ADMISSION TO THE UNIVERSITY OF TENNESSEE

As the state’s largest and most comprehensive university, the University of Tennessee seeks to provide high quality educational programs for all students who have the academic ability and motivation to adapt to and profit from a baccalaureate education. Similar opportunities are available at the graduate level, see the Graduate Catalog. While the majority of students at UT are residents of the State of Tennessee, the university welcomes qualified students from other states and from outside the United States. Students from a variety of cultures add richness and diversity to the total educational experience for all.

The curricula, supporting programs, and administrative structure at UT are designed to serve students bringing with them a variety of academic backgrounds and experience.

Honors courses and sections and special programs challenge a student who previously has demonstrated outstanding overall academic attainment or skills in a particular subject area. However, experience has shown that other students can achieve a high level of attainment. This achievement is of vital importance to the student, the University, and the State. The student’s motivation must be sufficiently strong and the University must provide the necessary attention of concerned teachers and advisors. UT encourages persons whose circumstances add richness and diversity to the total educational experience for all.

Academic Policies and Regulations

REQUIREMENTS FOR UNDERGRADUATE ADMISSION

Anyone interested in attending UT as an undergraduate student should contact the Admissions Office. Return of a complete application form and transcripts to the Admissions Office results in the formation of an admissions file for each applicant. When a file is complete, an admissions decision is made, and the applicant is notified by mail.

DEADLINES FOR APPLICATIONS

Fall Semester: For freshman applicants, all application materials, the official high school transcript complete through six semesters (junior year), and official test scores must be postmarked by January 15. Priority admissions decisions are given to applicants’ files completed by November 1 of the high school senior year. Any applicant who wishes to be considered for scholarships must have the admissions application and all supporting materials postmarked by January 15. Transfer and readmission applicants for Fall semester must submit an application and supporting documentation by June 1.

Spring Semester/Summer Term: Completed application materials and supporting credentials for first time freshmen, transfer, and readmission students must be received in the Office of Admissions by the following dates: November 1 for Spring semester freshman transfers; January 15 for Summer term freshmen; and April 1 for Summer term transfers.

FRESHMAN ADMISSION

The University of Tennessee seeks to admit a freshman class that reflects its mission as the state’s leading public teaching and research university; represents the diversity of the state of Tennessee; and incorporates enrollment guidelines established by the Board of Trustees.

Each fall, UT enrolls a freshman class of approximately 3,800. The Fall 2000 entering class had a middle 50th percentile of an ACT range of 21 to 26 and a high school GPA range of 3.0 to 3.7.

Freshman decisions are based on the following elements:

1. Completion of core academic subjects comprising the 14 units required or admission:
   • 4 units of English;
   • 2 units of algebra;
   • 1 unit of geometry, trigonometry, advanced math, or calculus;
   • 2 units natural science, including at least 1 unit of biology, chemistry, or physics;
   • 1 unit of American History;
   • 1 unit of European history, world history, or world geography;
   • 2 units of a single foreign language; and
   • 1 unit of visual or performing arts.
2. GPA in these core academic subjects, weighted by UT to reflect honors, Advanced Placement (AP), International Baccalaureate (IB), and college dual enrollment.
3. Standardized test score (SAT or ACT).
4. Other relevant factors, including a student statement, extracurricular or leadership activities, background, and rank in class.

Anyone interested in attending UT as a freshman student should contact the Undergraduate Admissions Office at (865) 974-2184 to receive an official application or go to the web, www.utk.edu, and click on admissions.

Items Necessary for an Admission Decision

1. Completed application;
2. High school transcript on file in the Undergraduate Admissions Office;
3. Official ACT or SAT score (UT’s ACT code = 4026; UT’s SAT code = 1843);
4. Payment of a $25.00 nonrefundable application fee.

FRESHMAN APPLICATION PRIORITY FILING DATES

Completed application and necessary documents should be postmarked by the following dates:

FALL SEMESTER

Early Action Priority Filing Date is November 1, 2001. This date is intended for freshmen who desire early notification of their admissions; and wish to be considered for our most competitive scholarships which include...
McClanahan Scholars, Oldham Scholars, Whittle Scholars, Manning Scholars, Bonham Scholars, Holt Scholars, Neyland Scholars, Roddy Scholars, and Tennessee Scholars. Students who apply by the Early Action priority filing date will be notified by mid-January of an admission decision. Students not offered admission in the Early Action pool will be automatically considered for admission in the February 1 applicant pool.

October ACT/SAT scores will be considered for admission and scholarships if received by December 1, 2002, provided an application and necessary documents postmarked by November 1 are on file. To ensure receipt, students should request at the time of testing that official scores be sent to the University of Tennessee. UT’s ACT code number is 4026; UT’s SAT scores be sent to the University of Tennessee. Students should request at the time of testing that official scores postmarked by November 1 are on file. To ensure receipt, students should request at the time of testing that official scores be sent to the University of Tennessee.

Early Action does not require an early commitment from the applicant; however, competitive scholarship recipients must respond to offers of scholarships by April 1. An extension may be granted upon written request and such requests will not jeopardize a student’s status for admission or financial aid.

Regular Admissions Application Priority Filing Date is February 1, 2002. Students who apply and submit all necessary items by this date will be notified of an admission decision no later than April 1.

All students who meet the February 1 admissions date will be considered for the following academic scholarships provided they also submit the Entering Freshman Academic Scholarship Application:

1. Guaranteed Scholarships (Centennial, African-American, Trustees, Presidents) Students who meet the criteria for guaranteed scholarships do not need to submit the scholarship application. Students who meet the criteria will be automatically awarded the guaranteed scholarships. Students may submit additional grades, ACT and/or SAT scores until August 1 to improve their academic standing for guaranteed scholarship consideration.

2. General and Alumni Scholarships except the Holt.

3. College and Departmental Scholarships except McClanahan Scholars.

In addition to the Application form, a freshman applicant must:

1. Submit an initial transcript of credits earned through the junior year. Transcripts carried or mailed by the student are acceptable only if contained in a sealed envelope with an official school signature. Unofficial transcripts may be used for admission evaluation purposes. Once accepted, a student must have an official final transcript with documentation of graduation mailed to the Office of Undergraduate Admissions.

2. Have the score report of the American College Testing program (ACT) or the Scholastic Aptitude Test (SAT) sent to the Admissions Office directly from the high school or testing agency.

3. Pay a nonrefundable application fee of $25.00.

4. Submit any additional items and information requested in the application materials or by the Office of Admissions.

Graduates of Non-Approved High Schools and Home-Schooled Students

Graduates of non-approved high schools or home schools who apply for admission as first-time freshmen at UT must provide an official high school transcript and, if requested, course syllabi; and submit items mentioned in points 2-4 above.

General Education Development (GED)

Students who have achieved a high school diploma through the General Education Development (GED) Test also must have the GED scores sent directly from the testing center to the University. The GED score is evaluated with other factors, but applicants must have total average GED scores of at least 50 to be considered for admission. Applicants with GED scores are expected to meet high school unit requirements unless they graduated from high school prior to 1989 or unless they qualify as re-entry student applicants who are otherwise academically well-prepared.

Advanced Placement Examinations

Freshmen admitted to UT may receive credit on the basis of performance on one or more of the Advanced Placement Examinations offered each May by the College Entrance Examination Board in 16 subject areas. The tests are usually taken by high school students during their junior or senior year.

Departments at UT which grant advanced placement credit for satisfactory test scores include Art, Biology, Chemistry, Computer Science, Economics, English, French, German, History, Latin, Mathematics, Music, Physics, Political Science, Psychology, Spanish and Statistics. The CEEB sends scores and test books on request to the Director of Admissions at UT sometime in June or July. Each participating department decides the acceptable score for credit. Information can be obtained from the Admissions Office or from the Arts and Sciences Advising Center.

Admission to the School of Architecture

The School of Architecture grants and encourages provisional admission at the time of admission to the University. The program of the School is carefully designed by stages, and students who are not ready for admission at the time of university admission should consult with an Architecture advisor to plan a program that will include completion of specific requirements for admission and progression are listed under the School of Architecture.

Transfer Admissions Requirements

Transfer students with fewer than 30 earned transferable college-level hours will be considered on the same basis as new freshman applicants. Transfer applicants who have completed all required high school units and 30 or more hours of earned transferable college-level work with a minimum 2.0 GPA, will be admitted.

Anyone interested in attending UT as a transfer student should contact the Office of Undergraduate Admissions to receive an official application or go the web, www.utk.edu, and click on admissions.

Items Necessary for an Admission Decision

1. Completed application.

2. An official transcript of all work from each college or university attended.

3. Official high school transcript or GED if applicable.

4. Official ACT or SAT score (required only for students with less than 30 hours of transferable work completed).

5. Payment of a $25.00 nonrefundable application fee.

After review of the completed application, an admissions decision is made and the applicant notified by mail.

Grades

Only those courses in which at least a C was earned shall be eligible for transfer credit. Grades earned at other institutions are used only for admission, course placement and other academic decisions. In order to be considered for admission to UT, a transfer applicant must have a minimum of a 2.00 grade point average (on a 4-point scale) overall in college-credit courses considered for transfer credit, and over all courses attempted. Transfer grade averages are calculated by UT and include both original and repeated coursework, regardless of the grade. The UT transfer grade point average may differ from averages calculated by other institutions. Following enrollment at the University, only grades earned in course work at UT will be in determining continuation standards, graduation requirements and grade point average.

