

18. Neither party may assign this Agreement without the prior written consent of the other party.

19. Any assignment without such consent shall be void.

Paragraph 12. AMENDMENTS

20. This Agreement may not be amended except in writing signed by both parties.

21. Any amendment that is not in writing and signed by both parties shall be void.

Paragraph 13. NO RESERVATION OF RIGHTS

22. Each party hereby waives any right to reserve rights in this Agreement.

23. Each party hereby represents that it has no rights reserved in this Agreement.

Paragraph 14. HEADINGS

24. The headings in this Agreement are for convenience only and shall not affect the interpretation of any provision hereof.

25. Each party hereby represents that it has no rights reserved in this Agreement.

The party executing this Agreement understands and agrees to all the terms and conditions set forth herein. This Agreement is effective as of [Date].

[Signature]
[Signature]
[Name]
[Name]
[Title]
[Title]

26. The party executing this Agreement understands and agrees to all the terms and conditions set forth herein. This Agreement is effective as of [Date].

[Signature]
[Signature]
[Name]
[Name]
[Title]
[Title]

Paragraph 15. NO RESERVATION OF RIGHTS

27. Each party hereby waives any right to reserve rights in this Agreement.

28. Each party hereby represents that it has no rights reserved in this Agreement.

Paragraph 16. AMENDMENTS

29. This Agreement may not be amended except in writing signed by both parties.

30. Any amendment that is not in writing and signed by both parties shall be void.

Paragraph 17. NO RESERVATION OF RIGHTS

31. Each party hereby waives any right to reserve rights in this Agreement.

32. Each party hereby represents that it has no rights reserved in this Agreement.

Paragraph 18. HEADINGS

33. The headings in this Agreement are for convenience only and shall not affect the interpretation of any provision hereof.

34. Each party hereby represents that it has no rights reserved in this Agreement.


mission decision will be based partly on this additional post secondary work.

To register for courses in any other branch, center or division of the University controlled by the Knoxville campus, a student must meet the readmission requirements that govern courses for credit at the Knoxville campus. However, students may register for correspondence courses (with prior permission of their college dean) without being readmitted. Students dismissed when they last attended the University will be readmitted, and those who have registered at another institution of higher education since their last UT enrollment must apply well in advance, generally three to four months prior to the beginning of the term. Submitting an application for readmission does not guarantee admission. Official transcripts of any transfer work must be submitted before a decision on readmission can be made. For specific deadline dates, students should consult the Office of Admissions, 370 Student Services Building.

FEE CLASSIFICATION FOR THE PURPOSE OF PAYING UNIVERSITY FEES AND FOR ADMISSION PURPOSES

Students are classified as in-state or out-of-state for the purpose of paying University fees. The classification is determined by the information recorded on the application for admission and may be reviewed as a result of submission of a subsequent fee classification questionnaire. Notice of classification is sent back shortly after the student applies to the University. The determination is made on the basis of the regulations established by the Board of Trustees, with the intent that all public institutions of higher education in Tennessee apply uniform classification rules. Basically, these regulations state that (1) students receiving parental support are classified according to parental domicile, and (2) an emancipated student independent of parents may establish in-state classification by producing clear and convincing evidence of Tennessee domicile with proof that the move to Tennessee was not primarily for obtaining educational opportunities for themselves, parents, or spouse. Forms and copies of the regulations for undergraduates may be obtained from the Residency Clerk, 320 Student Services Building. Additional appeals may be directed to the Coordinator of Residency Classification, Room 320 Student Services Building.

Scholarship recipients and children of alumni are treated as in-state residents for the purpose of applying admissions criteria. However, such students will be required to pay out-of-state fees and tuition unless they can meet the in-state residency requirements stated above.

An out-of-state student completing one of the University's pre-professional programs (law, health services, veterinary medicine, etc.), does not gain preferential priority in seeking admission to a professional program that is otherwise restricted primarily to Tennessee residents.

REGULATIONS FOR CLASSIFYING STUDENTS IN-STATE AND OUT-OF-STATE FOR THE PURPOSES OF ENROLLING COLLEGE OR UNIVERSITY FEES AND TUITION AND FOR ADMISSION PURPOSES


Paragraph 1. INTENT

It is the intent that the public institutions of higher education in the State of Tennessee shall apply uniform rules, as described in these regulations and not otherwise, in determining whether students shall be classified as "in-state" or "out-of-state" for fees and tuition purposes and for admission purposes.

Paragraph 2. DEFINITIONS. WHEREAS USED IN THESE REGULATIONS.

1) "Public higher education institution" shall mean a university or community college supported by appropriations made by the Legislature of this State.

2) "Residence" shall mean continuous presence and maintenance of a dwelling place within this State, provided that absence from the State for short periods of time shall not affect the establishment of a residence.

3) "Domicile" shall mean a person's true, fixed, and permanent home and place of habitation; if it is the place to which he or she intends to return, and to which he or she expects to return when he or she leaves without intending to establish a new domicile elsewhere.

4) "Emancipated person" shall mean a person who is no longer in the care, custody and control of his or her parent.

5) "Parent" shall mean a person's father or mother. If there is a non-parental guardian or legal custodian or an emancipated person, then "parent" shall mean such guardian or legal custodian; provided, that there are not circumstances indicating that such guardianship or custodianship was created primarily for the purpose of conferring the status of an in-state student on such unemancipated person.

6) "Continuous enrollment" shall mean enrollment at a public higher education institution or institutions of this State during the equivalent of the normal academic year, for a normal academic year or years, or the appropriate portion or portions thereof, and without a lapse in enrollment for the period for which continuous enrollment is claimed. Such person need not enroll in summer sessions or other such intersessions beyond the normal academic year in order that his or her enrollment be deemed "continuous." Enrollment shall be deemed continuous notwithstanding lapses in enrollment occasioned solely by the scheduling of the commencement and/or termination of the academic years, or appropriate portion thereof, of the public higher educational institutions in which such person enrolls.

Paragraph 3. RULES FOR DETERMINATION OF STATUS.

1) Every person having his or her domicile in this State shall be classified as "in-state" for fee and tuition purposes and for admission purposes. Every person having his or her domicile in this State shall be classified as "in-state" for tuition purposes and for admission purposes. Every person having his or her domicile in this State shall be classified as "in-state" for tuition purposes and for admission purposes.

2) Every person having his or her domicile in this State shall be classified as "in-state" for fee and tuition purposes. Every person having his or her domicile in this State shall be classified as "in-state" for tuition purposes and for admission purposes. Every person having his or her domicile in this State shall be classified as "in-state" for tuition purposes and for admission purposes.

3) The domicile of an unemancipated person is that of his or her parent. The domicile of an unemancipated person is that of his or her parent. The domicile of an unemancipated person is that of his or her parent.

