PURPOSE OF THE CATALOG

The Undergraduate Catalog is the official source of the university’s undergraduate academic programs, courses, policies, and procedures. The catalog should be used as a guide in planning a course of study and in meeting requirements for graduation. See the Table of Contents and Index for an overview of the information provided.

The course offerings and requirements of the University of Tennessee, Knoxville, are continually under examination and revision. This catalog is not intended to state contractual terms and should not be regarded as a contract between the student and the institution.

Each semester a Timetable of Classes is available on the Web at http://cpo.utk.edu. The Timetable lists those courses that will be offered during the semester, as well as times and locations. Not all courses listed in this catalog are offered every semester.

Current information about the university can also be found at

- The University of Tennessee Homepage: http://www.tennessee.edu
- Office of the Chancellor: http://chancellor.tennessee.edu
- Office of the University Registrar: http://registrar.tennessee.edu
- Undergraduate Admissions: http://admissions.utk.edu/undergraduate
- Office of the Bursar: http://web.utk.edu/~bursar
- Office of Financial Aid and Scholarships: http://web.utk.edu/~finaid
- Office of the Dean of Students: http://web.utk.edu/~homepage
- Hilltopics Student Handbook: http://web.utk.edu/~homepage/hilltopics

EEO/TITLE IX/AA/SECTION 504 STATEMENT

The University of Tennessee does not discriminate on the basis of race, sex, color, religion, national origin, age, disability, or veteran status in provision of education programs and services or employment opportunities and benefits. This policy extends to both employment by and admission to the university.

The university does not discriminate on the basis of race, sex, or disability in the education programs and activities pursuant to the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990.

Inquiries and charges of violation concerning Title VI, Title IX, Section 504, ADA, the Age Discrimination in Employment Act (ADEA), or any of the other above referenced policies should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, Tennessee 37996-3560, telephone (865) 974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the UT Knoxville Office of Human Resources, 600 Henley Street, Knoxville, Tennessee 37996-4125.

The university welcomes and honors people of all races, genders, creeds, cultures, and sexual orientations, and values intellectual curiosity, pursuit of knowledge, and academic freedom and integrity.

In accordance with the Tennessee College and University Security Information Act of 1989 and the Student Right-to-Know and Campus Security Act, the University of Tennessee has prepared a report containing campus security policies and procedures, data on campus crimes, and other related information. A free copy of this report may be obtained by any student, employee, or applicant for admission or employment from the Office of the Dean of Students; The University of Tennessee; 413 Student Services Building; Knoxville, Tennessee 37996-0248.

A project of the Office of the University Registrar, 209 Student Services Building, Knoxville, Tennessee 37996-0200. Publication Authorization Number E17-0405-002-010-08.
ACADEMIC CALENDAR FOR 2008-2009

Fall 2008 Semester
Classes Begin Wednesday, August 20
Labor Day Monday, September 1
1st Session Ends Wednesday, October 8
Fall Break Thursday – Friday, October 9-10
2nd Session Begins Monday, October 13
Thanksgiving Thursday – Friday, November 27-28
Classes End Tuesday, December 2
Study Days Wednesday (Saturday & Sunday), December 3 (6 & 7)
Exams Thursday, Friday (am) & Monday – Thursday,
December 4, 5, 8, 9, 10, 11
Graduate Hooding Friday, December 12
Commencement Saturday, December 13

Spring 2009 Semester
Classes Begin Wednesday, January 7
MLK Holiday Monday, January 19
1st Session Ends Wednesday, February 25
2nd Session Begins Thursday, February 26
Spring Break Monday – Friday, March 16-20
Spring Recess Friday, April 10
Classes End Friday, April 24
Study Days Monday (Saturday & Sunday), April 27 (25 & 26)
Exams Tuesday – Tuesday, April 28, 29, 30; May 1, 4, 5
Graduate Hooding Thursday, May 7
College Commencement Ceremonies Friday, May 8

Summer 2009 Semester
Mini Session Begins Wednesday, May 6
Memorial Holiday Monday, May 25
Mini Session Ends Wednesday, May 27
Full and 1st Session Begin Monday, June 1
1st Session Ends Thursday, July 2
Independence Day Holiday Friday, July 3
2nd Session Begins Monday, July 6
Full and 2nd Sessions End Thursday, August 6
Summer Graduation Date* Friday, August 14

*There is no commencement ceremony in the summer.
This date is the official graduation date that will appear on the transcript of graduating students.

The Academic Calendar is available on the Web at http://registrar.utk.edu/academic_calendar.shtml
THE UNIVERSITY OF TENNESSEE

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Ex-Officio Members From Congressional Districts District Service Begins Term Ends
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Executive Director, Tennessee Higher Education Commission James L. Murphy III Fifth 2003 May 31, 2009
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From Knox County
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From Weakley County

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Linda Davidson, BA, Vice Chancellor for Development (and Associate Vice President for Development)
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Carolyn R. Hodges, BA, MA, PhD, Vice Provost and Dean of the Graduate School
Maxine Thompson, BA, MS, EdD, Dean of Students
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# Undergraduate Majors, Minors, Concentrations, and Degrees
## The University of Tennessee, Knoxville
### 2008-2009 Academic Year/Listed by College and Department

### College of Agricultural Sciences and Natural Resources

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### College of Architecture and Design

- **School of Architecture**
  - Architecture: Bachelor of Architecture

- **Interior Design (Program)**
  - Interior Design: BS in Interior Design

### College of Arts and Sciences

- **Anthropology**
  - Anthropology: Bachelor of Arts

  †Honors Anthropology

### ABBREVIATIONS:

- BA: Bachelor of Arts
- BS: Bachelor of Science

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<td>– Voice Track</td>
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<td>• Woodwind and Percussion Instruments</td>
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| DEPARTMENT (UNIT)                                      | MAJOR                  | MINOR     | ° CONCENTRATION  
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<td>°Environmental Issues and Globalization</td>
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## College of Business Administration

| DEPARTMENT (UNIT)                                      | MAJOR                  | MINOR     | ° CONCENTRATION  
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<td>°Traditional Option</td>
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<td>°Dual Concentration Internal Auditing</td>
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<td>°Dual Concentration International Business</td>
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<td>°Dual Concentration International Business</td>
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<td>DEPARTMENT (UNIT)</td>
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<td>*Collateral Option * Dual Concentration Information Management * Dual Concentration Internal Auditing * Dual Concentration International Business * Dual Concentration Marketing * Dual Concentration Operations Management * Dual Concentration Statistics</td>
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<td>College of Communication and Information</td>
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<td>minor only for students outside the college or students majoring in communication studies</td>
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<td></td>
<td>•Public Relations</td>
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<td>YES †Engineering Communication and Performance</td>
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<td>Instructional Technology, Health, and Cultural Studies</td>
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<td>• Retail and Consumer Sciences</td>
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</table>
Academic Calendar – An official list of dates found at the beginning of the Undergraduate Catalog and on the Web at http://registrar.tennessee.edu. The Academic Calendar specifies the dates for semesters and terms, examination periods, holidays, periods classes are not in session, and commencement.