Course Evaluation

Following the applicant’s admission to the University, a transcript evaluation will be initiated by the Office of Admissions to determine (1) which courses from other institutions are equivalent to courses at UT, (2) which will transfer as general elective credit, and (3) which courses, if any, will not transfer. Upon admission, a student may be classified as a freshman, sophomore, junior, or senior, according to the number of hours approved for transfer credit.

The faculty, through the deans and directors of the colleges and schools at UT, has the responsibility for determining guidelines for which courses are accepted for transfer credit. Certain transferable courses are not equivalent to specific UT courses. These courses may be used to meet specific curriculum requirements only with approval of the UT college in which the student’s program is located. Appeals concerning transfer of course credit, whether by institutions or individuals, should be addressed to the dean of the appropriate UT college.

Prospective transfers to UT are encouraged to complete a sequence of related courses rather than transferring a single course from a series. Students at community or junior colleges, particularly within the State of Tennessee, are encouraged to complete the associate degree requirements prior to transferring to UT.

High School Units

Transfer students who graduated from high school prior to 1989 or with 60 or more semester hours of transferable credit are exempt from high school course unit requirements. Other transfer applicants with more than one deficiency (outside of Art unit) in high school course unit requirements are not typically admitted to the University. Transfer students with a deficiency who graduated from high school in 1989 or later and who have earned less than 60 semester hours are required to complete the high school unit requirements within the first 30 semester hours at UT.
ARTICULATION AGREEMENTS

In addition, the University has special transfer articulation agreements with some Tennessee community colleges, leading to admission with junior standing in particular majors at UT. These transfer programs lead to the awarding of the associate degree by the specified community college and the baccalaureate degree by UT, provided the student successfully completes all the courses required in a particular program and meets the grade point average requirements for that agreement. All other academic regulations of the degree-granting institutions must also be satisfied. Details on specific programs and requirements are available from the Office of Undergraduate Admissions at UT, or from the specified community college.

INTERNATIONAL STUDENT APPLICANTS

All foreign nationals on non-immigrant visas are classified as international students whether they are applying for a bachelor’s degree or transfer students. In addition to the information below, additional information for international students is available from the Admissions Office or from the Center for International Education.

To apply for admission as an undergraduate student, each international student is required to provide the following:

1. A completed application for undergraduate admission.
2. Authenticated copies of all academic records. These records should describe the courses of instruction in terms of years spent in school and type of subject matter covered, with grades earned in each subject.
3. Evidence of English proficiency according to the following requirements for students whose native language is not English.
   a. Any applicant to the undergraduate program whose first language is not English—the exception of some transfers from regionally accredited colleges or universities in the United States (see c below)—must present a “Test of English as a Foreign Language (TOEFL)” score of at least 193 (computer based) or 523 (paper based), earned within two years prior to application, before being admitted; final consideration cannot be granted until test results are received by the Director of Admissions from the TOEFL test agency.
   b. The University of Tennessee English Placement Test must be taken prior to registration; this test will determine whether the student needs to take more English and, if so, at what level. The English Placement Test grants no credit. Students assigned to special English courses must enroll the first semester of attendance, stay continuously enrolled in the assigned courses until completion of all requirements, and should complete the requirements within the first year of continued enrollment at the University of Tennessee.
   c. An undergraduate student whose first language is not English is exempted from taking the UT English Placement Test and from presenting a TOEFL score of 523 (or 193 on the computer-based TOEFL) provided that the student has satisfied all requirements for freshman composition with a grade of at least C.

Fees for sponsored international students

An administrative management fee will be charged to sponsoring agencies of international students whose programs require special administrative or management services beyond those normally provided. Fees are $250 per semester and $100 per summer session.

VISITING STUDENT APPLICANTS

A college visiting student is one who is actively enrolled in a program at another accredited institution of higher learning but who desires to enroll temporarily at UT because of the availability of certain course work or because of temporary residence in the Knoxville area.

Visiting students are admitted for one semester only. Students desiring to transfer to UT must file an application for admission as a transfer student. Students desiring to attend UT on an interim basis for one semester only must submit a completed application and $25.00 non-refundable application fee and have an official letter of good standing sent directly to UT Admissions. Applications are subject to review and admission is not guaranteed.

Since academic records will not be available at UT for visiting students, use of UT courses in a visiting student’s degree program is the decision of the home institution. Academic advising will be limited to information about courses in which the student enrolls and may be obtained from the academic departments. Visiting students must have the required background (prerequisites) and meet all other course requirements. Academic overloads will not be permitted.

RE-ENTRY STUDENT APPLICANTS

A re-entry student is one who has not been enrolled in school for three years or more prior to making application for admission to UT. Freshman re-entry students should have official high school transcript(s) submitted to the Admissions Office from high school. Transfer re-entry students should have high school transcript(s) and transcripts of all previous college work sent from each institution to UT Admissions. ACT/SAT scores are not required for either freshman or transfer re-entry students. (Re-entry applicants with GED scores should refer to the GED section under Freshman Admission.) Admissions decisions will be made on an individual basis. Exceptions to the admissions criteria may be made for those applicants who demonstrate sufficient preparation.

No applicant who has attended UT will be considered a re-entry student. Former UT students should follow readmissions procedures as described elsewhere in this catalog.

NON-DEGREE STUDENT APPLICANTS

Persons desiring to take courses for credit, but who do not intend to pursue a degree, should apply for non-degree status. The Admissions Office processes all applications, regardless of intended registration location. Non-degree students must show evidence of satisfactory preparation for the courses they wish to take, generally through prior completion of a Bachelor’s degree. Ordinarily the high school class of a non-degree student must have graduated. Former University of Tennessee students and most other students may not be admitted in this category prior to the receipt of a Bachelor’s degree. Non-degree students whose native language is not English may be required to submit proof of English language competency as outlined in 3 under International Student Applicants.

If there is a change in educational goals leading to interest in a degree program, a non-degree student must meet all previously indicated transfer, admission, or college association requirements for admission to degree seeking status. No more than 60 semester hours of accumulated college credit (from all institutions attended) may be used by a non-degree student in any subsequent degree program at UT.

SENIOR AND DISABLED APPLICANTS

Persons 60 years of age or older and/or totally disabled persons who are residents of Tennessee may audit courses without payment of fees if space is available in the individual class. Persons 65 years of age or older or totally disabled persons who are residents of Tennessee may enroll in courses for credit at reduced fees. Interested persons should inquire at The University of Tennessee Evening School, 451 Communications Building, during regular working hours.

ACADEMICALLY TALENTED HIGH SCHOOL STUDENTS

Academically talented high school students enrolled in grades 9, 10, 11, and 12 in public or private school in Tennessee may apply to enroll and receive regular college credit from a Tennessee postsecondary institution if: (1) they receive the recommendation and approval of the school principal and appropriate higher education institution personnel; (2) they have a grade point average equivalent to 3.2 or higher on a 4.00 scale; and (3) such placement is a part of the student’s planned Individual Educational Placement (IEP) as established by the multidisciplinary team process.

Students are encouraged to submit standardized test scores (ACT or SAT). Applications are subject to review and admission is not guaranteed.
A student who has attended another college or university since attending UT must have an official transcript sent to the University. Students dismissed when they last attended the University, left in Academic Review, and those who have registered at another institution of higher education since their last UT enrollment must apply well in advance, generally three to four months prior to the beginning of the term. Submitting an application for readmission does not guarantee admission.

Official transcripts of any transfer work attempted after a student’s enrollment at UT must be submitted before a decision on readmission can be made. For specific deadline dates, students should consult the Office of Admissions, 320 Student Services Building. To register for courses in any other branch, center, or division of the University controlled by the Knoxville campus, a student must meet the readmission regulations that govern courses for credit at the Knoxville campus. However, students may register for correspondence courses (with prior permission of their college dean) without being readmitted.

FEE CLASSIFICATION FOR THE PURPOSE OF PAYING UNIVERSITY FEES AND FOR ADMISSION PURPOSES

Students are classified as in-state or out-of-state for the purposes of paying University fees. The classification is determined by the information recorded on the application for admission and may be reviewed as the result of submission of a subsequent fee classification questionnaire. Notice of classification is sent back shortly after the student applies to the University. The determination is made on the basis of the regulations established by the Board of Trustees, with the intent that all public institutions of higher education in Tennessee apply uniform classification rules. Basically, these regulations state that (1) students receiving parental support are classified according to parental domicile, and (2) an emancipated student independent of parents may establish in-state classification by producing clear and convincing evidence of Tennessee domicile with proof that the move to Tennessee was not primarily for obtaining educational opportunities for themselves, dependents, or spouse. Forms and copies of the regulations for undergraduates may be obtained from the Residency Clerk, 320 Student Services Building. Additional appeals may be directed to the Coordinator of Residency Classification, Room 320 Student Services Building.

Scholarship recipients and children of alumni are treated as in-state residents for the purpose of applying admissions criteria. However, such students will be required to pay out-of-state fees unless they can meet the in-state residency requirements stated above. An out-of-state student completing one of the University’s pre-professional programs (law, health services, veterinary medicine, etc.), does not gain preferential priority in seeking admission to a professional program that is otherwise restricted primarily to Tennessee residents.
3. The domicile of an unemancipated person is that of his or her parent. Unemancipated students of divorced parents shall be classified “in-state” when one parent, regardless of custodial status, is domiciled in Tennessee.