4) The domicile of an unemancipated person is that of his or her parent. The domicile of an unemancipated person is that of his or her parent. The domicile of an unemancipated person is that of his or her parent.

5) Military personnel and their spouses stationed in the State of Tennessee who would be classified as "in-state" should be classified as "in-state" for tuition purposes and for admission purposes. Military personnel and their spouses stationed in the State of Tennessee who would be classified as "in-state" should be classified as "in-state" for tuition purposes and for admission purposes. Military personnel and their spouses stationed in the State of Tennessee who would be classified as "in-state" should be classified as "in-state" for tuition purposes and for admission purposes.

6) The spouse of a student classified as "in-state" shall also be classified as "in-state." The spouse of a student classified as "in-state" shall also be classified as "in-state." The spouse of a student classified as "in-state" shall also be classified as "in-state."

7) Students not domiciled in Tennessee but who qualify as "in-state" shall be classified as "in-state." Students not domiciled in Tennessee but who qualify as "in-state" shall be classified as "in-state." Students not domiciled in Tennessee but who qualify as "in-state" shall be classified as "in-state."
11) A person who is not domiciled in Tennessee, but has a bona fide place of residence in a county which is adjacent to the Tennessee state line and which is also within a 30 mile radius (as determined by the THEC) of a city containing a two-year TBR institution and who is admitted to a two-year TBR institution, shall be classified as in-state but not re-
quired to pay out-of-state tuition. The two-year institution may admit only up to three percent
(3%) of the full-time equivalent attendance of the institution without out-of-state tuition. (THEC
may adjust the number of the non-residents admitted pursuant to this section every three (3)
years.) (See T.C.A. 49-8-102).

Paragraph 5. PREJUDGMENT. Unless the contrary appears from clear and convincing evidence, it shall be presumed that an
emancipated person does not acquire domicile in this State while enrolled as a full-time student at any public or private higher educational
institution in the State, as such status is defined by such institution.

Paragraph 6. EVIDENCE TO BE CONSIDERED FOR ESTABLISHMENT OF DOMICILE. If a person asserts that he or she has established
domicile in this State, he or she has the burden of proving that he or she has done so.
Such a person is entitled to provide to the public higher educational institution by which he seeks to be classified in-state any and all evidence which he or she believes will sustain his or her burden of proof. Said institution will
consider any and all evidence provided to it concerning such claim of domicile but will not treat any particular type or item of such evidence as conclusive evidence that such domicile has or has not been established.

Paragraph 7. APPEAL. The classification officer of each public higher educational institution shall be responsible for initially classifying students "in-state" or "out-of-state." Appropriate procedures shall be established by each such institution by which a student may appeal his or her initial classification.

Paragraph 8. EFFECTIVE DATE FOR RECLASSIFICATION. If a student classified out-of-state applies for in-state classification and is subsequently so classified his or her in-state classification shall be effective as of the date on which reclassification was sought. However, out-of-
state tuition will be charged for any quarter or semester during which reclassification is sought and obtained unless application for reclassification is made to the classification officer on or before the last day of regular registration of that quarter or semester.

SPECIAL STATE AND FEDERAL LAWS FOR EDUCATIONAL PURPOSES

AMERICAN HISTORY
Effective July 1, 1978 and afterwards, all students receiving a bachelor's degree must have completed one unit of American history on the high school level or six semester hours of collegiate American history in order to receive a bachelor's degree as required by the General Assembly of the State of Tennessee (Tennessee Code Annotated Section 49-3253).

POLICY ON A DRUG-FREE CAMPUS AND WORKPLACE
In support of the Drug-Free Workplace Act of 1988 (Public Law 100-690) and the Drug-Free Schools and Communities Act of 1989, The University of Tennessee is notifying all students, faculty, and staff of the following.

Academic Policies

Inquiries concerning Title IX and Section 504 should be directed to the Director of Affirmative Action, 405-D Andy Holt Tower, Knoxville, TN 37990-0144, 974-2456. Charges of violation of the above policy should also be directed to the Director of Affirmative Action.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT
This act provides for confidentiality of student records; however, it also provides for basic
identification of people at UT without the consent of the individual. Release of information to third parties includes directory information, such as contained on the campus telephone book and sports brochure. Directory information includes name, address, telephone number, date and place of birth, classification, college, major, dates of attendance, degrees and awards, the most recent previous educational agency or institution attended, participation in school activities and sports, and weight and height (for special activities).

Public notice of the categories to be contained in a directory is given, and a period of one week is provided during which a student may request that such information not be released.

SOCIAL SECURITY NUMBER USE
The University of Tennessee requires assignment of an individual student number for initial identification of each student's record. The University began using the social security number as the student identification number prior to January 1, 1975; therefore, the federal law allows continued use of this number. However, if a student does not desire the social security number to be used for identification to the University, he or she must notify the University at the time of application for admission; a student identification number will be assigned instead. For prompt and accurate retrieval of records and for conducting business about their own records, students and alumni must give their student identification number. Student identification numbers, whether a social security number or an assigned number, are used administratively within the University only and are not given to third parties without expressed consent of the student concerned.

STATE BOARD OF EDUCATION
Effective November 1978, the Tennessee State Board of Education requires all students preparing for a teaching career in Tennessee to pass a standardized test of basic skills (Pre-Professional Skills Test) prior to admission to teacher education programs.

CREDIT HOURS, GRADES AND GRADE POINT AVERAGE
The basic unit of credit at the University of Tennessee is the semester hour. This normally represents one hour of lecture or recitation or two hours of laboratory work per week. Each course at the University carries a number of credit hours specified in the course description. At the completion of each course, a student will be assigned a grade reflecting the student's performance in the course. Passing grades normally carry with them a certain number of quality points per credit hour in the course. A student's grade point average is obtained by di-
viding the number of quality points the student has accumulated at UT by the number of hours the student has attempted at UT, not including hours for which grades of I, N, NC, P, S, and W have been received.
UNDERGRADUATE GRADES

<table>
<thead>
<tr>
<th>Grade</th>
<th>Performance Level</th>
<th>Quality Points Per Semester</th>
<th>Hour of Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Superior</td>
<td>4</td>
<td>3.5</td>
</tr>
<tr>
<td>A+</td>
<td>Very Good</td>
<td>4</td>
<td>3.25</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Fair</td>
<td>2</td>
<td>2.5</td>
</tr>
<tr>
<td>C+</td>
<td>Satisfactory</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Unsatisfactory</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>Fail</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>WF</td>
<td>Withdrawn/Failing</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

GRADES OF INCOMPLETE

Under extraordinary circumstances and at the discretion of the instructor, an "I" (incomplete) may be assigned to a student whose work is satisfactory but who has not completed a portion of the course. In addition, a grade of "W" may be assigned if a student cannot fulfill the requirements for a course because of an inability to communicate in writing. (See Writing Deficiency for more information about the "W" grade.) The terms for removal of the "I," including the time limit for removal of the "I," will be decided by the instructor. It is the responsibility of the student receiving an "I" to arrange with the instructor what action needs to be taken by the student at the earliest possible date, and in any event, within one year of the assignment of incomplete. The "I" grade does not carry quality points and is not computed in the grade point average. If the "I" grade is not removed within one calendar year of final grading, it shall be changed to an "F" and counted as a failure in the computation of the grade point average. A student need not be enrolled at the University to remove a grade of incomplete.