Academic Discipline – A subject area (e.g., history, political science, psychology).

Academic Probation – A status that indicates a student is in academic difficulty. Students are placed on Academic Probation when either their cumulative grade point average (GPA) falls below the minimal acceptable level of 2.00 for one semester or when their semester GPA falls below the minimal acceptable level of 2.00 for two consecutive terms of enrollment.

Academic Second Opportunity – A policy designed to assist the student who was not successful in progressing toward a degree during a previous attendance at the University of Tennessee, Knoxville, but who is now performing satisfactory work.

Academic Year – The part of the year that includes the fall and spring semesters.

Advanced Placement (AP) Credit – Freshmen admitted to UT Knoxville may receive AP credit on the basis of performance on one or more of the Advanced Placement Examinations offered by the College Entrance Examination Board. Each participating department decides on the acceptable score for credit.

Advisor – A department or college-based faculty or staff member who meets with students each semester to discuss curricular choices and progress toward achieving educational goals.

Audit – A registration status that allows a student (with the approval of the instructor) to enroll in a course without receiving credit.

Baccalaureate or Bachelor’s Degree – Awarded for completion of an undergraduate curriculum. A bachelor’s degree is comprised of general education courses, a major, elective courses, and, in some cases, a minor. BA is the Bachelor of Arts degree and BS is the Bachelor of Science degree.

Bursar – See Office of the Bursar.

Catalog – A reference of all academic policies and procedures, college and degree requirements, faculty, and course descriptions.

Catalog Year – The year during which the regulations of a specific edition of the Undergraduate Catalog apply.

Classification – Level of progress toward a degree based on the number of semester hours passed.

Collateral Area – Classes in a discipline or subject related to the major or concentration but offered by a different department. For example, in the College of Business Administration, the major in finance offers a collateral option.

College – An academic unit of the university. Each college represents an organization of related departments. (The Colleges of Nursing and Social Work do not have departments.)

Commencement (also known as Graduation) – A formal ceremony in which colleges award degrees to graduating students.

Concentration – A focus within the major. For example, criminal justice is a concentration of the sociology major.

Contact Hours – The number of hours the class meets per week.

Core Courses – Classes that all students in a major program are required to take.

Corequisite – Specific conditions, requirements, or courses that must be completed at the same time as another course.

Correspondence – A type of independent study for individuals who want to study out-of-class at their own pace.

Course – A specific subject studied with the instructor, a grade of I (Incomplete) is obtained by dividing the number of credit hours taken in a semester.

Course Number – The three-digit number that identifies a specific course, such as 101 in English 101.

Course Title – The name of a specific course that indicates subject and content. English Composition I is the course title of English 101.

Credit – The number of credits assigned to a course is generally based upon the amount of time the class meets each week. For example, a three-credit lecture class meets for approximately three hours per week.

Credit by Examination – See Proficiency.

Credit Hours – The numerical unit of credit earned for satisfactory completion of a particular course. Each credit hour is roughly equivalent to one hour of class time per week. Most lecture courses are three credit hours. Laboratories do not generally reflect credit hours equivalent to the number of hours they meet.

Curriculum – A program of courses that meets the requirements for a degree in a particular field of study.

Degree – Official recognition for completion of a curriculum.

Degree Audit Report System (DARS) – An automated record of a student’s academic progress toward degree completion in his/her major. The DARS audit contains all requirements and sub-requirements for a specific degree program. Final certification of degree requirements rests with the Office of the University Registrar.

Department – A unit within a college representing a discipline. For example, the Department of English is in the College of Arts and Sciences.

Departmental Exam – A common final exam given to all sections of a course at a designated time. Departmental final exams are usually scheduled in a large room rather than the location where the class met during the term.

Discipline – An area of study representing a branch of knowledge, such as mathematics.

Dismissal – When a student's academic performance is consistently poor over time and his/her GPA is below 2.00, he/she will no longer be allowed to enroll.

Drop/Add – Changing a student’s course schedule by adding and/or dropping a course or courses.

Electives – Courses selected at a student’s discretion. Electives may be partially restricted (selected from a specified group of courses identified to fulfill a particular requirement) or they may be free electives (selected from any courses for which the student has proper prerequisites).

Final Exams – Tests or exercises given at the end of a term. A schedule for Final Exams is listed in the Timetable each semester.

General Education Requirement – See University General Education Requirement.

Grade Point Average (GPA) – A measure of scholastic performance. The GPA is determined by dividing the number of grade points by the hours of work attempted.

Incomplete – Under extraordinary circumstances and only at the discretion of the instructor, a grade of I (Incomplete) may be assigned to a student whose work is satisfactory but who has not completed a portion of the course.

Independent Study – Academic work completed in consultation with a faculty member outside of the regular course offerings.

Interdisciplinary – Course or program of study involving two or more major areas/departments. For example, the minor in communication and information is interdisciplinary.
Lab (laboratory) – In labs, students apply lecture material in small-group situations that include experiments, assignments, and projects.

Lecture – Teaching method in which the professor presents information to the students who take notes, ask questions, and have dialogue with the professor. 

Lower Division (LD) – Courses on the 100- or 200-level that cover introductory content.

Major – A student’s principal field of study that commonly consists of approximately 25% of the total credit hours needed to earn a degree.

Matriculation – The first enrollment following admission as a student.

Minor – A secondary field of study requiring fewer credits than the major.

Office of the Bursar – The office where payments of tuition and fees are made.

Office of the University Registrar – The office that plans and oversees registration, academic record maintenance, transcript preparation, graduation, degree audit report system, curricular records, and university catalogs.

Option – An approved group of courses creating a specialty within a major field of study.

Plagiarism – Using the intellectual property of someone else without giving proper credit. The undocumented use of someone else’s words or ideas in any medium of communication (unless such information is recognized as common knowledge) is a serious offense, subject to disciplinary action that may include failure in a course and/or dismissal from the university.

Prerequisite – Specific conditions, requirements, or classes that must be completed before enrolling in another course. For example, English 101 is a prerequisite for English 102.

Proficiency – Credit received when a student takes an oral or written examination without enrolling in a course. The university policy is to allow each individual department to determine which of its courses, if any, can be passed by proficiency.

Progression Requirements – Requirements used by some colleges or degree programs (usually at the end of the second year) to determine if students have successfully completed prerequisite courses before accepting them into a specific major.

Registrar – See Office of the University Registrar.

Registration – The act of signing up for classes on the Web (cpo.utk.edu).