Paragraph 4. OUT-OF-STATE STUDENTS WHO ARE NOT REQUIRED TO PAY OUT-OF-STATE TUITION.

1. An unemancipated, currently enrolled student shall be reclassified out-of-state should his or her parent, having theretofore been domiciled in the State, remove from the State. However, such student shall not be required to pay out-of-state tuition nor be treated as an out-of-state student for admission purposes so long as his or her enrollment at a public higher educational institution or institutions shall be continuous.

2. An unemancipated person whose parent is not domiciled in this State but is a member of the armed forces and stationed in this State or at Fort Campbell pursuant to military orders shall be classified out-of-state, but shall not be required to pay out-of-state tuition. Such a person, while in continuous attendance toward the degree for which he or she is currently enrolled, shall not be required to pay out-of-state tuition if his or her parent thereafter is transferred on military orders.

3. A person whose domicile is in a county or another state lying immediately adjacent to Montgomery County, or whose place of residence is within thirty (30) miles of Austin Peay State University, shall be classified out-of-state but shall not be required to pay out-of-state tuition at Austin Peay State University. Provided, however, that there be no teacher college or normal school within the non-resident’s own state, or, for residence in the State of Illinois, said non-resident’s bona fide place of residence.

4. Part-time students who are not domiciled in the State but who are employed full-time in the State, or who are stationed at Fort Campbell pursuant to military orders, shall be classified out-of-state but shall not be required to pay out-of-state tuition. This shall apply to part-time students who are employed in the State by more than one employer, resulting in the equivalent of full-time employment.

5. Military personnel and their spouses stationed in the State of Tennessee who would be classified out-of-state, or in accordance with other provisions of these regulations will be classified out-of-state but shall not be required to pay out-of-state tuition.

6. A person who is domiciled in the Kentucky counties of Fulton, Hickman, or Graves shall be classified out-of-state and shall not be required to pay out-of-state tuition.

7. Any dependent child not domiciled in Tennessee but who qualifies and is selected to attend Tennessee State University, shall be classified out-of-state but shall not be required to pay out-of-state tuition.

8. A person whose domicile is in Mississippi, Arkansas, or either Dunlap County or Perry County, Missouri, and who is admitted to Dyersburg State Community College, shall be classified out-of-state but shall not be required to pay out-of-state tuition.

9. A person who is not domiciled in Tennessee, but has a bona fide place of residence in a city which is adjacent to the Tennessee state line and which is also within a 30 mile radius (as determined by the THEC) of a city containing a two-year TBR institution and who is admitted to a two-year TBR institution, shall be classified out-of-state but shall not be required to pay out-of-state tuition. The two-year institution may admit only up to three percent (3%) of the full-time equivalent attendance of the institution without out-of-state tuition.

10. A person whose domicile is in Mississippi, Arkansas, or either Dunlap County or Perry County, Missouri, and who is admitted to Murray State University, shall be classified out-of-state but shall not be required to pay out-of-state tuition. The two-year institution may admit only up to three percent (3%) of the full-time equivalent attendance of the institution without out-of-state tuition. (THEC may adjust the number of the non-residents admitted pursuant to this section every 3 years.) (SUMMARY 48-9-102).

Paragraph 5. PRESUMPTION.

Unless the contrary appears from clear and convincing evidence, it shall be presumed that an emancipated person does not acquire domicile in this State while enrolled as a full-time student at any public or private higher educational institution in the State, as such status is defined by such institution.

Paragraph 6. EVIDENCE TO BE CONSIDERED FOR ESTABLISHMENT OF DOMICILE.

If a person asserts that he or she has established domicile in this State, he or she must provide evidence which he or she believes will support his or her claim of domicile.

7. Any dependent child not domiciled in Tennessee but who qualifies and is selected to attend Tennessee State University, shall be classified out-of-state but shall not be required to pay out-of-state tuition.

6. A person who is domiciled in the Kentucky counties of Fulton, Hickman, or Graves shall be classified out-of-state and shall not be required to pay out-of-state tuition.

5. Military personnel and their spouses stationed in the State of Tennessee who would be classified out-of-state, or in accordance with other provisions of these regulations will be classified out-of-state but shall not be required to pay out-of-state tuition.

4. Part-time students who are not domiciled in the State but who are employed full-time in the State, or who are stationed at Fort Campbell pursuant to military orders, shall be classified out-of-state but shall not be required to pay out-of-state tuition. This shall apply to part-time students who are employed in the State by more than one employer, resulting in the equivalent of full-time employment.

3. A person whose domicile is in a county or another state lying immediately adjacent to Montgomery County, or whose place of residence is within thirty (30) miles of Austin Peay State University, shall be classified out-of-state but shall not be required to pay out-of-state tuition at Austin Peay State University. Provided, however, that there be no teacher college or normal school within the non-resident’s own state, or, for residence in the State of Illinois, said non-resident’s bona fide place of residence.

2. An unemancipated person whose parent is not domiciled in this State but who qualifies and is selected to attend Tennessee State University, shall be classified out-of-state but shall not be required to pay out-of-state tuition.

1. An unemancipated, currently enrolled student shall be reclassified out-of-state should his or her parent, having theretofore been domiciled in the State, remove from the State. However, such student shall not be required to pay out-of-state tuition nor be treated as an out-of-state student for admission purposes so long as his or her enrollment at a public higher educational institution or institutions shall be continuous.

THE UNIVERSITY OF TENNESSEE does not discriminate on the basis of race, sex, color, religion, national origin, age, handicap, or veteran status in provision of educational opportunities or employment opportunities and benefits. UT does not discriminate on the basis of sex or handicap in the education programs and activities which it operates, pursuant to the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318; and Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112; respectively. This policy extends to both employment and admission to the University.

Inquiries concerning Title IX and Section 504 should be directed to the Director of Affirmative Action, 405-D Andy Holt Tower, Knoxville, TN 37996-0144, 974-2498. Charges of violation of the above policies should also be directed to the Director of Affirmative Action.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

This act provides for confidentiality of student records; however, it also provides for basic identification of people at UT without the consent of the individual. Release of information to third parties includes directory information, such as contained in the campus telephone book and sports brochures. Such information includes: names, address, telephone number, date and place of birth, classification, college, major, dates of attendance, degrees and awards, the most recent previous educational agency or institution attended, participation in school activities and sports, and weight and height (for special activities).

Public notice of the categories to be contained in a directory is given, and a period of one week is provided during which a student may request that such information not be released.

SOCIAL SECURITY NUMBER USE

The University of Tennessee requires assignment of an individual student number for internal identification of each student’s record. The University began using the social security number as the student identification number prior to January 1, 1975; therefore, the federal law allows continued use of this number. However, if a student does not desire the social security number to be used, notification to the University must be made at the time of application for admission; a social security identification number will be assigned instead. For prompt and accurate retrieval of records and for conducting business about their own records, students and alumni must give their student identification number. Student identification numbers, whether a social security number or an assigned number, are used administratively within the University only and are not given to third parties without expressed consent of the student concerned.

STATE BOARD OF EDUCATION

Effective November 1978, the Tennessee State Board of Education requires all students preparing for a teaching career in Tennessee to pass a standardized test of basic skills (Pre-Professional Skills Test) prior to admission to teacher education programs.
POLICY ON A DRUG-FREE CAMPUS AND WORKPLACE

In support of the Drug-Free Workplace Act of 1988 (Public Law 100-690) and the Drug-Free Schools and Communities Act of 1989, The University of Tennessee is notifying all students, faculty, and staff of the following University policy approved by the UT Board of Trustees on 21 June 1990.

It is the policy of The University of Tennessee to maintain a safe and healthful environment for its students and employees. Therefore, University policy prohibits the unlawful use, manufacture, possession, distribution, or dispensing of drugs (“controlled substances” as defined in the Controlled Substances Act, 21 U.S.C. 812) and alcohol on University property or during University activities.

Violation of this policy is grounds for disciplinary action—up to and including immediate discharge for an employee and permanent dismissal for a student. Federal and state laws provide additional penalties for such unlawful activities, including fines and imprisonment (21 U.S.C. 841 et seq.; T.C.A. 39-6-401 et. seq.)

Local ordinances also provide various penalties for drug and alcohol-related offenses. The University is bound to take all appropriate actions against violators, which may include referral for legal prosecution or requiring the individual to participate satisfactorily in an approved drug use/alcohol abuse assistance or rehabilitation program.

Aside from any University policy considerations, the use of illicit drugs and/or the abuse of alcohol may be harmful to your health. Some of the health risks associated with such use/abuse are listed: ALCOHOL ABUSE HEALTH RISKS: liver damage—cirrhosis, alcoholic hepatitis; Heart disease—enlarged heart, congestive heart failure; Ulcers and gastritis; Malnutrition; Cancer—of the mouth, esophagus, stomach, liver; Brain damage—memory loss, hallucinations, psychosis; Damage to fetus if pregnant mother drinks; Death—50% of fatal auto accidents involve alcohol; 31% of suicides are alcoholics. DRUG USE HEALTH RISKS: overdosing—psychosis, convulsions, coma, death; Long-term use—organ damage, mental illness, malnutrition, death; Casual use—heart attack, stroke, brain damage, death; Needle—Infections, hepatitis, AIDs, death; If a pregnant mother uses drugs, her baby can be born addicted or dead.