GRADES THAT DO NOT INFLUENCE GRADE POINT AVERAGE

The following grades carry no quality points, and hours for which these grades are earned are not counted in computing a student's grade point average.

- NC (no credit) indicates failure to complete a course satisfactorily when taken on an S/NC basis.
- S (satisfactory) is assigned for C or better work when a course is taken on an S/NC grading basis.
- W (withdrawal) is assigned in courses when a student has officially withdrawn from the University. Beginning Fall 2000, W is also assigned in courses when a student withdraws from a course between the eleventh and forty first calendar day of classes. Regulations concerning withdrawal from courses or from the University appear in a following section of this catalog, entitled "Changes in Registration."
- WP (withdrawn passing) is assigned beginning Fall 2000 in courses when a student withdraws from a course after the forty second calendar day of classes and is passing the course at the time of withdrawal.

SATISFACTORY/NO CREDIT GRADING SYSTEM

The purpose of this system is to encourage the student to venture beyond the limits of those courses in which the student usually does well and, motivated by intellectual curiosity, explore subject matter in which performance may be somewhat less outstanding than work in other subjects. To this end Satisfactory/No Credit (S/NC) grading has been developed for undergraduate courses (100-, 200-, 300-, and 400-level courses). Neither grade is counted in a student's grade point average, but, like all other grades, is entered on the permanent record. S is given for C or better work on the traditional grading scale and NC is given for less than C work. The student only receives credit in the course if an S is received.

A student may not repeat a course for S/NC after the student has received a grade of NC or a grade greater than an NC in a repeated course. A student may repeat a course for S/NC only once. Always, grades entered on a student's permanent academic record as S, and D or F as NC. The grade of I for incomplete work will be recorded as an SI, which will not be computed in the average. A student is permitted to change the grading system in a course after the add deadline. The changing of an S/NC grade to a conventional letter grade or vice versa is not permitted unless an error is determined by the Registrar.

FRESHMAN ENGLISH

English 101, 102, 118, 121, 131, and 132 are offered on a system of A, B+, B, C+, C, I, NC, W grading.

All entering freshmen, except international students, must enroll in English 101, 102 or 118.

REPEATING COURSES

For the first three repeated lower-division courses (100-200 level), only the last grade earned in the repeated courses will be counted in computing the grade point average. If the same course is repeated more than once, the additional repeats count as part of the three total. For all courses repeated after the first three, all grades will be included when computing the grade point average. All grades for all courses remain on the transcript. If it is otherwise specified in the course description, no course may be repeated more than twice and no course may be repeated in which a grade of C or better has already been earned. Exceptions to the number of times a course may be repeated will be allowed only with prior written permission of the student's college dean. Each course is counted only once in determining credit hours presented for graduation.

GRADUATE SCHOOL GRADES

Consult the Graduate Catalog for grades in courses taken for graduate credit.

LAW SCHOOL GRADES

Law students are graded on a numerical scale from 0.0 to 4.0. Quality points per hour of credit in a given course are equal to the numerical grade received in the course. Grades of 0.0 and below count as failures. Some grades are counted on an S/NC basis.

GENERAL REGULATIONS

ACADEMIC ADVISING AT UT

Faculty, administrators, and professional staff on this campus consider advising both a responsibility and an opportunity for improving each student's pattern of undergraduate education. There are many situations during an academic program when a student will find informed academic and career advice helpful. The objective of the academic advising system at UT is to help a student at each stage to define the choices that must be made and to give any needed guidance.

At the time of application for admission to UT, each student is asked to indicate whether he/she has already identified a preferred college or school. Advising centers in each college handle all freshmen and a substantial amount of sophomores and juniors. Majors within the college, working closely with the advising center, guide advanced students. At all levels, campus-wide guidelines for good advising are supplemented by specific college standards, guidelines, and evaluations. Prior to advanced registration, during each course, and at the end of the academic year (i.e., during Spring and Fall), each student has the obligation to consult an advisor for a substantial conference.

Students who are admitted as university students and have not yet declared an interest in a specific college are advised by the College of Arts and Sciences Advising Center, 220 Ayres Hall, with assistance of advisors in other colleges and career planning.

New students at UT should review carefully the prescribed curricula of the respective degree-granting units and should choose courses in accordance with their college preference. An advisor assists a student in selecting subjects to ensure a well-balanced education and interprets university and college policies and requirements. However, the student, not the advisor, bears the ultimate responsibility for selecting courses, meeting course prerequisites, and adhering to policies and procedures.

Part-time students, particularly those registering through Evening School, should establish contact with an advisor in the college with which they are associated or in which they have expressed an interest.

Assistance to students with academic problems and questions is provided by course professors, advisors, deans, and college deans or advising centers. Numerous other sources of academic, career, and personal counseling exist on the UT campus and are available to admitted students. These are described in this catalog under "Student Affairs and Services."

ACCELERATED PROGRAM

The University operates on the semester calendar, and a majority of its courses, especially at the lower division, are offered every term. Through appropriate arrangements of courses and attendance during the summer terms, students may frequently complete their degree programs in less than four years. A student's faculty advisor should be consulted for assistance in planning an accelerated program.

ADVANCED MILITARY SERVICE AND AIR FORCE AEROSPACE STUDIES

Students who elect to enroll in the advanced military courses (junior and senior years) are obligated by written agreement with the government to complete the courses and to accept a commission if tendered.

CLASS ATTENDANCE AND ELIGIBILITY

Only students who are properly registered for a course may attend its classes on a regular basis. Any other person in the classroom for special reasons must obtain the consent of the instructor.

It is important that the individual instructor set the attendance requirements for a particular class. This means, for example, that an instructor in Freshman English may state in a syllabus how many absences are allowed before a student receives a grade of No Credit.
CLASSIFICATION

Undergraduate students are classified according to the following chart, on the basis of semester hours passed.

To be considered a full-time undergraduate student in any semester, a student must be enrolled in 12 semester hours, including the full summer term. Six hours for each separate term of the summer session are required for full-time classification. Audit hours are not considered in the computation.