Registration Restriction(s) – Conditions for enrollment enforced by the Registration System. These restrictions may include one or more of the following – minimum GPA, student level, college, major, concentrations, degree, or a qualification such as teacher licensure.

Satisfactory/No Credit Grading (S/NC) – An alternative to the standard grading system of letter grades.

Section – One of several classes of the same course. In the Timetable, a five-digit code is used to identify each section of each course offered.

Semester or Term – Semester and term are used to identify the formally designated period during which classes are scheduled. Fall semester begins in August and Spring semester begins in January.

Seminar – A form of small group instruction, combining independent research and class discussions, under the guidance of a professor.

Sequence – A series of courses within the same subject area. Generally, these courses are taken in numerical order. An example of a sequence is History 221, 222 (History of the United States).

Survey Course – A course that covers briefly the principal topics of a broad field of knowledge.

Syllabus – A course outline provided by the instructor that delineates course requirements, grading criteria, course content, faculty expectations, deadlines, examination dates, grading policies, class attendance requirements, and other relevant course information.

Timetable of Classes – The official schedule of classes produced each semester by the Office of the University Registrar. The most up-to-date information can be found online at cpo.utk.edu.

Track – A separate route leading to the same degree but with different requirements.

Transcript – The official record of a student’s coursework maintained by the Office of the University Registrar.

University General Education Requirement – One of the requirements for a baccalaureate degree (beginning Fall 2004 for students following the 2004-2005 catalog). It is a pattern of courses which students complete, regardless of their major, to ensure that they have a broad educational experience.

Upper Division (UD) – Courses numbered in the 300- and 400-level which cover more in-depth content.

Withdrawal – Officially dropping all courses for a given term.
I. Communicating through Writing

A. For Building Basic Skills

These are the General Education requirements (See Notes).

A. For Building Basic Skills

I. Communicating through Writing (3 courses including English 101 and 102 plus an approved writing-intensive course). Good writing skills enable students to create and share ideas, investigate and describe values, and record discoveries – all skills that are necessary not only for professional success but also for personal fulfillment in a world where communication increasingly takes place through electronic media. Students must be able to identify areas for inquiry, locate relevant information, evaluate its usefulness and quality, and incorporate the information logically and ethically. They must be able to write correctly, and they must be aware that different audiences and purposes call for different rhetorical responses.

To satisfy this requirement, students take the first-year composition sequence and, upon completion of English 101 and 102 or their equivalent (see Note 4), take one other course designated as “writing-intensive” (WC) in the undergraduate catalog. The writing-intensive courses can be within the student’s major or an elective. In order to gain a (WC) designation, courses shall require formal and informal writing assignments that total 5,000 words.

APPROVED COMMUNICATING THROUGH WRITING (WC) COURSES

AGRICULTURAL AND EXTENSION EDUCATION

440 Communication Techniques in Agriculture

ANTHROPOLOGY

210 Principles of Biological Anthropology

ANIMAL SCIENCE

280 Biotechnology and Management Practices in Animal Production

ARCHITECTURE

213 History and Theory of Contemporary Architecture

ART HISTORY

376 Seminar in Art History

BIOCHEMISTRY AND CELLULAR AND MOLECULAR BIOLOGY

409 Perspectives in Biochemistry and Cellular and Molecular Biology

CHEMICAL ENGINEERING

310 Chemical and Biomolecular Engineering Laboratory

CHEMISTRY

479 Physical Chemistry Laboratory I

CHILD AND FAMILY STUDIES

405 Development of Professional Skills

CIVIL ENGINEERING

205 Professional Development I

ELECTRICAL AND COMPUTER ENGINEERING

400 Senior Design

ENGLISH

206 Introduction to Shakespeare

254 Themes in Literature

255 Public Writing

295 Business and Technical Writing

355 Rhetoric and Writing

360 Technical and Professional Writing

363 Writing Poetry

364 Writing Fiction

398 Junior-Senior Honors Seminar

455 Persuasive Writing

499 Senior Seminar

FORESTRY

321 Wildland Recreation
II. Communicating Orally (1 course). The ability to communicate one’s ideas orally is as important as the ability to express them well in writing. Students should be able to speak in an informative and/or convincing manner to other individuals and to groups, both small and large. Being able to express one’s thoughts clearly has always been a critical component of good citizenship. Students should be able to locate relevant information, evaluate its usefulness and quality, and incorporate the information logically and ethically in public address. (See Note 5.) This requirement may be completed by
(1) completion of Communication Studies 210 or 240 or
(2) completion of a course with an (OC) designation.

APPROVED COMMUNICATING ORALLY (OC) COURSES

AEROSPACE ENGINEERING
410 Professional Topics

ANIMAL SCIENCE
360 Horse, Dairy, and Meat Animal Evaluation

ART DESIGN/GRAPHIC
452 Design Seminar

BIOLOGY
157 Honors Experimental Biology

BIOMEDICAL ENGINEERING
410 Professional Topics

BIOSYSTEMS ENGINEERING
401 Biosystems Engineering Design I

CHEMISTRY
406 Senior Seminar

CHILD AND FAMILY STUDIES
405 Development of Professional Skills

CIVIL ENGINEERING
205 Professional Development I

ELECTRICAL AND COMPUTER ENGINEERING
400 Senior Design

ENVIRONMENTAL AND SOIL SCIENCES
301 Professional Development

MATERIALS SCIENCE AND ENGINEERING
489 Materials Design

MECHANICAL ENGINEERING
410 Professional Topics

NUCLEAR ENGINEERING
400 Senior Seminar
III. Quantitative Reasoning (2 courses). In today’s world, arguments and claims often rely for support on scientific studies and statistical evidence. Students should possess the mathematical and quantitative skills to evaluate such evidence. Furthermore, students should possess the skills both to recognize the quantitative dimension of problems and to use mathematical reasoning to formulate and solve the problem. Finally, students need strong quantitative skills because they are indispensable in managing everyday-life situations. This requirement may be completed by either of the following.

(1) Taking two mathematics or statistics courses from the list below. (Preferably, these courses would be taken in one of the following pairings: Mathematics 113 and 115; Mathematics 123 and 125; Mathematics 147 and 148; Mathematics 151 and 152; Mathematics 125, 141 or 147 and Statistics 201 or 207; Mathematics 115 and 123 or 125 or 202.).

MATHEMATICS
113 Mathematical Reasoning
115 Statistical Reasoning
117 Honors Mathematical Reasoning
123 Finite Mathematics
125 Basic Calculus
141–142 Calculus I, II
147–148 Honors: Calculus I, II
151–152 Mathematics for the Life Sciences I, II
202 Probability, Statistics, and Euclidean Geometry

STATISTICS
201 Introduction to Statistics
207 Honors: Introduction to Statistics

or

(2) taking one mathematics course from the list above and one course designated in the undergraduate catalog as having a quantitative component (QR). The course designated as having a quantitative component may be within the student’s major or an elective.