Individuals who are paid by The University of Tennessee from federal grants or contracts must notify the University of any criminal drug statute conviction for a violation occurring in the workplace within five days after such conviction. The University is, in turn, required to inform the granting or contracting agency of such violation within ten days of the University's receipt of notification.

Employees and their families needing treatment information should call their local Personnel Office, Employee Assistance Program, or the State of Tennessee Employee Assistance Program (800-468-8369). Students needing treatment information should contact their campus Student Affairs Office, student health center, or counseling center.

CREDIT HOURS, GRADES AND GRADE POINT AVERAGE

The basic unit of credit at the University of Tennessee is the semester hour. This normally represents one hour of lecture or recitation or two hours of laboratory work per week. Each course at the University carries a number of credit hours specified in the course description. At the completion of each course, a student will be assigned a grade reflecting the student’s performance in the course. Passing grades normally carry with them a certain number of quality points per credit hour in the course. A student’s grade point average is obtained by dividing the number of quality points the student has accumulated at UT by the number of hours the student has attempted at UT, not including hours for which grades of I, N, NC, P, S, W, and WP have been received.

UNDERGRADUATE GRADES

<table>
<thead>
<tr>
<th>Grade</th>
<th>Performance</th>
<th>Quality Points</th>
<th>Per Semester</th>
<th>Hour of Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Superior</td>
<td>4</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>B+</td>
<td>Very Good</td>
<td>3.5</td>
<td>3.5</td>
<td>3.5</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>C+</td>
<td>Fair</td>
<td>2.5</td>
<td>2.5</td>
<td>2.5</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Unsatisfactory</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>WF</td>
<td>Withdrawn Failing</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

GRADES OF INCOMPLETE

Under extraordinary circumstances and at the discretion of the instructor, the grade of “I” (Incomplete) may be awarded to students who cannot complete the course for reasons beyond their control. In addition, a grade of “W” may be assigned if a student cannot fulfill the requirements for a course because of an inability to communicate in writing. (See Writing Deficiency for more information about the “W” grade.) The “I” grade is awarded only when there is reasonable expectation that upon completion of the course work, a grade of “D” or better would be earned. The “I” grade is not issued in lieu of grade “F” or “FX.” The terms for the removal of the “I,” including the time limit for removal of the “I,” is decided by the instructor. It is the responsibility of the student receiving an “I” to arrange with the instructor whatever action is needed to remove the grade at the earliest possible date, and in any event, within one year of the assignment of Incomplete. Students may not remove an “I” grade by re-enrolling in the course. The “I” grade does not carry quality points and is not computed in the grade point average. If the “I” grade is not removed within one calendar year or upon graduation, it shall be changed to an “F” and count as a failure in the computation of the grade point average. A student need not be enrolled at the University to remove a grade of Incomplete.

GRADE POINT AVERAGE

The following grades carry no quality points, and hours for which these grades are earned are not counted in computing a student’s grade point average. NC (no credit) indicates failure to complete a course satisfactorily when taken on an S/NC basis.

S (satisfactory) is assigned for C or better work when a course is taken on an S/NC grading basis.

W (withdrawal) is assigned in courses when a student has officially withdrawn from the University. W is also assigned in courses when a student withdraws from a course between the eleventh and forty first calendar day of classes. Regulations concerning withdrawal from courses or from the University appear in a following section of this catalog, entitled “Changes in Registration.”

WP (withdrawal passing) is assigned in courses when a student withdraws from a course after the forty second calendar day of classes and is passing the course at the time of withdrawal.

Satisfactory/No Credit Grading System

The purpose of this system is to encourage the student to venture beyond the limits of those courses in which the student usually does well and, motivated by intellectual curiosity, explore subject matter in which performance may be somewhat less outstanding than work in other subjects. To this end Satisfactory/No Credit (S/NC) grading has been developed for undergraduate courses (100-, 200-, 300-, and 400-level courses). Neither grade is counted in a student’s grade point average, but, like all other grades, is entered on the permanent record. S is given for C or better work on the traditional grading scale and NC is given for less than C work. The student only receives credit in the course if an S is received.

A student may not repeat a course for S/NC if the student received a conventional grade (A, B+, B, C+, C, D, F).

The instructor of a conventionally graded course will not be informed which student, if any, has elected S/NC grading. If the student elects non-conventional grading, grades of A, B+, B, C+, C, and F will be recorded on the student’s permanent academic record as S, and D or F as NC. The grade of I for incomplete work will be recorded as an SI, which will not be computed in the average. A student is permitted to change the system of grading in a course through the add deadline. The changing of an S/NC grade to a conventional letter grade or vice versa is not permitted unless an error is determined by the Registrar.

FRESHMAN ENGLISH

English 101, 102, 118, 121, 131, and 132 are offered on a system of A, B+, B, C+, C, I, NC, W grading.

All entering freshman, except international students, must enroll in English 101, 102 or 118.

REPEATING COURSES

For the first three repeated lower-division courses (100-200 level), only the last grade earned in the repeated courses will be counted in computing the grade point average. If the same course is repeated more than once, the additional repeats count as part of the three total. For all courses repeated after the first three, all grades will be included when computing the grade point average. All grades for all courses remain on the W transcript.

Unless it is otherwise specified in the course description, no course may be repeated more than twice and no course may be repeated in which a grade of C or better has already been earned. A grade of WP counts as one of two times a course may be repeated. Exceptions to the number of times a course
may be repeated will be allowed only with prior written permission of the student's college dean. Each course is counted only once in determining credit hours presented for graduation.

GENERAL REGULATIONS

ACADEMIC ADVISING AT UT

Faculty, administrators, and professional staff on this campus consider advising both a responsibility and an opportunity for improving each student's pattern of undergraduate education. There are many situations during an academic program when a student will find informed academic and career advice helpful. The objective of the academic advising system at UT is to help a student at each stage to define the choices that must be made and to give any needed guidance.

At the time of application for admission to UT, each student is asked to indicate whether he/she has already identified a preferred college or school. Advising centers in each college handle all freshmen and a substantial amount of sophomore advising; major advisors within the college, working closely with the advising center, guide advanced students. At all levels, campus-wide guidelines for good advising are supplemented by specific college standards, guidelines, and evaluations. Prior to advanced registration, during each main term of the academic year (i.e., during Spring and Fall), each student has the obligation to consult an advisor for a substantial conference.

Students who are admitted as university students and have not yet declared an interest in a specific college are advised by the College of Arts and Sciences Advising Center, 220 Ayres Hall, with assistance of advisors in other colleges and career planning.

New students at UT should review carefully the prescribed curricula of the respective degree-granting units and should choose courses in accord with their college preference. An advisor assists a student in selecting subjects to ensure a well-balanced education and interprets university and college policies and requirements. However, the student, not the advisor, bears the ultimate responsibility for selecting courses, meeting course prerequisites, and adhering to policies and procedures.

Part-time students, particularly those registering through Evening School, should establish contact with an advisor in the college with which they are associated or in which they have expressed an interest.

Assistance to students with academic problems or questions is provided by course professors, advisors, department heads, and college deans or advising centers. Numerous other sources of academic, career, and personal counseling exist on the UT campus and are available to admitted students. These are described in this catalog under “Student Affairs and Services.”

ACCELERATED PROGRAM

The University operates on the semester calendar, and a majority of its courses, especially at the lower division, are offered every term. Through appropriate arrangements of courses and attendance during the summer terms, students may frequently complete their degree programs or at least one-third of their college requirements in one academic year.

ADVANCED MILITARY SERVICE AND AIR FORCE AEROSPACE STUDIES

Students who elect to enroll in the advanced military courses (junior and senior years) are obligated by written agreement with the government to complete the courses and to accept a commission if tendered.

CLASS ATTENDANCE AND ELIGIBILITY

Only students who are properly registered for a course may attend its classes on a regular basis. Other persons in the classroom for special reasons must obtain the consent of the instructor.

It is the prerogative of the individual instructor to set the attendance requirements for a particular class. This means, for example, that an instructor in Freshman English may state in a syllabus how many absences are allowed before a student receives a grade of No Credit.

CLASSIFICATION

Undergraduate students are classified according to the following chart, on the basis of semester hours passed.

CLASSIFICATION OF STUDENTS BY SEMESTER HOURS PASSED

<table>
<thead>
<tr>
<th>YEAR</th>
<th>All Other Undergraduate Programs</th>
</tr>
</thead>
</table>
to enroll in a particular course, the student should begin the petitioning process during the previous term and must gain final approval for the petition no later than the add deadline of the term involved.

FAILURE TO MEET PROGRESSION REQUIREMENTS

Undergraduate students who are not eligible to progress in a college, school, or major with such requirements will be notified and assigned to the advisor to University Students who will advise the student and approve enrollment requests until the student is enrolled in another college or major.

FINAL EXAMS

Any final exams must be given during the final exam period at the scheduled time, although alternative uses of the scheduled exam period may be designated by the instructor.