CLASSIFICATION OF STUDENTS BY SEMESTER HOURS PASSED

<table>
<thead>
<tr>
<th>YEAR</th>
<th>Architecture</th>
<th>Undergraduate Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>0-31.9</td>
<td>0-29.9</td>
</tr>
<tr>
<td>Second</td>
<td>32-63.9</td>
<td>30-59.9</td>
</tr>
<tr>
<td>Third</td>
<td>64-95.9</td>
<td>60-89.9</td>
</tr>
<tr>
<td>Fourth</td>
<td>96-127.9</td>
<td>90-up</td>
</tr>
<tr>
<td>Fifth</td>
<td>128-up</td>
<td></td>
</tr>
</tbody>
</table>

COURSE NUMBERS AND LEVELS

Each course offered by the University is identified by the name of the department offering the course and a three-digit course number. These numbers indicate course level, as follows:

<table>
<thead>
<tr>
<th>Course Numbers</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>000-099</td>
<td>Non-credit; preparatory</td>
</tr>
<tr>
<td>100-299</td>
<td>Lower division primarily for freshmen and sophomores</td>
</tr>
<tr>
<td>300-499</td>
<td>Upper division primarily for juniors and seniors; when taken for graduate credit, the letter &quot;G&quot; will precede the course credit hours on the grade report</td>
</tr>
<tr>
<td>500-599G</td>
<td>Graduate; sometimes available for undergraduate credit; when taken for undergraduate credit, the letter &quot;U&quot; will precede the course credit hours on the grade report</td>
</tr>
<tr>
<td>600-699</td>
<td>Advanced graduate; open to graduate students only</td>
</tr>
<tr>
<td>700-899</td>
<td>Law; occasionally open to other qualified students. Veterinary medicine</td>
</tr>
</tbody>
</table>

CORRESPONDENCE WORK

A student may offer by correspondence as much as one-fourth of the total hours required for the degree sought and have this work count toward the degree. Credit for undergraduate courses in correspondence in the major subjects shall be limited to one-fourth of the total credit hours required. Correspondence credits are not accepted for students enrolled in the College of Law or, except by prior permission, for students in the Center for Health Sciences.

All courses taken by correspondence for which degree credit is given must meet degree program requirements of the Knoxville campus. In addition, all currently enrolled UT students who intend to take correspondence courses must have the approval of the dean of the college or school in which they are enrolled.

A student may take only six hours of the last year's work (the last 30 semester hours) by correspondence, and this must be taken with the University of Tennessee. If the student is a senior transfer, no work may be taken by correspondence.

Students taking work for teacher certification purposes should consult the State Department of Education of their respective states concerning the amount of correspondence credit allowed for teacher certification.

No in-class, written quizzes or tests counting more than 10% of the semester grade may be given the last five calendar days prior to the study period. Courses that are exempt from this policy are so indicated in the catalog course description.

GRADE APPEAL PROCEDURE

APPEALS TO THE UNDERGRADUATE COUNCIL

The Undergraduate Council hears appeals concerning grades only after grievances have been duly processed, without resolution through appropriate procedures at the department and college levels. The Council does not review grievances concerning allegations of misconduct or academic dishonesty. Procedures for consideration of such matters are published in Hittopics under "Student Rights and Responsibilities."

In the appeals process, the Undergraduate Council has authority to (1) deny the appeal, (2) grant the appeal and request the instructor change the grade, or (3) assign a grade of "pass" for the course.

Students should begin the appeal process as soon as possible. No appeal may be filed later than 90 days after the final grade has been issued.

COMPOSITION OF THE APPEALS COMMITTEE

Members of the Appeals Committee are appointed by the chairperson of the Undergraduate Council. The committee consists of at least five members, one of whom is named chairperson.

GROUNDS FOR APPEAL

Students may appeal grades on the basis of one or more of four allowable grounds:

1. A clearly unfair decision (such as lack of consideration of circumstances clearly beyond the control of the student, e.g., a death in the family, illness or accident);

2. Unacceptable instruction/evaluation procedures (such as deviation from stated policies on grading criteria, incomplete, late paper, examinations, or class attendance);

3. Inability of instructor to deal with course responsibilities; or

4. An exam setting which makes concentration extremely difficult.

THE APPEALS PROCEDURE

1. The student should first consult with the instructor and if agreement cannot be reached, the student may appeal to the department head. If the student believes the grade assignment was based on criteria other than academic, such as race, gender, religious beliefs, national origin, age or handicap, then the student should make an appeal in writing to the Office of Affirmative Action with a copy to the department head.

2. If the student appeals to the department head after attempts to resolve the matter with the instructor have failed, it is the responsibility of the department head to determine the circumstances surrounding the assignment of the grade. If the department head has reason to believe that none of the four (4) academic conditions specified above apply, then the department head...
head should encourage the student to accept the assigned grade. If the department head has reason to believe that any of the four conditions do apply, then the instructor should be encouraged by the department head to reconsider the grade. If the instructor elects not to change the grade, then the department head will appoint a committee of at least three faculty members to review the matter. This committee will be charged with making a timely recommendation to the department head concerning the student's grade. The student must submit a written appeal for the committee's consideration or for any appeal made beyond the departmental level. When the departmental committee procedure is used, the committee's recommendation is that the student's grade should be higher than the one assigned and the instructor still elects not to assign the recommended higher grade, the department head will assign the grade of "pass," or, at the student's option, he/she may accept the existing grade. In such a case, all other restrictions to use of the grade to satisfy graduation requirements are waived.

3. If the student wishes to pursue appeal further, he or she may appeal in writing to the Dean of the college in which the department is located.

If the issue is still unresolved, the student may initiate the formal Undergraduate Council appeals procedure.

1. The student may forward to the Dean of Undergraduate Affairs and Chair of the Undergraduate Council a statement requesting a review of the student's complaint concerning his or her grade. The appeal must be written and must be based upon one or more of the four allowable grounds, explaining in detail why the appeal is based upon these grounds.

2. The Dean of Undergraduate Academic Affairs, after consulting with the student and the college office to determine that the appeal does in fact fall under the jurisdiction of the Undergraduate Council and has been brought forward in the proper form, will, first, forward the appeal to the Appeals Committee of the Undergraduate Council for review and, second, notify the Dean, the Department Head, the course instructor, and the student that the Appeals Committee has the case under review.

3. Upon receipt of the appeal, the chairperson of the Appeals Committee will call a special meeting of the committee for purposes of hearing the appeal. The chair will invite the student, the instructor, and the department head to appear in person if they choose or to supply a written statement (in the student's case this statement will already have been provided). The committee will maintain a recording of the hearing.

4. After hearing the appeal, the Appeals Committee will vote as to whether the grade should be overturned. A majority vote will constitute the decision of the committee. A tie vote will be decided by the chair.