APPROVED QUANTITATIVE REASONING (QR) COURSES
ARCHITECTURE
331 Architectural Structures I

COMPUTER SCIENCE
100 Introduction to Computers and Computing
102 Introduction to Computer Science

INTERIOR DESIGN
460 Lighting for Interior Design

MUSIC TECHNOLOGY
290 Sound Recording Techniques

B. For Developing Broadened Perspectives

I. Natural Sciences (2 courses). As science and technology come to play an increasingly important role in contemporary life, it is essential for all educated persons to have a fundamental understanding of science and its methods. All students should be familiar with one or more scientific disciplines and the role of science in contemporary society. Such familiarity may be gained through acquisition of knowledge of a discipline’s basic vocabulary, chief discoveries, and fundamental principles; exposure to a discipline’s experimental techniques; and the ability to analyze issues with scientific dimensions. This requirement is satisfied by taking two courses from the approved list. At least one of the courses must have a laboratory.

APPROVED NATURAL SCIENCES (NS) COURSES († NON-LAB COURSES)

ANTHROPOLOGY
110 Human Origins†
117 Honors: Human Origins†

ASTRONOMY
151 A Journey through the Solar System†
152 Stars, Galaxies, and Cosmology†
161 A Journey through the Solar System with Laboratory
162 Stars, Galaxies, and Cosmology with Laboratory
217–218 Honors: Introductory Astronomy

BIOLOGY
101–102 Humankind in the Biotic World
111–112 General Botany
130 Biodiversity
140 Organization and Function of the Cell
157 Honors Experimental Biology

CHEMISTRY
100 Principles of Chemistry
110 Introduction to Organic and Biochemistry
120–130 General Chemistry I and II
128–138 Honors: General Chemistry I and II

ENTOMOLOGY AND PLANT PATHOLOGY
201 Impact of Insects and Plant Diseases on Human Society†

FORESTRY, WILDLIFE AND FISHERIES
250 Conservation†

GEOGRAPHY
131–132 Geography of the Natural Environment I and II

GEOLOGY
101 The Dynamic Earth
102 Earth, Life, and Time
103 The Earth’s Environment
107 Honors: The Dynamic Earth
108 Honors: Earth, Life, and Time
201 Biodiversity: Past, Present, and Future†
202 Earth As An Ecosystem: Modern Problems and Solutions†
203 Geology of National Parks†
205 Age of the Dinosaurs†
207 Honors: Age of Dinosaurs†
208 Honors: Earth as an Ecosystem: Modern Problems and Solutions†

HASLAM SCHOLARS PROGRAM
288 Energy in the Modern World†

MICROBIOLOGY
210 General Microbiology
II. Arts and Humanities (2 courses). To live well in the present, one must have an acquaintance with the past, especially with the cultural achievements that are the distinctive hallmarks of all human societies. An appreciation of art, music, theater, literature, and philosophy will not only enrich the lives of students, but it will also help them understand their own and other’s aspirations, both in a historical and a contemporary context. This requirement is satisfied by taking two courses from the list below.

APPROVED ARTS AND HUMANITIES (AH) COURSES

**AFRICANA STUDIES**
162 Art of Africa, Oceania, and Pre-Columbian America (same as Art History 162)
233 Major Black Writers (same as English 233)
225 Introduction to African Literature (same as English 225)
226 Introduction to Caribbean Literature (Same as English 226)

**ARCHITECTURE**
111 Architecture and the Built Environment
117 Honors: Architecture and the Built Environment
211 History and Theory of Architecture I
212 History and Theory of Architecture II
217 Honors: History and Theory of Architecture I
218 Honors: History and Theory of Architecture II

**ART HISTORY**
162 Art of Africa, Oceania, and Pre-Columbian America (same as Africana Studies 162)
167 Honors: Art of Africa, Oceania, and Pre-Columbian America
172 Western Art I
173 Western Art II
177 Honors: Western Art I
178 Honors: Western Art II
183 Asian Art
187 Honors: Asian Art

**CLASSICS**
221 Early Greek Mythology
222 Classical Greek and Roman Mythology
232 Archaeology and Art of Ancient Greece and Rome
253 Greek and Roman Literature in English Translation

**ENGLISH**
201 British Literature I: Beowulf through Johnson
202 British Literature II: Wordsworth to the Present
206 Introduction to Shakespeare
207 Honors: British Literature I
208 Honors: British Literature II
221 World Literature I: Ancient through Early Modern

222 World Literature II: The Eighteenth-Century to the Present
225 Introduction to African Literature (same as Africana Studies 225)
226 Introduction to Caribbean Literature (Same as Africana Studies 226)
231 American Literature I: Colonial Era to the Civil War
232 American Literature II: Civil War to Present
233 Major Black Writers (same as Africana Studies 233)
237 Honors: American Literature I: Colonial Era to the Civil War
238 Honors: American Literature II: Civil War to Present
251 Introduction to Poetry
252 Introduction to Drama
253 Introduction to Fiction
254 Themes in Literature

**HASLAM SCHOLARS PROGRAM**
258 Foundations of Modernity

**MUSICOCY**
110 Introduction to Music in Western Culture
115 Music in the United States
120 History of Rock
125 Jazz in American Culture
210 History of Western Music, Ancient to the Baroque
220 History of Western Music, Classical to the Present
290 Soundscapes: Exploring Music in a Changing World

**PHILOSOPHY**
110 The Human Condition: Values and Reality
111 The Human Condition: Knowledge and Reality
117 Honors: Introduction to Philosophy
118 Honors: Introduction to Philosophy
241 Engineering Ethics
242 Contemporary Moral Issues
243 Business Ethics
244 Professional Responsibility (same as Religious Studies 244)
245 Environmental Ethics
246 Bioethics
290 Social and Political Philosophy

**RELIGIOUS STUDIES**
244 Professional Responsibility (same as Philosophy 244)

**RUSSIAN**
221 Rebels, Dreamers, and Fools: The Outcast in 19th-Century Russian Literature
222 Heaven or Hell: Utopias and Dystopias in 20th-Century Russian Literature

**THEATRE**
100 Introduction to Theatre

**UNIVERSITY HONORS**
257 Special Topics in the Arts and Humanities
III. Social Sciences (2 courses). The goal of the social sciences is to help us understand the way that we live, especially the relation between the individual and the group, sometimes from an historical but often from a contemporary perspective. Vital to the continued health and success of our society is an understanding of the complex individual, political, and social dynamics that make up the modern world. Students should not only have knowledge of the principal concerns of the social sciences, but they should also understand the methods by which social scientists collect and evaluate knowledge. This requirement is satisfied by taking two courses from the following list.