Students are not required to take more than two written exams on any day. The instructor(s) of the last non-departmental exam(s) on that day must reschedule the student's exam during the exam period. It is the obligation of students with such conflicts to make appropriate arrangements with the instructor at least two weeks prior to the end of classes.

No in-class, written quizzes or tests counting more than 10% of the semester grade may be given the last five calendar days prior to the study period. Courses that are exempt from this policy are so indicated in the catalog course description.

GRADE APPEAL PROCEDURE

APPEALS TO THE UNDERGRADUATE COUNCIL

The Undergraduate Council hears appeals concerning grades only after grievances have been duly processed, without resolution, through appropriate procedures at the department and college levels. The Council does not review grievances concerning allegations of misconduct or academic dishonesty. Procedures for considering such matters are published in Hilltopics under “Student Rights and Responsibilities.”

In the appeals process, the Undergraduate Council has authority to deny the appeal, grant the appeal and request the instructor change the grade, or assign a grade of “pass” for the course.

Students should begin the appeal process as soon as possible. No appeal may be filed later than 90 days after the final grade has been issued.

COMPOSITION OF THE APPEALS COMMITTEE

Members of the Appeals Committee are appointed by the chairperson of the Undergraduate Council. The committee consists of at least five members, one of whom is named chairperson.

GROUNDS FOR APPEAL

Students may appeal grades on the basis of one or more of four allowable grounds:

1. A clearly unfair decision (such as lack of consideration of circumstances clearly beyond the control of the student, e.g., a death in the family, illness or accident);
2. Unacceptable instruction/evaluation procedures (such as deviation from stated policies on grading criteria, incomplete, late paper, examinations, or class attendance);
3. Inability of instructor to deal with course responsibilities; or
4. An exam setting which makes concentration extremely difficult.

THE APPEALS PROCEDURE

1. The student should first consult with the instructor and if agreement cannot be reached, the student may appeal to the department head. If the student believes the grade assignment was based on criteria other than academic, such as race, gender, religious beliefs, national origin, age or handicap, then the student should make an appeal in writing to the Office of Affirmative Action with a copy to the department head.

2. If the student appeals to the department head after attempts to resolve the matter with the instructor have failed, it is the responsibility of the department head to determine the circumstances surrounding the assignment of the grade. If the department head has reason to believe that none of the four (4) academic conditions specifically apply, then the department head should encourage the student to accept the assigned grade. If the department head has reason to believe that any of the four conditions do apply, then instructor should be encouraged by the department head to reconsider the grade. If the instructor elects not to change the grade, then the department head will appoint a committee of at least three faculty members to review the matter. Such committee will be charged with making a timely recommendation to the department head concerning the student’s appeal to change the grade. The student must submit a written appeal for the committee’s consideration or for any appeal made beyond the departmental level. When the departmental committee procedure is used, if the committee’s recommendation is that the student’s grade should be higher than the one assigned and the instructor still elects not to assign the recommended higher grade, the department head will assign the grade of “pass;” or, at the student’s option, he/she may accept the existing grade. In such a case, all other restrictions to use of the grade to satisfy graduation requirements are waived.

3. If the student wishes to pursue appeal further, he or she may appeal in writing to the Dean of the college in which the department is located.

If the issue is still unresolved, the student may initiate the formal Undergraduate Council appeals procedure.

1. The student may forward to the Dean of Undergraduate Affairs and Chair of the Undergraduate Council a statement requesting a review of the student’s complaint concerning his or her grade. The appeal must be written and must be based upon one or more of the four allowable grounds, explaining in detail why the appeal is based upon these grounds.

2. The Dean of Undergraduate Academic Affairs, after consulting with the student and the college office to determine that the appeal does in fact fall under the jurisdiction of the Undergraduate Council and has been brought forward in the proper form, will, first, forward the appeal to the Appeals Committee of the Undergraduate Council for review and, second, notify the Dean, the Department Head, the course instructor, and the student that the Appeals Committee has the case under review.

3. Upon receipt of the appeal, the chairperson of the Appeals Committee will call a special meeting of the committee for purposes of hearing the appeal. The chair will invite the student, the instructor, and the department head to appear in person if they choose or to supply a written statement (in the student’s case this statement will already have been provided). The committee will maintain a recording of the hearing.

4. After hearing the appeal, the Appeals Committee will vote as to whether the grade should be overturned. A majority vote will constitute the decision of the committee. A tie vote will be decided by the chair.

5. The decision of the Appeals Committee will be relayed by the chair of the Committee in writing to the principals.

6. If the appeal has been denied by the Appeals Committee, the student may appeal to the full Undergraduate Council. If the Council denies the appeal, the grade stands.

7. If the student’s appeal is upheld by the Appeals Committee, the instructor may appeal to the full Undergraduate Council. If the Council holds for the instructor, the grade stands.

8. If the student’s appeal is upheld by the Appeals Committee and there is no appeal by the instructor to the full Undergraduate Council, or if the instructor does appeal to the full Undergraduate Council and the Council holds for the student, the instructor may either elect to change the grade to a higher grade or refuse to do so.

9. If the instructor refuses to change the grade, the Provost will instruct the Registrar to change the course grade to “Pass.”

APPEALS TO THE GRADUATING SENIOR

A senior who fails one subject during the semester of intended graduation may, with approval, take an examination or other appropriate form of evaluation. The senior must receive the approval of the instructor and appropriate collegiate personnel which may include the department head and/or dean. The evaluation may take place at the beginning of or during the next semester and, if successful, the senior will receive the degree at the next commencement.

HONOR STATEMENT

All facets of the University community have responsibilities associated with the Honor Statement. These responsibilities are unique to each sector of the University community.

Each student is responsible for his or her own personal integrity in academic life. While there is no affirmative duty to report the academic dishonesty of another, each student, given the
commitment to honor and integrity.

Students are also responsible for any acts of plagiarism. Plagiarism is using the intellec- tual property of someone else without giving proper credit. The undocumented use of someone else's words or ideas in any medium of communication (unless such information is recognized as common knowledge) is a serious offense, subject to disciplinary action that may include failure in a course and/or dismissal from the University.

Specific examples of plagiarism are:

• copying without proper documentation (quotation marks and a citation) written or spoken words, phrases, or sentences from any source;

• summarizing without proper documentation (usually a citation) ideas from another source (unless such information is recognized as common knowledge);

• borrowing facts, statistics, graphs, pictorial representations, or phrases without acknowledging the source (unless such information is recognized as common knowledge);

• collaborating on a graded assignment without instructor's approval;

• submitting work, either in whole or part, created by a professional service and used without attribution (e.g., paper, speech, bibliogra- phy, or photograph).

Faculty members also have responsibilities which are vital to the success of the Honor Statement and the creation of a climate of academic integrity within the University community. Each faculty member is responsible for defining, in specific terms, guidelines for preserving academic integrity in a course. Included in this definition should be a discus- sion of the Honor Statement. Faculty members at their discretion may also encourage their students to acknowledge their adherence to the Honor Statement by “pledging” all graded class assignments and exams. The form of pledge may include writing the honor statement on the assignment, signing the printed statement, or simply writing “Pledged.” Additionally, it will be the responsibility of each faculty member, graduate teaching assistant, and staff member to act on any violation of the Honor Statement. It is also incumbent upon faculty to maintain an atmosphere conducive to academic integrity by insuring that each quiz, test, and exam is adequately proctored.

THE STATEMENT

An essential feature of the University of Tennessee is the maintenance of an atmosphere of intellectual integrity and aca- demic honesty. As a student of the University, I pledge that I will neither knowingly give nor receive any inappropriate assistance in aca- demic work, thus affirming my own personal commitment to honor and integrity.

HONORS COURSES

Courses specifically designated as honors courses will receive the notation “Hon.” These courses are available, but not exclusive to, those students enrolled in the University Honors Program. Students selected on the ba- sis of ACT/SAT scores and previous academic performance may also enroll. There is no limit to the number of credits that may be earned in these courses except in the senior readings courses not requiring regular class attendance. These courses may not total more than six credit hours toward graduation. In the fields of science and engineering, the total may be eight semester hours.

Letters are sent to entering freshmen who qualify for non-departmental honors courses. Students other than freshmen should consult the Director of Honors Program or individual programs.

INCLEMENT WEATHER

The University of Tennessee will remain open except in the most severe weather conditions.

The Provost may officially close or suspend selected activities of the University because of extreme weather conditions. When a decision to close is reached, campus and local radio and TV stations will be notified so that appro- priate announcements may be made.

If the University is officially closed, certain essential activities such as food services, physical plant, police, steam plant, and tele- phone services will continue to operate. Some facilities such as the library and University Center will, if possible, continue to function as a service to students and faculty. When the University is officially closed, its policy of Days of Administrative Closing will apply for staff exempt and staff non-exempt employees.

In the event of inclement weather when the University remains open, all faculty, administra- tors, and staff will be expected to make every reasonable effort to maintain their regular work schedules, but are advised to avoid undue risks in traveling. Employees who anticipate arriving late or not arriving at all should notify their immediate supervisors. Employees will have the option of charging their time off to annual leave or leave without pay; or, with approval, they may make up their lost work hours.

Students will be responsible for any aca- demic work which they miss due to absences caused by severe weather conditions. It is the individual student’s responsibility to take the initiative to make up any missed class work, and it is the instructor’s responsibility to provide a reasonable opportunity for students to complete assignments or examinations missed due to such absences.