5. The decision of the Appeals Committee will be relayed by the chair of the Committee in writing to the principals.

6. If the appeal has been denied by the Appeals Committee, the student may appeal to the full Undergraduate Council. If the Council denies the appeal, the grade stands.

7. If the student's appeal is upheld by the Appeals Committee, the instructor may appeal to the full Undergraduate Council. If the Council holds for the instructor, the grade stands.

8. If the student's appeal is upheld by the Appeals Committee and there is no appeal by the instructor to the full Undergraduate Council, or if the instructor does appeal to the full Undergraduate Council and the Council holds for the student, the instructor may either elect to change the grade to a higher grade or refuse to do so.

9. If the instructor refuses to change the grade, the Associate Vice Chancellor will instruct the Registrar to change the course grade to "Pass."

In all cases of appeal to the full Undergraduate Council, the chairperson of the Undergraduate Council will notify the student or instructor, in writing of the Council's decision and if applicable, of the right to further appeal in accordance with Article 5, Section 7, of the University by-laws:

Officers, faculty and staff members, students, and employees, alumni, and all other officers who feel that they may have an grievance against the University shall have the right of appeal through the appropriate Chancellor or Vice President to the President of the University.

An appeal to the Chancellor must be filed within 60 days of the Undergraduate Council decision.

GRADUATING SENIOR PRIVILEGES

A senior who fails one subject during the semester of intended graduation may, with approval, take an examination or appropriate form of evaluation. The senior must receive the approval of the instructor and appropriate collegiate personnel which may include the department head and/or dean. The evaluation may take place at the beginning of or during the next semester and, if successful, the senior will receive the degree at the next commencement.

HONOR STATEMENT

All facets of the University community have responsibilities associated with the Honor Statement. These responsibilities are unique to each sector of the University community.

Each student is responsible for his/her own personal integrity in academic life. While there is no affirmative duty to report the academic dishonesty of another, each student, given the dictates of neither his/her own conscience, may choose to act on any violation of the Honor Statement. Each student is responsible for knowing the terms and conditions of the Honor Statement and may acknowledge his/her adherence to the Honor Statement by writing "Pledged" and signing each graded class assignment and examination.

Students are also responsible for any acts of plagiarism. Plagiarism is using the intellectual property of someone else without giving proper credit. The undocumented use of someone else's words or ideas in any medium of communication (unless such information is recognized as common knowledge) is a serious offense, subject to disciplinary action that may include failure in a course and/or dismissal from the University.

Specific examples of plagiarism are:

- copying without proper documentation (quotation marks and a citation) written or spoken words, phrases, or sentences from any source;
- summarizing without proper documentation (usually a citation) ideas from another source (unless such information is recognized as common knowledge);
- borrowing facts, statistics, graphs, pictorial representations, or phrases without acknowledging the source (unless such information is recognized as common knowledge);
- collaborating on a graded assignment without instructor's approval;
- submitting work, either in whole or part, created by a professional service and used without attribution (e.g., paper, speech, bibliography, or photographs).

Faculty members also have responsibilities which are vital to the success of the Honor Statement and the creation of a climate of academic integrity within the University community. Each faculty member is responsible for defining, in specific terms, guidelines for preserving academic integrity in a course. Included in this definition should be a discussion of the Honor Statement. Faculty members at their discretion may also encourage their students to acknowledge adherence to the Honor Statement by "pledging" all graded class assignments and exams. The form of pledge may include writing the honor statement on the assignment, signing the printed statement, or simply writing "Pledged." Additionally, it will be the responsibility of each faculty member, graduate teaching assistant, and staff member to act on any violation of the Honor Statement.

It is also incumbent upon faculty to maintain an atmosphere conducive to academic integrity by insuring that each quiz, test, and exam is adequately proctored.

THE STATEMENT

An essential feature of the University of Tennessee is a commitment to maintaining an atmosphere of intellectual integrity and academic honesty. As a student of the University, I pledge that I will neither knowingly give nor receive any inappropriate assistance in academic work, thus affirming my own personal commitment to honor and integrity.

HONORS COURSES

Courses specifically designated as honors courses will receive the notation "Hon." These courses are available, as exclusive to those students enrolled in the University Honors Program. Students selected on the basis of ACT/SAT scores and previous academic performance may also enroll. There is no limit to the number of credits that may be earned in these courses except in the senior readings courses not requiring regular class attendance. These courses may not total more than six credit hours toward graduation. In the fields of science that offer four credit hour courses, the total may be eight semester hours.
Letters are sent to entering freshmen who qualify for non-departmental honors courses. Students other than freshmen should consult the Director of Honors Program or individual programs.

INCLEMENT WEATHER

The University of Tennessee will remain open except in the most severe weather conditions. The Chancellor may officially close or suspend selected activities of the University because of extreme weather conditions. When a decision to close is made, all campus and local radio and TV stations will be notified so that appropriate announcements may be made.

If the University is officially closed, certain essential activities such as food services, physical plant, police, steam plant, and telephone services will continue to operate. Some facilities such as the library and University Center will, if possible, continue to function as a service to students and faculty. When the University is officially closed, its policy of Days of Administrative Closing will apply for staff exempt and staff non-exempt employees.

In the event of inclement weather when the University remains open, all faculty, administrators, and staff will be expected to make every reasonable effort to maintain their regular work schedules, to be advised to avoid undue risks in traveling. Employees who anticipate arriving late or not arriving at all should notify their immediate supervisors. Employees will have the option of charging their time off to annual leave or leave without pay, or, with approval, they may make up their lost work hours.

Students will be responsible for any academic work which they miss due to absences caused by severe weather conditions. It is the individual student's responsibility to take the initiative to make up any missed class work, and it is the instructor's responsibility to provide a reasonable opportunity for students to complete assignments or examinations missed due to such absences.

MINIMUM CLASS SIZE

An undergraduate course will not normally be given for fewer than fifteen students at the lower division; twelve at the upper division; and nine at the graduate level except by permission of the Vice Chancellor for Academic Affairs. The University reserves the right to cancel, postpone, or combine when necessary.

PROFICIENCY EXAMINATION

A proficiency examination may be given in any academic course offered for undergraduate credit. The University policy is to reserve to departments the decisions as to which courses, if any, cannot be passed by proficiency examinations. Proficiency examination credit is available only for UT students.

When applying to a department for a proficiency examination, a student should present evidence of having developed the abilities, knowledge, and attitudes expected of those who have taken the course in question. The giving of such an examination must be approved by the head of the department in which the course is offered. A fee must be paid in advance at the Office of Bursars.