APPROVED SOCIAL SCIENCES (SS) COURSES

AFRICANA STUDIES
201 Introduction to African-American Studies
202 Introduction to African-American Studies

ANTHROPOLOGY
130 Cultural Anthropology
137 Honors: Cultural Anthropology

CHILD AND FAMILY STUDIES
210 Human Development
220 Marriage and Family: Roles and Relationships (same as Women's Studies 230)

ECONOMICS
201 Introductory Economics: A Survey Course
207 Honors: Introductory Economics

GEOGRAPHY
101-102 World Geography

HASLAM SCHOLARS PROGRAM
268 Perspectives on Globalization

POLITICAL SCIENCE
102 Introduction to Political Science

PSYCHOLOGY
110 General Psychology
117 Honors: General Psychology

SOCIOLOGY
110 Social Justice and Social Change
117 Honors: Social Justice and Social Change
120 General Sociology
127 Honors: General Sociology

UNIVERSITY HONORS
267 Special Topics in the Social Sciences

WOMEN'S STUDIES
230 Marriage and Family: Roles and Relationships (same as Child and Family Studies 220)

IV. Cultures and Civilizations (2 courses). Knowledge of foreign languages and cultures and their histories have long been required of educated people. Today technologies of travel and communication create global communities, and so increase the importance of this knowledge. While it is not possible to become expert in all cultures and civilizations, a perspective on which to build knowledge over a lifetime can be gained by study of foreign languages and the study of the cultures and histories of their speakers. This perspective improves the ability of students to function effectively in the global community of the twenty-first century by developing an appreciation of linguistic, historical, and cultural diversity. This requirement is satisfied by either

(1) taking two courses from the following list or
(2) taking a two-course sequence in a foreign language at the intermediate level.

APPROVED CULTURES AND CIVILIZATIONS (CC) COURSES

AFRICANA STUDIES
235–236 Introduction to African Studies

ANTHROPOLOGY
120 Prehistoric Archaeology
127 Honors: Prehistoric Archaeology

ASIAN STUDIES
101–102 Asian Civilization

CLASSICS
201 Introduction to Classical Civilization

ENVIRONMENTAL AND SOIL SCIENCES
120 Soils and Civilizations
220 Waters and Civilizations

GLOBAL STUDIES
250 Introduction to Global Studies (same as Sociology 250)

HISTORY
241–242 Development of Western Civilization
247–248 Honors: Development of Western Civilization
255–256 Introduction to Latin American Studies (same as Latin American Studies 251–252)
261–262 A History of World Civilization
267-268 Honors: A History of World Civilization

LATIN AMERICAN STUDIES
251–252 Introduction to Latin American Studies (same as History 255–256)

MEDIEVAL STUDIES
201–202 Medieval Civilization

RELIGIOUS STUDIES
101 World Religions in History
102 The Comparison of World Religions
107 Honors: World Religions in History

SOCIOLOGY
250 Introduction to Global Studies (same as Global Studies 250)

UNIVERSITY HONORS
277 Special Topics in Cultures and Civilizations

INTERMEDIATE FOREIGN LANGUAGE SEQUENCES

ARABIC
221–222 Intermediate Modern Standard Arabic I, II (same as Asian Studies 221–222)

ASIAN LANGUAGES
231–232 Intermediate Chinese I, II (same as Chinese 231–232)
251–252 Intermediate Japanese I, II (same as Japanese 251–252)

ASIAN STUDIES
221–222 Intermediate Modern Standard Arabic I, II (same as Arabic 221–222)
241–242 Intermediate Modern Hebrew I, II (same as Hebrew 241–242)
261–262 Intermediate Persian I, II (same as Persian 261–262)

CHINESE
231–232 Intermediate Chinese I, II (same as Asian Languages 231–232)
CLASSICS
251–252 Intermediate Latin I, II
261 Intermediate Greek: Grammar Review and Readings
264 Intermediate Greek: Epic Poetry

FRENCH
211–212 Intermediate French I, II
217–218 Honors: Intermediate French I, II

GERMAN
201–202 Intermediate German I, II

HEBREW
241–242 Intermediate Modern Hebrew I, II (same as Asian Studies 241–242)

ITALIAN
211–212 Intermediate Italian

JAPANESE
251–252 Intermediate Japanese I, II (same as Asian Languages 251–252)

PERSIAN
261–262 Intermediate Persian I, II (same as Asian Studies 261–262)

PORTUGUESE
211–212 Intermediate Portuguese

RUSSIAN
201–202 Intermediate Russian

SPANISH
211–212 Intermediate Spanish
217–218 Honors: Intermediate Spanish

NOTES
(1) Some courses on the various General Education course lists may have prerequisites. Students are responsible for meeting all course prerequisites.
(2) A student's college/program may require specific General Education courses.
(3) General Education courses must be taken for a letter grade (i.e., A-F) rather than Satisfactory/No Credit (unless this is the only way the course is offered).
(4) See College of Arts and Sciences Basic Skills Requirement—Communicating through Writing in the Undergraduate Catalog for information on course equivalencies for English 101 and 102.
(5) The Office of Disability Services (ODS) is committed to providing equal opportunities for students with disabilities at the University of Tennessee. Appropriate accommodations will be made to enable persons with disabilities to satisfy the General Education requirements. Students with documented disabilities should contact the Office of Disability Services for assistance with appropriate accommodations at (865) 974-6087 or ods@tennessee.edu.
(6) Subcommittees of the Undergraduate Council General Education Committee are charged with management of the courses to be included on the General Education course lists for the Basic Skills and Broadened Perspectives areas. The most current list of General Education courses is posted at http://web.utk.edu/~ugcouncl.
The University of Tennessee, Knoxville, is the state’s flagship institution offering comprehensive programs of undergraduate, graduate, and professional education, research, and public service throughout Tennessee.

UT Knoxville ranks in the top tier of public research universities and its student quality increases with each entering class. Meanwhile, new scholarships have made the university more accessible to students throughout the state. The university offers more than 300 degree programs to its 26,500 students, who come from every county in Tennessee, every U.S. state, and more than 100 nations. A faculty of almost 1,400 provides high-quality educational experiences to students while also performing research and providing public service to the state and nation.

UT Knoxville is a major research institution that attracts more than $130 million in research awards annually. Nationally ranked programs include supply chain management/logistics, nuclear engineering, printmaking, accounting, the master of business administration, law, and social work. The library also ranks as one of the nation’s best.

The university is embracing a major new effort to prepare students to compete and succeed in today’s global society. Objectives of “Ready for the World: the International and Intercultural Awareness Initiative” include increasing the number of students who study abroad and internationalizing the curriculum.