MINIMUM CLASS SIZE

An undergraduate course will not normally be given for fewer than fifteen students at the lower division; twelve at the upper division; and nine at the graduate level except by permission of the Provost. The University reserves the right to cancel, postpone, or combine when necessary.

PROFICIENCY EXAMINATION

A proficiency examination may be given in any academic course offered for undergradu- ate credit. The University policy is to reserve to departments the decisions as to which courses, if any, cannot be passed by proficiency exami- nations. Proficiency examination credit is available only for undergraduates.

When applying to a department for a profi- ciency examination, a student should present evidence of having developed the abilities, knowledge, and attitudes expected of those who have taken the course in question. The giving of the examination must be approved by the head of the department in which the course is offered. A fee must be paid in advance at the Office of Bursar.

Subject to the grading policy of the college in which the student is enrolled, and except for courses which are graded only on as S/NC basis, a student who passes a proficiency examination and who wishes to have the grade recorded may choose to take the grade on the examination (A, B+, B, C+ or C) or take an S. An S gives credit for the course but does not affect the grade point average. If a grade of D or F is made on a proficiency examination, the department is expected to note the attempt but no record of the examination is made on the student’s transcript. The maximum credits obtainable through proficiency examination and the use of proficiency examinations to remove failing grades (also the grade of I) are deter- mined by the department offering the profi- ciency examination.

Entering international students whose native language is not English are required to take the UT English Proficiency Examination to determine placement in the appropriate English course. No credit for any English course is awarded through this special examination.

PROGRAM ASSESSMENT AND IMPROVEMENT THROUGH STUDENT EVALUATION

In order for the University to assess and improve its academic programs, periodic measurements of student perceptions and intellectual growth must be obtained. As a requirement for graduation students shall par- ticipate in one or more evaluative procedures, which may include examinations in general education and/or the major field of study. The evaluative information obtained through testing is used solely to improve the quality of the educational experience for future generations of students.

SENIOR GENERAL EDUCATION TEST

The Tennessee Higher Education Commis- sion requires that each public institution for higher learning evaluate the general education skills of the senior class. Each year a percent- age of the seniors are selected to take the test. The test results enable the University of Ten- nessee to evaluate the University’s general education program and to qualify for needed funding from the state. Students are informed in their senior year if they have been selected to take the test.

SECOND MAJORS AND MINORS

Students may pursue any available minors or second majors which will be so noted on their transcripts upon graduation. Students should understand that meeting the require- ments of minors or second majors may lengthen their academic programs and should consult closely with advisers in both areas.

SENIORS ELIGIBLE FOR GRADUATE CREDIT

A senior at The University of Tennessee who needs 30 semester hours or less to com- plete the requirements for a bachelor’s degree and has at least a 3.00 grade point average.
may take sufficient work for graduate credit to fill out a schedule of 15 hours of combined under-graduate and graduate work per semester, subject to the approval of each term of the Dean of the Graduate School. A maximum of 9 hours of graduate credit can be obtained in this status. Some departments do not permit se-

nior to register for graduate courses without prior permission (See Majors and Degree Programs chart for information on restricted programs).

Courses taken for graduate credit may not be used toward both the baccalaureate and a graduate degree.

**SPECIAL REQUIREMENTS FOR STUDENT-ATHLETES**

Student-athletes participating in intercol-
legiate sports under the provisions of the National Collegiate Athletic Association and the Southeastern Conference must fulfill the NCAA academic progress requirements in addition to the University’s academic continuation and retention policies for continuation of eligibility to participate in intercollegiate sports.

**TEACHER CERTIFICATION**

Teacher certification is a responsibility of the College of Education of the University of Tennessee. Students desiring certification must meet general education, professional education, and area of specialization requirements described in the College of Education section of this catalog.

**UNIVERSITY STUDENTS**

Many students are undecided about their major when they enter UT. All undecided stu-

dents are designated University Students and are advised by Arts and Sciences Advising Ser-

dices. While it is proper to explore alternative choices, students should also pursue a course of study that culminates in graduation. For this reason, there is a limit to the length of time stu-

dents may remain as University Students. At the completion of 45 hours, University Students who have entered UT as freshmen must asso-

ciate with a college or university and declare a major prior to the end of the next term of enrollment. Students who transfer from another college or university may enroll as Uni-

versity students. However, transfer students may remain as University Students no longer than through the completion of 15 semester hours if the total number of hours transferred is 30 or more. UT students who fail to progress in a given major, college, or school and are unde-

cided about an alternative course of study may continue at UT as University Students for a maximum of 15 semester hours.

**WRITING COMPETENCE**

The faculty of all colleges expect students to communicate effectively in standard written English in laboratory reports, examinations, essays, and other written assignments.

**WRITING DEFICIENCY**

If a student cannot fulfill the requirements for a course because of an inability to commu-

nicate in writing, the instructor will give the student an “IW” to designate “incomplete due to writing.” Student work requiring revision shall be sent to the Writing Center Director. Any stu-

dent who receives an “IW” should contact the Writing Center Director for instruction. The Writing Center will determine the appropriate requirement for remediation. Upon the Writing Center Director’s recommendation, it will be returned to the instructor who will change the student’s grade accordingly. As with other incompletes, the student will have one calendar year to make up the deficiency before the grade automatically changes to reflect failure for the course.

**REGISTRATION**

The Student Orientation Department send admitted freshmen and transfer students infor-

mation about orientation and registration and the dates. Graduate students are instructed when to register upon receipt of their Admission Status. Former students who have been absent from UT other than the summer term and students who have withdrawn from the previous semester will receive registration information with their letter of readmission. Evening School students should contact the University Evening School for registration times.

**REQUIREMENTS FOR REGISTRATION OF ADMITTED STUDENTS**

Medical History. Though a physical examination is not required, a Medical History Questionnaire is sent to all admitted students and must be completed by the student, parent, or other responsible party who is familiar with the student’s medical history. Such information will facilitate University physicians in providing continuing health care. This form must be returned to the Student Health Service before enrollment.

Participation in Orientation. Beginning freshmen and transfer students are required to attend an orientation session prior to their first registration at the University. Schedules for these programs are mailed to admitted students by the Director of Student Orientation. Orientation programs are designed to help new students become acquainted with opportunities and services at the University and to provide information needed for registration. Students who wish to attend the Evening School should contact the University Evening School for information about registration and orientation.

**FIRST CLASS MEETING**

Students who do not attend the first class meeting may be dropped from the course unless they have made prior arrangements with the department. It is the responsibility of students to take whatever steps necessary to see if they have been officially dropped from a course.

**MAXIMUM HOURS PER TERM**

Undergraduate students may enroll for a maximum of 19 credit hours each semester. Enrollment in more than 19 hours must be approved by the dean of the student’s college or school. Graduate students may enroll for a maximum number of 15 credit hours each semester. Enrollment in more than 15 hours must be approved by the Dean of the Graduate School. Law and Veterinary Medicine students may enroll for the maximum number of credit hours each semester as specified by the respective college.

**MAXIMUM HOURS PER TERM FOR SUMMER**

Undergraduate students may enroll for a maximum of 6 credit hours for each of the first and second sessions. Students may enroll for a maximum of 12 credit hours for those courses that extend through the entire session. Stu-

dents may enroll for a maximum of 12 credit hours in any combination of summer session courses. Enrollment that exceeds the maximum must be approved by the dean of the student’s college or school.

**AUDITING COURSES**

Students may enter classes as auditors with the consent of the instructor. The instructor will determine the appropriate requirements or restrictions. Auditors receive no credit and the audited course will not be recorded on the transcript. The student’s name will appear on the class roll to inform the instructor that the student is properly enrolled as auditor.

Auditors are required to register and pay fees. Prior to the add deadline, a change from credit to audit or from audit to credit may be made by completing the change of credit por-
tion of the Undergraduate Change of Registrati-
on Form and having it processed. (See Time-
table of Classes for appropriate location.) Between the add deadline and the drop dead-
line, the signature of the Special Services Officer or College Adjunct member (see Time-
table of Classes) is needed in order to change credit. Once the drop deadline is passed, a change will not be allowed.

**PREREQUISITE AND COREQUISITE COURSES**

Students must meet prerequisite and corequisite requirements for all courses with such restrictions, and no student shall be permitted to register for those courses in which the requirements have not been met.

**CHANGES IN REGISTRATION**

Students may add courses through the tenth calendar day counted from the beginning of classes. Because of the nature of some courses, permission of the department head may be required to add a course after classes begin. Students may also, as departmental policies permit, change section of a course through the tenth day.

Students may drop courses until the 10th calendar day from the start of classes with no notation on the academic record. From the 11th calendar day until the 42nd calendar day, students may drop courses which will receive the notation of “W” (Withdrawn). The “W” grade is not computed in the grade point average. Courses may be dropped through the telephone registration system. After the 42nd calendar day and to the 84th day of classes, courses may be dropped and will be assigned a “WP” (Withdrawn Passing) or a “WF” (With-
drawn Failing). Instructor’s signature is required. The form, once signed, should be taken to the Office of the University Registrar for processing. The “WF” is calculated in the grade point average as an F. After the 84th day, no drops are permitted.