Subject to the grading policy of the college in which the student is enrolled, and except for courses which are graded on a S/NC basis, a student who passes a proficiency examination and who wishes to have the grade recorded may choose to take the grade on the examination (A, B+, B, C+ or C) or take an S. An S gives credit for the course but does not affect the grade point average. If a grade of D or F is made on a proficiency examination, the department is expected to note the attempt but no record of the examination is made on the student's transcript. The maximum credits obtainable through proficiency examinations and examinations to remove failing grades (also the grade of I) are determined by the department offering the proficiency examination.

Entering international students whose native language is not English are required to take the UT English Proficiency Examination to determine placement in the appropriate English course. No credit for any English course is awarded through this special examination.

PROGRAM ASSESSMENT AND IMPROVEMENT THROUGH STUDENT EVALUATION

In order for the University to assess and improve its academic programs, periodic measurements of student perceptions and intellectual growth must be obtained. As a requirement for graduation students shall participate in one or more evaluative procedures, which may include examinations in general education and/or the major field of study. The evaluative information obtained through testing is used solely to improve the quality of the educational experience for future generations of students.

SENIOR GENERAL EDUCATION TEST

The Tennessee Higher Education Commission requires that each public institution for higher learning evaluate the general education skills of the senior class. Each year a percentage of the seniors are selected to take the test. The test results enable the University of Tennessee to evaluate the University's general education program and to qualify for needed funding from the state. Students are informed in their senior year if they have been selected to take the test.

SENIORS ELIGIBLE FOR GRADUATE CREDIT

A senior at The University of Tennessee who needs 30 semester hours or less to complete the requirements for a bachelor's degree and has at least a 3.00 grade point average, may take sufficient work for graduate credit to fill out a schedule of 15 hours of combined undergraduate and graduate work per semester, subject to the approval of each term of the Dean of the Graduate School. A maximum of 15 hours of graduate credit can be obtained in this status. Some courses for seniors to register for graduate courses without prior permission (See Majors and Degree Programs chart for information on restricted programs).

Courses taken for graduate credit may not be used toward both the baccalaureate and a graduate degree.

SPECIAL REQUIREMENTS FOR STUDENT-ATHLETES

Student-athletes participating in intercollegiate sports under the provisions of the National Collegiate Athletic Association and the Southeastern Conference must fulfill the NCAA academic progress requirements in addition to the University's academic continuation and retention policies for continuation of eligibility to participate in intercollegiate sports.

TEACHER CERTIFICATION

Teacher certification is a responsibility of the College of Education of the University of Tennessee. Students desiring certification must meet general education, professional education, and area of specialization requirements described in the College of Education section of this catalog.

UNIVERSITY STUDENTS

Many students are undecided about their major when they enter UT. All undecided students are designated University Students and are advised by the Arts and Sciences Advising Center. While it is proper to explore alternative choices, student should also aim at pursuing a course of study that culminates in graduation. For this reason students who enter UT as freshmen may remain as University Students no longer than through the completion of the second full term of study (30 semester hours). Students who transfer from another college or university may enroll as University Students, however if the total number of hours transferred is more than 30 semester hours, transfer students may remain as University Students no longer than through the completion of 15 semester hours. UT students who fail to progress in a given major, college, or school are undecided about an alternative course of study may continue at UT as University Students for a maximum of 15 semester hours.

WRITING COMPETENCE

The faculty of all colleges expect students to communicate effectively in standard written English in laboratory reports, examinations, essays, and other written assignments.

WRITING DEFICIENCY

If a student cannot fulfill the requirements for a course because of inability to communicate in writing, the instructor will give the student an "IW" to designate "Incomplete due to writing." Student work requiring revision shall be sent to the Writing Center Director. Any student who receives an "IW" should contact the Writing Center Director for instruction. The Writing Center will determine the appropriate requirement for remediation. Upon the Writing Center Director's recommendation, it will be returned to the instructor who will change the student's grade accordingly. As with other incompletes, the student will have one calendar year to make up the deficiency before the grade automatically changes to reflect failure for the course.

REGISTRATION

Dates for orientation and registration are announced to new transfer and freshman students. When the Certificate of Admission is issued, Graduation Center staff are instructed when to register upon receipt of their Admission Status. Former students who have been absent from UT other than the summer term and students who have withdrawn from the previous semester will receive registration information with their letter of readmission. Evening School students should contact the University Evening School for registration times.
requirements for registration of admitted students

Medical history. Although a physical examination is not required, a Medical History Questionnaire is sent to all admitted students and must be completed by the student, parent, or other responsible party who is familiar with the student’s medical history. Such information will facilitate University physicians in providing continuing health care. This form must be returned to the Student Health Service before enrollment.

Participation in orientation. Beginning freshmen and transfer students are required to attend an orientation session prior to their first registration at the University. Schedules for these programs are mailed to admitted students by the Dean of Student Conduct and Orientation. Orientation programs are designed to help new students become acquainted with opportunities and services at the University and to provide information needed for registration. Students who wish to attend the University Evening School should contact the University Evening School for information about registration and orientation.

first class meeting

Students who do not attend the first class meeting may be dropped from the course unless they have made prior arrangements with the department. It is the responsibility of students to take whatever steps necessary to see if they have been officially dropped from a course.

maximum hours per term

Undergraduate students may enroll for a maximum of 19 credit hours each semester unless a lower maximum is specified by the college or school in which the student is enrolled. Enrollment in more than 18 hours must be approved by the dean of the student’s college or school. Graduate students may enroll for a maximum number of 15 credit hours each semester. Enrollment in more than 15 hours must be approved by the Dean of the Graduate School. Law and Veterinary Medicine students may enroll for the maximum number of credit hours each semester as specified by the respective college.

maximum hours per term for summer

Undergraduate students may enroll for a maximum of 6 credit hours for each of the first and second sessions. Students may enroll for a maximum of 12 credit hours for those courses that extend through the entire session. Students may enroll for a maximum of 12 credit hours in any combination of summer session courses. Enrollment that exceeds the maximum must be approved by the dean of the student’s college or school.

auditing courses

Students may enter classes as auditors with the consent of the instructor. The instructor will determine the appropriate requirements or restrictions. Auditors receive no credit and the audited course will not be recorded on the transcript. The student’s name will appear on the class roll to inform the instructor that the student is properly enrolled as auditor.

Auditors are required to register and pay fees. Prior to the add deadline, a change from credit to audit or from audit to credit may be made by completing the change of credit portion of the Undergraduate Change of Registration Form and having it processed. (See Timetable of Classes for appropriate location.) Between the add deadline and the drop deadline, the signature of the Special Services Officer or College Adjunct member (see Timetable of Classes) is needed in order to change credit. Once the drop deadline is passed, a change will not be allowed.

prerequisite and corequisite courses

Students must meet prerequisite and corequisite requirements for all courses with such restrictions, and no student shall be permitted to register for those courses in which the requirements have not been met.

changes in registration

Students may add courses through the tenth calendar day counted from the beginning of classes. Because of the nature of some courses, permission of the department head or instructor may be required to add a course after classes begin. Students may also, as departmental policies permit, change section of a course through the tenth day.