UT-Battelle manages nearby Oak Ridge National Laboratory for the U.S. Department of Energy. UT teamed with Battelle, a global science and technology company, to win a five-year management contract in 2000. The contract was renewed with the highest possible ratings by DOE. The state of Tennessee supports the UT-Oak Ridge partnership with major investments for facilities and world-class scientists. More than 30 joint appointments solidify the partnership. The university and ORNL share focus areas in neutron science, biological science, computational science, and materials science.

Through outreach and public service, the university extends its resources throughout the state and nation. The university has a major impact on statewide economic development, and its continuing education programs extend educational opportunities to working adults.

HISTORICAL BACKGROUND

Blount College, the University of Tennessee’s forerunner, was established in Knoxville in 1794, two years before Tennessee became a state. Located near the center of Knoxville’s present business district, Blount College was nonsectarian in character, which was unusual for an institution of higher education in that day. The university has remained nondenominational and is said to be the oldest such institution west of the Appalachian Divide.

From the outset, Blount College was all-male, as were most colleges at the time. The restriction was ended in 1892 when the first women students were admitted. The University of Tennessee thereafter was fully coeducational.

In 1807 the state legislature changed the name to East Tennessee College, and in 1826 the present site at Knoxville, the 40-acre tract known as “The Hill,” was acquired. The college’s name changed again in 1840 to East Tennessee University. The Civil War forced the institution to close, and its buildings were used as a hospital for Confederate troops and later occupied by Union forces.

East Tennessee University reopened after the war, and in 1869 the state legislature selected the university as the state’s federal land-grant institution, under terms of the Morrill Act passed by Congress in 1862. This enabled the university to broaden its offerings by adding agricultural and engineering courses to its curriculum, as well as military science, which the Morrill Act required.

The university has grown almost constantly since then. The medical campus, founded in Nashville and acquired by the university in 1879, moved to Memphis in 1911. The University of Tennessee at Martin, established in 1900 as a private institution, became part of the University of Tennessee in 1927. The University of Tennessee at Chattanooga was established in 1969 when the private University of Chattanooga merged with the University of Tennessee. The Space Institute, a graduate research and education center near Tullahoma, opened in 1964.

The Institute of Agriculture, headquartered in Knoxville, traces its beginnings to 1869 when UT became Tennessee’s land-grant institution, and the Institute for Public Service was founded and brought together several government and industrial outreach programs in 1971.
Today, the University of Tennessee has a presence in each of the state’s 95 counties. In addition to the flagship campus at Knoxville, the UT system includes campuses at Chattanooga and Martin, the Health Science Center at Memphis, and the Space Institute at Tullahoma. Statewide institutes of agriculture and public service have installations throughout Tennessee. The University of Tennessee Board of Trustees governs the statewide institution.

The University of Tennessee counts among its faculty and alumni a Nobel laureate, six Rhodes scholars, seven Pulitzer Prize winners, and eleven NASA astronauts. University of Tennessee alumni number more than 300,000.

ACCREDITATION

The University of Tennessee, Knoxville, is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award baccalaureate, master’s, and doctoral degrees.

The Commission on Colleges of the Southern Association of Colleges and Schools is the recognized regional accrediting body in the eleven U.S. Southern states (Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, and Virginia) for institutions of higher education that award associate, baccalaureate, master’s, or doctoral degrees. The Commission on Colleges is charged with carrying out the accreditation process. The address is 1866 Southern Lane, Decatur, Georgia 30033; phone (404) 679-4501.

ADMINISTRATIVE POLICIES

Inclement Weather Policy

The University of Tennessee, Knoxville, will remain open except in the most severe weather conditions.

The chancellor may officially close or suspend selected activities of the university because of extreme weather conditions. When a decision to close is reached, campus and local radio and TV stations will be notified so that appropriate announcements may be made. In addition, the information will be posted on the UT Knoxville homepage at http://www.utk.edu.

If the university is officially closed, certain critical activities such as dining services, facilities services, police, steam plant, and telephone services will continue to operate. Some facilities such as the library and University Center will, if possible, continue to function as a service to students and faculty. When the university is officially closed, its policy of Days of Administrative Closing will apply for staff exempt and staff non-exempt employees.

In the event of inclement weather when the university remains open, all faculty, administrators, and staff will be expected to make every reasonable effort to maintain their regular work schedules, but are advised to avoid undue risks in traveling. Employees who anticipate arriving late or not arriving at all should notify their immediate supervisors. Employees will have the option of charging their time off to annual leave or leave without pay; or, with approval, they may make up their lost work hours.

Students will be responsible for any academic work which they miss due to absences caused by severe weather conditions. It is the individual student’s responsibility to take the initiative to make up any missed class work, and it is the instructor’s responsibility to provide a reasonable opportunity for students to complete assignments or examinations missed due to such absences.

EEO/AA/Title IX/Section 504 Statement

The University of Tennessee does not discriminate on the basis of race, sex, color, religion, national origin, age, disability, or veteran status in provision of education programs and services or employment opportunities and benefits. This policy extends to both employment by and admission to the university.

The university does not discriminate on the basis of race, sex, or disability in the education programs and activities pursuant to the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990.

Inquiries and charges of violation concerning Title VI, Title IX, Section 504, ADA, the Age Discrimination in Employment Act (ADEA), or any of the other above referenced policies should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, Tennessee 37996-3560, telephone (865) 974-2498 (TTY/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the UT Knoxville Office of Human Resources, 600 Henley Street, Knoxville, Tennessee 37996-4125.

The University of Tennessee, Knoxville, in its efforts to ensure a welcoming environment for all persons, does not discriminate on the basis of sexual orientation in its campus-based programs, services, and activities. Inquiries and complaints should be directed to the Office of Equity and Diversity.

Policy on a Drug-Free Campus and Workplace

In support of the Drug-Free Workplace Act of 1988 (Public Law 100-690) and the Drug-Free Schools and Communities Act of 1989, the University of Tennessee is notifying all students, faculty, and staff of the following university policy approved by the UT Board of Trustees on 21 June 1990.

It is the policy of the University of Tennessee to maintain a safe and healthful environment for its students and employees. Therefore, university policy prohibits the unlawful use, manufacture, possession, distribution, or dispensing of drugs (“controlled substances” as defined in the Controlled Substances Act, 21 U.S.C. 812) and alcohol on university property or during university activities.

Violation of this policy is grounds for disciplinary action – up to and including immediate discharge for an employee and permanent dismissal for a student. Federal and state laws provide additional penalties for such unlawful activities, including fines and imprisonment (21 U.S.C. 841 et seq.; T.C.A. 39-17-401 et seq.) Local ordinances also provide various penalties for drug and alcohol-related offenses. The university is bound to take all appropriate actions against violators, which may include referral for legal prosecution or requiring the individual to participate satisfactorily in an approved drug use/alcohol abuse assistance or rehabilitation program.