The exceptions to the add and drop dead-
lines are summer and other special sessions. Students should consult the summer term time-
table for the appropriate deadlines.
Failure to attend a course is not an official withdrawal and will result in the assignment of an F grade.

Evening School students should consult the University Evening School timetable for procedures to drop courses. Graduate students should consult the Graduate Catalog for regulations concerning dropping courses.

WITHDRAWING FROM THE UNIVERSITY

Undergraduate day students who need to leave the University before a term is finished must apply for withdrawal in the Office of the University Registrar, 209 Student Services Building. Evening School and Graduate School withdrawals are accomplished at those offices. Information on dropping a single course is provided in the section entitled “Changes in Registration.”

Requests for withdrawal are routinely approved when the student applies by the deadline listed in the Timetable of Classes. The word “withdraw” will be posted on the transcript. It is the responsibility of a student who has registered for classes to attend them or, if that is impossible, to apply for withdrawal. A student will receive final grades unless the student follows procedures for withdrawal from the University.

A student who simply stops participating in classes, or fails to attend class, without officially withdrawing will be assigned the grade of “F” in each course. Students who do officially withdraw must apply for readmission in advance of their next term of anticipated enrollment, except for withdrawal from summer term.

Enrolled students are liable for payment of fees. Any refunds that may be due upon a student’s withdrawal are issued by the Bursar’s Office.

UNDERGRADUATE RETENTION STANDARDS

TRANSFER STUDENTS

A transfer student who has been conditionally admitted must meet the regular University standards of retention during the first term, or any subsequent term before attaining good standing.

ACADEMIC SECOND OPPORTUNITY

The Academic Second Opportunity is designed to assist the student who was not successful in progressing toward a degree during a previous attendance at UT but is now performing satisfactory work. Granting it is an acknowledgment by the University that the student’s earlier work is not consistent with his or her academic potential but that the work earned since return is. This policy is not intended to allow students to progress directly into a major; exceptions to progression standards must be made at the college level.

An undergraduate student may petition for Academic Second Opportunity upon meeting the following requirements:
1. the student has re-enrolled following an absence from UT of at least three full calendar years;
2. the student’s previous academic record at the University was unsatisfactory (normally, below a C average);
3. since readmission, the student has completed 15 or more graded hours (correspondence coursework may not be included in the 15 hours), earning a 2.5 GPA or above.

Decisions on granting Academic Second Opportunity are made by committee. If the student petition is approved, all previous academic work will remain on the permanent record, but the grades for such work will not be used in computing the grade point average or in determining academic standing. Previous credits earned with a grade of C or better will continue to meet major, distribution, and graduation requirements.

To graduate, a student granted Academic Second Opportunity must complete at least 30 hours at UT following readmission. To meet minimum qualifications for graduation with honors, the student must earn at least 60 semester hours of letter grades (A-F) following readmission. Academic Second Opportunity may be granted only once. If hours earned during the previous attendance have already been applied toward the completion of an awarded degree from a four-year institution, Academic Second Opportunity will not be granted. Registration at another college or university since the previous UT enrollment will not prevent a student from qualifying.

Petition must be made no later than the academic term prior to the one when the degree will be granted. Students should see the University Registrar website (http://web.utk.edu/~registra) or contact their college for deadlines for specific terms. To initiate the petitioning process, students should meet with a designated advisor in their colleges.

ACADEMIC REVIEW

The University of Tennessee expects all students who enroll at the University to remain in good academic standing. To accomplish this, the University has established retention standards. To graduate from UT, a student must earn a minimum cumulative GPA of 2.00. The catalog contains additional retention, progression, and graduation requirements for specific programs.

Students will be placed in Academic Review when either their cumulative grade point average falls below the minimum acceptable level of 2.00 for one semester, or when their semester grade point average falls below the minimum acceptable level of 2.00 for two consecutive semesters regardless of their cumulative GPA. During that semester, and any other semesters in review, a student must participate in a special advising program in his or her college. If, while in review, a student does not maintain a 2.00 grade point average for hours attempted each term, the student may be released from his or her college or be released and dismissed from the University. A student released from his or her college with a cumulative grade point average of 2.00 or higher may seek admission to an alternate college and major. A student with a grade point average below 2.00 who is released from the college but not dismissed from the University is classified as a University student and is advised in the College of Arts and Sciences. A student dismissed from the University may apply for readmission to the University after a minimum of two semesters (with summer considered a semester) away from the University.

GENERAL REQUIREMENTS FOR A BACHELOR’S DEGREE

To receive a bachelor’s degree from the University of Tennessee a student must complete all of the requirements listed below.

Some of the colleges and schools within the University have special requirements above and beyond those stated here, and students are advised to consult the appropriate section of this catalog for any further degree requirements. Each program presented by the candidate for a bachelor’s degree is reviewed and approved for meeting the degree requirements by the Office of the University Registrar.

1. Complete satisfactorily all requirements of the curriculum for which the student is enrolled, as described in the portion of this catalog devoted to the college or school offering the curriculum. Curriculum requirements change frequently, and students should note the caution on the second page of this catalog. A student is allowed to satisfy requirements for a bachelor’s degree under any curriculum in effect during the student’s attendance at UT provided the curriculum has been in effect within six years of the date of graduation. This does not obligate the University to offer a discontinued course. Programs may be adjusted by the student’s faculty advisor and college dean, in consultation with the Office of the University Registrar.

2. Achieve a grade point average of at least 2.00 on all work attempted at the University of Tennessee. (Students bringing transfer work to UT before Fall 1985 must also have a combined average of at least 2.0 on all UT work and the work transferred in and posted before Fall, 1985.)

3. Complete 60 hours of credit offered for the bachelor’s degree at an accredited senior college.

4. Complete the last 30 hours of credit offered for the bachelor’s degree in residence at the University of Tennessee. Credit for correspondence coursework may not be included in computing the grade point average or used in computing the grade point average or used in computing the grade point average or used in computing the grade point average or used in computing the grade point average or used in computing the grade point average or used in computing the grade point average or used in computing the grade point average or used in computing the grade point average or used in computing the grade point average or used in computing the grade point average.

5. Complete the caution on the second page of this catalog.

6. Hours completed at the university level to remove high school deficiencies may be used to meet specific curricular requirements. However, hours earned in these courses will not count toward the total hours required for graduation, effectively adding to the total number required for graduation.

7. Satisfy all financial obligations (fees or fines) owed to the University.

8. File an application for a degree with the
Office of the University Registrar, Room 209
Student Services Building. Application deadlines are printed in the Timetable for each term. This deadline is imperative in order that all necessary processing can take place toward the degree.


10. Students who wish to participate in their graduating class Commencement Ceremonies will need to place a Cap and Gown order with the University Center Book and Supply Store. Orders placed after the deadline date established by the Book and Supply Store will be subject to a late fee.

**DEAN'S LIST**

A public announcement is made of students passing a semester's work Summa cum laude (3.80 through 4.00), Magna cum laude (3.65 through 3.79), and Cum laude (3.50 through 3.64). To be eligible, students must complete at least 12 hours, not counting work taken on a satisfactory/no credit basis.

The honors and awards available to students at UT are listed with donors below; the right not to award any of the honors or awards listed herein is reserved to the University of Tennessee.

**HONORS CATEGORIES FOR GRADUATION**

Honors are conferred upon graduating students who have displayed a high level of achievement during their university career. Recipients of honors receive their degrees with:

- Cum laude 3.50 through 3.64
- Magna cum laude 3.65 through 3.79
- Summa cum laude 3.80 through 4.00

These honors categories are based on a student's cumulative average at the end of the semester preceding the graduation semester. For all students entering Fall, 1985, and thereafter, honors categories are based only on the average earned at the University of Tennessee. Students must have earned at least 60 hours at UT in order to qualify for honors categories. For those students who entered prior to Fall, 1985, the honors category is based on the average earned at UT and the transfer work brought in prior to that date, or the average earned at UT, with the lower of the two averages determining the honors category. Work transferred after Fall, 1985 is not used in computation of the GPA.

If, at graduation, a student's grade point average would allow a higher honors category than that determined at the end of the semester preceding the graduation semester, the student may, upon written request, receive a substitute diploma indicating the higher category. Courses may not be repeated for the purpose of raising an honors category.

In addition, University Honors are conferred upon graduating students who have completed the University Honors Program.

**SECOND BACHELOR'S DEGREE**

A student who holds a bachelor's degree may receive a second bachelor's degree from the University of Tennessee by satisfying the following:

1. Meet all requirements of both degrees.
2. Complete at least 30 semester hours beyond the total hours required for the first bachelor's degree.
3. Attend the University for at least two semesters beyond the minimum time required for the first bachelor's degree.
4. Declare the intention to work for a second bachelor's degree with the Office of the University Registrar.

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**THE UNIVERSITY REQUIREMENT**

**GENERAL EDUCATION**

The goal of general education is to develop those basic skills, knowledges, attitudes, and judgments that are necessary for effective citizenship at all levels, from the local to the global; for responsible and fulfilling interactions with others and the environment; and for an enriched personal life. General education may also provide the basis for a major or professional concentration, but its aims are not career-specific. The following areas define the general education program for undergraduate curricula.

**English Composition (2 courses)**

Courses used to meet this requirement should develop the student's ability in analytic and expository writing through the study of literature and writing applications. This requirement would normally be satisfied by completion of English 101-102 or equivalents, or by demonstration of proficiency.