Students may drop courses until the tenth calendar day from the start of classes with no notation on the academic record. From the 11th calendar day until the 42nd calendar day, students may drop courses which will receive the notation of "W" (Withdrawn). The "W" grade is not computed in the grade point average. Courses may be dropped through the telephone registration system. After the 42nd calendar day and to the 84th day of classes, courses may be dropped and will be assigned a "WF" (Withdrawn Passing) or a "WF" (Withdrawn Failing). Instructor’s signature is required. The form, once signed, should be taken to the Office of Registration Services for processing. The "WF" is calculated in the grade point average as an F. After the 84th day, no drops are permitted.

The exceptions to the add and drop deadlines are summer and other special sessions. Students should consult the summer term timetable for the appropriate deadlines.

Failure to attend a course is not an official withdrawal and will result in the assignment of an F grade.

Evening School students should consult the University Evening School timetable for procedures to drop courses. Graduate students should consult the Graduate Catalog for regulations concerning dropping courses.

withdrawing from the university

Undergraduate day students who need to leave the University before a term is finished must apply for withdrawal in the registration area of the Registrar’s Office, 201 Student Services Building. Evening School and Graduate School withdrawals are accomplished at those offices. Information on dropping a single course is provided in the section entitled "Changes in Registration." Requests for withdrawal are routinely approved when the student applies by the deadline listed in the Timetable of Classes. The word "withdrawn" will be posted on the transcript.

It is the responsibility of a student who has registered for classes to attend them or, if that is impossible, to apply for withdrawal. A student will receive final grades unless the student follows procedures for withdrawal from the University.

A student who simply stops participating in classes, or fails to attend a class, without officially withdrawing will be assigned the grade of "F" in each course. Students who do officially withdraw must apply for readmission in advance of their next term of anticipated enrollment, except for withdrawal from summer term.

Enrolled students are liable for payment of fees. Any refunds that may be due will be reflected on the student’s petition is approved, all previous academic work will remain on the permanent record, but the grades for such work will not be used in computing the grade point average or in determining academic standing. Previous credits earned with a grade of C or better will continue to meet major, distribution, and graduation requirements.

To graduate, a student granted Academic Second Opportunity must complete at least 30 hours at UT following readmission. To meet minimum qualifications for graduation with honors, the student must earn at least 60 semester hours of letter grades (A-F) following readmission. Academic Second Opportunity may be granted only once. If hours earned during the previous attendance have already been applied toward the completion of an awarded degree from a four-year institution, Academic Second Opportunity will not be granted. Registration at another college or university since the previous UT enrollment will not prevent a student's petition from being granted. (The last 60 hours of credit counted
toward the baccalaureate degree must have been earned at an accredited senior college.) Petition must be made no later than the academic term prior to the one when the degree will be granted. Students should see the University Registrar website (http://web.utk.edu/registras) or contact their college for deadlines for specific terms. Petition forms are available in the student's college.

ACADEMIC REVIEW
The University of Tennessee expects all students who enter the University to remain in good academic standing. To accomplish this, the University has established retention standards. To graduate from UT, a student must earn a minimum cumulative GPA of 2.00. The catalog contains additional retention, progression, and graduation requirements for specific programs.

Students will be placed in Academic Review when either their cumulative grade point average falls below the minimum acceptable level of 2.00 for one semester, or when their semester grade point average falls below the minimum acceptable level of 2.00 for two consecutive semesters regardless of their cumulative GPA. During that semester, and any other semesters in review, a student must participate in a special advising program in his or her college. If, while in review, a student does not maintain a 2.00 grade point average for hours attempted each term, the student may be released from his or her college or be released and dismissed from the University. A student released from his or her college with a cumulative grade point average of 2.00 or higher may seek admission to an alternate college and major. A student with a grade point average below 2.00 who is released from the college but not dismissed from the University is classified as a University student and is advised in the College of Arts and Sciences. A student dismissed from the University may apply for readmission to the University after a minimum of two semesters (with summer considered a semester) away from the University.

GENERAL REQUIREMENTS FOR A BACHELOR'S DEGREE
To receive a bachelor's degree from the University of Tennessee a student must complete all of the requirements listed below. Some of the colleges and schools within the University have special requirements above and beyond those stated here, and students are advised to consult the appropriate section of this catalog for any further degree requirements. Each program presented by the candidate for a bachelor's degree is reviewed and approved for meeting the degree requirements by the Office of the Dean of Admissions and Records.

(1) Complete satisfactorily all requirements of the curriculum for which the student is enrolled, as described in the portion of this catalog devoted to the college or school offering the curriculum. Curriculum requirements change frequently, and students should note the caution on the second page of this catalog. A student is allowed to satisfy requirements for a bachelor's degree under any curriculum in effect during the student's attendance at UT provided the curriculum has been in effect within six years of the date of graduation. This does not obligate the University to offer a discontinued course. Programs may be adjusted by the student's faculty advisor and college dean, in consultation with the Registrar's Office.

(2) Achieve a grade point average of at least 2.00 on all work attempted at the University of Tennessee. (Students transferring work to UT before Fall 1985 must also have a combined average of at least 2.00 on all UTK work and the work transferred in and posted before Fall, 1985.)

(3) Complete 60 hours of credit offered for the bachelor's degree at an accredited senior college.

(4) Complete the last 30 hours of credit offered for the bachelor's degree in residence at the University of Tennessee. Credit for correspondence courses taught by the faculty of the Knoxville campus may be counted as part of this requirement, with the exception of the limitation noted in the regulations concerning correspondence work. Special arrangements to allow work taken at other University of Tennessee campuses to be counted as part of this requirement must be approved by the dean of the student's major college or school and the Dean of Admissions and Records.

(5) Comply with the state law that one unit of American history at the high school level or six semester hours of collegiate work be satisfactorily completed. This requirement is effective for those graduating July 1, 1978 and thereafter. It may be satisfied by completing History 221-222 (or 227-228). History 448 may be used in lieu of three hours of American History. Students should consult the catalog of enrollment to determine how the six hour's credit for fulfillment of this requirement is to be included in individual curricula.

(6) Hours completed at the university level to remove high school deficiencies may be used to meet specific curricular requirements. However, hours earned in these courses will not count toward the total hours required for graduation, effectively adding to the total number required for graduation.

(7) Satisfy all financial obligations (fees or fines) owed to the University.

(8) File an application for a degree with the Office of the Registrar, Room 209 Student Services Building, at Pre-Registration for your final term before graduation. Application deadlines are printed in the Timetable for each term. This deadline is imperative in order that all necessary processing can take place toward the degree.