Aside from any university policy considerations, the use of illegal drugs and/or the abuse of alcohol may be harmful to your health. Some of the health risks associated with such use/abuse are

Alcohol Abuse Health Risks

- Liver damage – cirrhosis, alcoholic hepatitis.
- Heart disease – enlarged heart, congestive heart failure.
- Ulcers and gastritis.
- Malnutrition.
- Cancer – of the mouth, esophagus, stomach, liver.
- Brain damage – memory loss, hallucinations, psychosis.
- Damage to fetus if pregnant mother drinks.
- Death – 50% of fatal auto accidents involve alcohol; 31% of suicides are alcoholics.

Drug Use Health Risks

- Overdosing – psychosis, convulsions, coma, death.
- Long-term use – organ damage, mental illness, malnutrition, death.
- Casual use – heart attack, stroke, brain damage, death.
- If a pregnant mother uses drugs, her baby can be born addicted or dead.

Individuals who are paid by the University of Tennessee from federal grants or contracts must notify the university of any criminal drug statute conviction for a violation occurring in the workplace within five days after such conviction. The university is, in turn, required to inform the granting or contracting agency of such violation within ten days of the university’s receipt of notification.
Employees and their families needing treatment information should call their local Human Resources, Employee Assistance Program, or the State of Tennessee Employee Assistance Program (800-308-4934). Students needing treatment information should contact their campus Student Affairs Office, Student Health Center, or Counseling Center.

Security Information
In accordance with the Tennessee College and University Security Information Act of 1989 and the Student Right-To-Know and Campus Security Act (1999 Clery Act), the University of Tennessee has prepared a report containing campus security policies and procedures, data on campus crimes and other related information. The UT Security Brochure for the Knoxville campus is available on the Office of the Dean of Students Web page at http://dos.utk.edu, where you may print the entire document for your use. In addition, a free printed copy of this report may be obtained by any student, employee, or applicant for admission or employment from the Office of the Dean of Students, 413 Student Services Building or at the UT Police Department, 1101 Cumberland Avenue.

ADMISSION TO THE UNIVERSITY OF TENNESSEE
As the state’s largest and most comprehensive university, the University of Tennessee, Knoxville, seeks to provide high-quality educational programs for all students who have the academic ability and motivation to pursue and profit from a baccalaureate education. Similar opportunities are available at the graduate level. While the majority of students at the University of Tennessee, Knoxville, are residents of the State of Tennessee, the university welcomes qualified students from other states and from outside the United States. Students from a variety of cultures add richness and diversity to the total educational experience for all.

Undergraduate Admission
http://www.admissions.utk.edu
Admissions decisions for degree-seeking students are based upon several factors, most important of which are the applicant’s grades in high school and college courses and the applicant’s scores on the ACT or SAT exams. Anyone interested in attending the University of Tennessee, Knoxville, as an undergraduate student is encouraged to visit the Web site of the Office of Undergraduate Admissions for information and application forms.

The application for undergraduate admission is available on the web at www.apply.utk.edu and should be submitted electronically. A copy of the application form is available on request by e-mail (admissions@utk.edu), at the Office of Undergraduate Admissions in Knoxville, or by written request. Official copies are required for all transcripts and test scores and these must be sent directly from schools or testing agencies to the Office of Undergraduate Admissions. Official test reports that are part of a high school transcript are accepted. For additional information, please contact the following offices.

Office of Undergraduate Admissions
320 Student Services Building
The University of Tennessee, Knoxville
Knoxville, TN 37996-0230
Knoxville – main office
E-mail admissions@utk.edu
Phone (865) 974-2184
Memphis – branch office
E-mail adm12utk@utk.edu
Phone (901) 448-8289

Freshman Admission
The University of Tennessee calculates a core GPA based upon a four-point grading scale in high school courses in fourteen areas.

- 4 units of English
- 2 units of algebra
- 1 unit of geometry, trigonometry, advanced math, or calculus
- 2 units of natural science, including at least 1 unit of biology, chemistry, or physics
- 1 unit of American history
- 1 unit of European history, world history, or world geography
- 2 units of a single foreign language
- 1 unit of visual or performing arts

Courses in the list above that were taken as Honors or Dual Enrollment are given an additional half-quality point, and courses that were taken as Advanced Placement or International Baccalaureate are given an additional quality point in the calculation of the core GPA. The core GPA is used for determining eligibility for admission, scholarships, and participation in the Chancellor’s Honors Program.

UT Knoxville accepts either the ACT or SAT (CR + M) examination and does not require the ACT or SAT essay.

Dual Enrollment Students
Academically talented students attending Tennessee high schools may apply to enroll at UT Knoxville and receive both college and high school credit. These students must receive the recommendation and approval of parents/legal guardians and the high school principal or college counselor, have a high school grade point average equivalent to 3.20 or higher on a 4.00 scale, and submit the application for undergraduate admission and application fee.

Transfer Admission
The admission decision for transfer students with fewer than 30 earned transferable college-level hours will be based on their high school GPA, ACT/SAT scores, and a minimum required college GPA of 2.50.

The admission decision for transfer students with at least 30 earned transferable college-level hours will be based on the college grade point average. In order to be considered for admission to the University of Tennessee, Knoxville, a transfer applicant must have a minimum of a 2.00 overall grade point average (on a 4-point scale) in college credit courses eligible for transfer credit. Academic colleges or departments may require greater than a 2.00 for acceptance into certain programs. Only those courses in which at least a grade of C was earned will be eligible for transfer credit. Grades earned at other colleges and universities are used only for admission, course placement, and other academic decisions.

Prior to graduating from UT Knoxville, transfer students must have completed their last 30 semester hours of credit at UT Knoxville and their last 60 semester hours of credit at a four-year college or university.

Visiting Student Applicants
A visiting student is one who is actively enrolled in a program at another accredited college or university but who desires to enroll temporarily at the University of Tennessee, Knoxville. Applicants are required to complete the application for undergraduate admission, pay the application fee, and submit to the Office of Undergraduate Admissions a letter of good standing or a transcript showing good academic standing from their college or university.
Advanced Placement – International Baccalaureate – CLEP – Dual Enrollment Credits

Freshmen or transfer students admitted to the University of Tennessee, Knoxville, may receive course credit on the basis of performance on Advanced Placement Examinations (AP), International Baccalaureate Examinations (IB), and College Level Examination Program tests (CLEP). Information is available at http://admissions.utk.edu/undergraduate/ap.shtml.

Course credit may also be earned by high school students who enroll in dual enrollment courses at colleges and universities to fulfill their high school graduation requirements while also receiving college credits.

See the section on “Academic Policies and Procedures” of this catalog for additional information.