**Mathematical Sciences (2 courses)**

Courses used to meet this requirement should develop the student's ability to analyze and solve quantitative and logical problems.

**Humanities and The Arts (2 courses)**

Courses used to meet this requirement may concentrate either on critical analysis or practice of the arts. These might include the interpretation and analysis of works in one or more of the arts; consideration of significant philosophical, ethical, or religious text and issues; or participation in some area of the visual, spatial, musical, theatrical, rhetorical, or written arts.

**Historical Studies (2 courses)**

Courses used to meet this requirement should develop the student's appreciation of continuity and change over time. Such courses would examine the connections and interactions between different aspects of the human experience through attention to significant political, social, economic, intellectual, and cultural developments in a chronological, balanced, and integrated framework.

**Social Sciences (2 courses)**

Courses used to meet this requirement should describe the structures of society, clarify the dynamics of cognitive and personal development through the life cycle, or analyze social, economic, or political issues.

**Natural Sciences (2 courses)**

Courses used to meet this requirement should describe the world around us using scientific methods and examine natural phenomena in terms of scientific principles. Such courses would normally contain a laboratory or field experience.

**Foreign Languages (2 courses at the intermediate level)**

Courses used to meet this requirement should facilitate the student's ability to use a foreign language as a tool for oral and written communications and reading, including an understanding of the cultures for which it is the native language.

**OR**

**Integrative Studies (2 courses)**

Courses used to meet this requirement may be of three broad types:

a. Multicultural studies, which analyze international dimensions of critical issues or explore elements and values that shape a culture other than the student's own;

b. Interdisciplinary studies, which incorporate the methods and approaches from two or more disciplines to explore major issues; or

c. Disciplinary perspective courses, which explore the potential and limits of a discipline in terms of its impact on individuals and society or examine a student's major course of study from a value-oriented perspective.

All majors and college or school curricular requirements described in this catalog are in accordance with the University Requirement.
# MAJORS, MINORS AND CONCENTRATIONS

<table>
<thead>
<tr>
<th>DEPARTMENT (UNIT)</th>
<th>MAJOR</th>
<th>CONCENTRATION WITHIN THE MAJOR</th>
<th>DEGREE</th>
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<td>Agriculture (Interdepartmental Unit)</td>
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<td>Agriculture</td>
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<tr>
<td>Agricultural Economics and Rural Sociology</td>
<td>Agricultural Economics and Business</td>
<td>Agricultural Equipment Systems Management</td>
<td>Bachelor of Science in Agriculture</td>
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<tr>
<td>Agricultural and Extension Education</td>
<td>Agricultural Education</td>
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<td>Bachelor of Science in Agriculture</td>
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<tr>
<td>Animal Science</td>
<td>Animal Science</td>
<td>Production/Management Science/Technology</td>
<td>Bachelor of Science in Agriculture</td>
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<td></td>
<td></td>
<td>Animal Science Curriculum with Pre-Veterinary (3-1)</td>
<td>Bachelor of Science in Agriculture</td>
</tr>
<tr>
<td>Agricultural and Biosystems Engineering</td>
<td>Biosystems Engineering</td>
<td>Agricultural Engineering Biological Engineering Food Engineering</td>
<td>Bachelor of Science in Biosystems Engineering</td>
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<tr>
<td><strong>College of Architecture and Design</strong></td>
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<tr>
<td>School of Architecture</td>
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<td>Bachelor of Architecture</td>
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<tr>
<td>Interior Design</td>
<td>Interior Design</td>
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<td>Bachelor of Science in Interior Design</td>
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<td><strong>College of Arts and Sciences</strong></td>
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<tr>
<td>Anthropology</td>
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<td>Bachelor of Arts</td>
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<td>Art</td>
<td>Art History</td>
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<td></td>
<td>Graphic Design</td>
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<td></td>
<td>Studio Art</td>
<td>Art Education</td>
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<td></td>
<td></td>
<td>Ceramics Drawing Inter-Area Painting Media Arts Printmaking Sculpture Watercolor</td>
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<tr>
<td>Audiology and Speech Pathology</td>
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<tr>
<td>Speech Pathology</td>
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<td>Bachelor of Arts</td>
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<tr>
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<td>Biological Sciences</td>
<td>Biochemistry and Cellular and Molecular Biology Honors Biochemistry and Cellular and Molecular Biology Ecology and Evolutionary Biology Honors Ecology and Evolutionary Biology Biology Microbiology</td>
<td>Bachelor of Science</td>
</tr>
</tbody>
</table>

1 Minor available.
2 Minor available for students in other colleges.
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4 Minor available in Engineering Communication and Performance.
5 Minor available in Elementary Teaching and Secondary Teaching.
7 Minor available in Dance.
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<th>CONCENTRATION WITHIN THE MAJOR</th>
<th>DEGREE</th>
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<tr>
<td>Chemistry</td>
<td>Chemistry&lt;br&gt;Chemistry¹</td>
<td>Honors&lt;br&gt;Bachelor of Science in Chemistry</td>
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<td>Classics</td>
<td>Classics&lt;br&gt;Greek¹&lt;br&gt;Latin¹</td>
<td>Classical Civilization&lt;br&gt;Honors</td>
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<tr>
<td>Computer Science</td>
<td>Computer Science¹</td>
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<td>Economics</td>
<td>Economics¹</td>
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<tr>
<td>English</td>
<td>English¹</td>
<td>Creative Writing&lt;br&gt;Literature&lt;br&gt;Rhetoric and Writing&lt;br&gt;Technical Communication¹&lt;br&gt;Honors</td>
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<td>Geography</td>
<td>Geography¹</td>
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<tr>
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<td>Geology²</td>
<td>Engineering Geology&lt;br&gt;Honors</td>
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<tr>
<td>History</td>
<td>History¹</td>
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<td>Bachelor of Arts</td>
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<tr>
<td>Interdisciplinary Programs</td>
<td>Interdisciplinary Programs</td>
<td>African and African-American Studies¹&lt;br&gt;American Studies¹&lt;br&gt;Asian Studies¹&lt;br&gt;Minor available in Cinema Studies&lt;br&gt;Comparative Literature¹&lt;br&gt;Environmental Studies&lt;br&gt;Judaic Studies¹&lt;br&gt;Latin American Studies¹&lt;br&gt;Language and World Business—Chinese&lt;br&gt;Language and World Business—Japanese&lt;br&gt;Language and World Business—Portuguese&lt;br&gt;Legal Studies&lt;br&gt;Linguistics¹&lt;br&gt;Medieval Studies¹&lt;br&gt;Urban Studies¹&lt;br&gt;Women's Studies¹</td>
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<td>Mathematics¹</td>
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<td>Literature&lt;br&gt;Language&lt;br&gt;Language and World Business&lt;br&gt;Honors&lt;br&gt;Language and World Business&lt;br&gt;Language and World Business&lt;br&gt;Language and World Business</td>
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¹ Minor available.<br>² Minor available for students in other colleges.<br>³ Minor available in Adolescent Health.<br>⁴ Minor available in Engineering Communication and Performance.<br>⁵ Minor available in Elementary Teaching and Secondary Teaching.<br>⁶ Minor available in Applied Music or Music History and Literature.<br>⁷ Minor available in Chinese, Japanese, and Portuguese.<br>⁸ Minor available in Dance.<br>⁹ Interdisciplinary Studies minor available in Gerontology.
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<tr>
<th>DEPARTMENT (UNIT)</th>
<th>MAJOR</th>
<th>CONCENTRATION</th>
<th>DEGREE</th>
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<th>CONCENTRATION WITHIN THE MAJOR</th>
<th>DEGREE</th>
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<td>Educational Psychology</td>
<td>Exercise Science and Sport Management&lt;sup&gt;6&lt;/sup&gt;</td>
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<td>Instructional Technology, Curriculum, and Evaluation</td>
<td>Theory and Practice in Teacher Education&lt;sup&gt;9&lt;/sup&gt;</td>
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<td>College of Engineering</td>
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<td>Engineering Fundamentals</td>
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<td>Nuclear Engineering Radiological Engineering</td>
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<td>College of Human Ecology&lt;sup&gt;9&lt;/sup&gt;</td>
<td>Child and Family Studies</td>
<td>Child Development&lt;sup&gt;1&lt;/sup&gt;</td>
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<td>Early Childhood Administration Early Childhood Development Early Childhood Education/Early Childhood Special Education Early Childhood Education Teacher Licensure Program (Pre-K—Grade 4)</td>
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<td>Hotel and Restaurant Administration</td>
<td>Bachelor of Science in Service Management</td>
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<td>Hotel and Tourism Management Restaurant and Foodservice Management</td>
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<td>Community Health Education&lt;sup&gt;1&lt;/sup&gt;</td>
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<td>School of Information Sciences</td>
<td>University Honors</td>
<td>University Studies&lt;sup&gt;1&lt;/sup&gt;</td>
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</table>

1 Minor available.
2 Minor available for students in other colleges.
3 Minor available in Adolescent Health.
4 Minor available in Engineering Communication and Performance.
5 Minor available in Elementary Teaching and Secondary Teaching.
6 Minor available in Applied Music or Music History and Literature.
8 Minor available in Dance.
9 Interdisciplinary Studies minor available in Gerontology.