(9) Comply with the Tennessee Higher Education Commission requirements to complete General Education Comprehensive Tests in the Major.

(10) Students who wish to participate in their graduating class Commencement Ceremony will need to place a Cap and Gown order with the University Center Book and Supply Store. Orders placed after the deadline date established by the Book and Supply Store will be subject to a late fee.
The goal of general education is to develop those basic skills, knowledge, attitudes, and judgments that are necessary for effective citizenship at all levels, from the local to the global; for responsible and fulfilling interactions with others and the environment; and for an enriched personal life. General education may also provide the basis for a major or professional concentration, but its aims are not career-specific. The following areas define the general education program for undergraduate curricula.

**English Composition (2 courses)**
Courses used to meet this requirement should develop the student's ability in analytic and expository writing through the study of literature and writing applications. This requirement would normally be satisfied by completion of English 101-102 or equivalents, or by demonstration of proficiency.

**Mathematical Sciences (2 courses)**
Courses used to meet this requirement should develop the student's ability to analyze and solve quantitative and logical problems.

**Humanities and The Arts (2 courses)**
Courses used to meet this requirement may concentrate either on critical analysis or practice of the arts. These might include the interpretation and analysis of works in one or more of the arts; consideration of significant philosophical, ethical, or religious text and issues; or participation in some area of the visual, spatial, musical, theatrical, rhetorical, or written arts.

**Historical Studies (2 courses)**
Courses used to meet this requirement should develop the student's appreciation of continuity and change over time. Such courses would examine the connections and interactions between different aspects of the human experience through attention to significant political, social, economic, intellectual, and cultural developments in a chronological, balanced, and integrated framework.

**Social Sciences (2 courses)**
Courses used to meet this requirement should describe the structures of society, clarify the dynamics of cognitive and personal development through the life cycle, or analyze social, economic, or political issues.

**Natural Sciences (2 courses)**
Courses used to meet this requirement should describe the world around us using scientific methods and examine natural phenomena in terms of scientific principles. Such courses would normally contain a laboratory or field experience.

**Foreign Languages (2 courses at the intermediate level)**
Courses used to meet this requirement should facilitate the student's ability to use a foreign language as a tool for oral and written communications and reading, including an understanding of the cultures for which it is the native language.

**OR**

**Integrative Studies (2 courses)**
Courses used to meet this requirement may be of three broad types:

a. Multicultural studies, which analyze international dimensions of critical issues or explore elements and values that shape a culture other than the student's own;

b. Interdisciplinary studies, which incorporate the methods and approaches from two or more disciplines to explore major issues; or

c. Disciplinary perspective courses, which explore the potential and limits of a discipline in terms of its impact on individuals and society or examine a student's major course of study from a value-oriented perspective.

All majors and college or school curricular requirements described in this catalog are in accordance with the University Requirement.
### MAJORS, MINORS AND CONCENTRATIONS

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<tr>
<th>DEPARTMENT (UNIT)</th>
<th>MAJOR</th>
<th>CONCENTRATION WITHIN THE MAJOR</th>
<th>DEGREE</th>
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<td><strong>College of Agricultural Sciences and Natural Resources</strong></td>
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<td>Agriculture (Interdepartmental Unit)</td>
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<td>Agricultural Biology</td>
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<td>Agricultural Economics and Business</td>
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<td>Agricultural Extension Education</td>
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<td>Production/Management Science/Technology</td>
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<td>Animal Science Curriculum with Pre-Veterinary (3-1)</td>
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<tr>
<td>Interior Design</td>
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<td>Biochemistry and Cellular and Molecular Biology Honors Biochemistry and Cellular and Molecular Biology Ecology and Evolutionary Biology Honors Ecology and Evolutionary Biology</td>
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</table>

1 Minor available.
2 Minor available for students in other colleges.
3 Minor available in Adolescent Health.
4 Minor available in General Special Education.
5 Minor available in Elementary Teaching and Secondary Teaching.
6 Minor available in Applied Music or Music History and Literature.
8 Minor available in Dance.
9 Interdisciplinary Studies minor available in Gerontology.
10 Minor available in Engineering Communication and Performance.
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<th>CONCENTRATION WITHIN THE MAJOR</th>
<th>DEGREE</th>
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<td>Geological Sciences</td>
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<td>Interdisciplinary Programs</td>
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<td>Italian¹⁰</td>
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<td>Spanish¹⁰</td>
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<td>Music¹¹</td>
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<td>Music¹¹</td>
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<td>Music¹¹</td>
<td>Woodwind or Brass or Percussion Instruments Bachelor of Arts in Mathematics</td>
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<td>Physics and Astronomy</td>
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¹ Minor available.
² Minor available for students in other colleges.
³ Minor available in Adolescent Health.
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**College of Business Administration**

| Accounting and Business Law | Accounting | Bachelor of Science in Business Administration |
| Business Administration (Interdepartmental Unit) | General Business | Bachelor of Science in Business Administration |
| | Public Administration | Bachelor of Science in Business Administration |
| Economics | Economics | Bachelor of Science in Business Administration |
| Finance | Finance | Bachelor of Science in Business Administration |
| Management | Management | General Management Human Resources Management International Management Operations Management | Bachelor of Science in Business Administration |
| Management Science Programs | Logistics and Transportation | Bachelor of Science in Business Administration |
| | Marketing | Bachelor of Science in Business Administration |
| Statistics | Statistics | Bachelor of Science in Business Administration |

**College of Communications**

| Advertising | Advertising | Bachelor of Science in Communications |
| Broadcasting | Broadcasting | Bachelor of Science in Communications |
| School of Journalism | Journalism | Bachelor of Science in Communications |
| Speech Communication | Speech Communication | Honors | Bachelor of Arts in Communications |

**College of Education**

| Counseling, Deafness, and Human Services | Special Education | Education of the Deaf and Hard of Hearing | Bachelor of Science in Education |
| | Human Services | Human Services | Bachelor of Science in Education |
| | Educational Interpreting | Educational Interpreting | Bachelor of Science in Education |
| | Modified and Comprehensive | Modified and Comprehensive | Bachelor of Science in Education |

**Educational Administration and Cultural Studies**

**Educational Psychology**

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1 Minor available.
2 Minor available for students in other colleges.
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<tr>
<td>Instructional Technology, Curriculum, and Evaluation</td>
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1 Minor available.
2 Minor available for students in other colleges.
3 Minor available in Adolescent Health.
4 Minor available in General Special Education.
5 Minor available in Elementary Teaching and Secondary Teaching.
6 Minor available in Applied Music or Music History and Literature.
8 Minor available in Dance.
9 Interdisciplinary Studies minor available in Gerontology.
10 Minor available in Engineering Communication and Performance.