Articulation Agreements

Articulation agreements are programs developed between nearby two-year colleges and the University of Tennessee, Knoxville. While at the two-year college, students take a specified curriculum that leads to the associate degree and also prepares students for the corresponding baccalaureate degree at the University of Tennessee, Knoxville. Currently, UT Knoxville has articulation agreements with six Tennessee community colleges. Details on specific majors and requirements are available from the Office of the University Registrar Web site (http://registrar.tennessee.edu/) or from the specified community college.

Residency Classification for the Purpose of Paying University Fees and for Admission Purposes

Initial residency classification is determined by an admissions processor from information included on the University of Tennessee, Knoxville, Application for Admission. Notice of classification is sent at the time the applicant is notified of admission. Students who would like their residency classification reconsidered may submit an appeal to the residency classifier listed at http://registrar.tennessee.edu/. The application for reclassification with supporting documentation must be filed no later than the last day of registration in order to have the reclassification effective for the semester. Classification will be determined and the applicant will be notified by mail. Additional information regarding the State of Tennessee regulations for classification may be found at the Office of the University Registrar Web site http://registrar.tennessee.edu/.

Academic Common Market

The Academic Common Market is an agreement among states for sharing unique programs. Participating states can make arrangements for their residents who are fully admitted to specific programs at the University of Tennessee, Knoxville, to enroll on an in-state tuition basis if these programs are available in the state of residence.

Cooperating states, at the undergraduate level, in the Academic Common Market are Alabama, Arkansas, Delaware, Georgia, Kentucky, Louisiana, Maryland, Mississippi, Oklahoma, South Carolina, Tennessee, Virginia, and West Virginia. Bachelor’s, master’s, and doctoral programs at UT Knoxville are approved by the Academic Common Market for residents of these states to enroll at in-state tuition rates.

For additional information, visit the Southern Regional Educational Board at http://www.sreb.org or contact Norma Harrington, Office of Undergraduate Admissions (865) 974-2184.

Re-Entry Student Applicants

A re-entry student is one who has not been enrolled in high school or college for three years or more prior to making application for admission to UT Knoxville. Re-entry applicants must complete and submit the application for undergraduate admission and the application fee. If a student has been enrolled at UT Knoxville as a degree-seeking student at any time, that person is considered to be a Readmission Student.

Readmission to the University

A student who previously attended UT Knoxville as a non-degree seeking student and wishes to re-enter as a degree-seeking student must complete an application for undergraduate admission. A student who has attended another college or university since attending the University of Tennessee, Knoxville, must have an official transcript sent to the Office of Undergraduate Admissions.

For specific deadline dates, students should contact the Office of Undergraduate Admissions or visit http://admissions.utk.edu/undergraduate/prflingdates.shtml.

Readmission after Academic Suspension

Students who have been academically suspended from UT Knoxville must apply for readmission by June 1 for fall, November 1 for spring, and April 1 for summer. Submitting an application does not guarantee admission.

- First Academic Dismissal
  A student dismissed for the first time may not be readmitted until after a full semester (not including summer) has elapsed.

- Second Academic Dismissal
  A student dismissed for the second time may be readmitted after one calendar year has elapsed and after completing a minimum of 12 semester credits of academic coursework with at least a 2.50 cumulative grade point average from accredited institution(s) of higher education. Students who have been dismissed twice are required to meet with the Undergraduate Council Appeals Committee. Students may be readmitted only when they present evidence that they are capable of performing at the level required to meet university academic standards and completing all degree requirements within a reasonable length of time.

- Third Academic Dismissal
  After a third dismissal, a student is ineligible to attend the university and may not apply for readmission.

Students who have been dismissed and are readmitted will be required to participate in a special program that emphasizes academic success skills and strategies.

Students who have been academically dismissed and who are readmitted will be dismissed again if they fail to earn a 2.00 minimum term GPA at the end of the first semester after readmission and every term thereafter until the cumulative GPA reaches a 2.00.

Senior and Disabled Applicants

Persons 60 years or older or totally disabled persons who are residents of Tennessee may audit a course without payment of fees if space is available in the individual class. Persons 65 years or older or totally disabled persons who are residents of Tennessee may enroll in courses for credit at reduced fees. Interested persons should contact the Office of the University Registrar for additional information.

International Student Applicants

All foreign nationals on non-immigrant visas are classified as international students whether they are applying to the University of Tennessee, Knoxville, as freshmen or transfer students. In addition to the information below, additional information for international students is available from the Office of Graduate and Int-
ternational Admissions or from the Center for International Education.

To apply for admission as an undergraduate student, each international student is required to provide the following.

1. A completed application for undergraduate admission.

2. Authenticated copies of all secondary and post-secondary academic records. These records should describe courses of instruction in terms of years spent in school, types of subject matter covered, and grades earned in each subject. These records must be provided in the original language as well as English.

3. Evidence of English proficiency according to the following requirements for those whose first language is not English.
   a. All undergraduate applicants regardless of citizenship whose native language is not English are required to demonstrate proficiency in one of the following ways. (1) Test of English as a Foreign Language (TOEFL) exam — minimum score of 193 (computer-based), 523 (paper-based), or 70 on the iBT TOEFL (internet-based); or (2) a minimum score of 6.5 on the International English Language Testing System (IELTS) exam; or (3) a minimum score of 21 on the English portion of the ACT or a score of 510 on the critical reading portion of the SAT; or (4) college credit or AP credit received for English Composition 101 and 102 or the equivalent; or (5) completion of the University of Tennessee Tennessee English Language Institute’s (ELI) intensive curriculum with recommendation from the ELI faculty. A final admission decision will not be made until test results are received by the office of Graduate and International Admissions from the Educational Testing Service (ETS) directly.
   b. The University of Tennessee, Knoxville, English Placement Test must be taken prior to registration. This test will determine whether the student needs to take more English and, if so, at what level. The English Placement Test grants no credit. Students assigned to special English courses must enroll the first semester of attendance, stay continuously enrolled in the assigned courses until completion of all requirements, and complete the requirements within the first year of continued enrollment at UT Knoxville.
   c. An undergraduate student whose first language is not English is exempted from taking the University of Tennessee, Knoxville, English Placement Test and from presenting a TOEFL or IELTS score provided that the student has satisfied all requirements for freshman composition with a grade of C or better at an accredited college or university in the United States. Freshmen English for Foreign Students does not exempt a student from presenting an acceptable TOEFL score.

4. International students must enroll in the health and accident insurance plan provided by UT Knoxville.

5. For international students, completed application forms and the processing fee must be received in the Office of Graduate and International Admissions no later than the following dates: February 1 for fall semester; July 1 for spring semester; and December 1 for summer term.

Proof of English Proficiency

- TOEFL (523 paper-based, 193 computer-based, and 70 internet-based)
- 6.5 on IELTS (International English Language Testing System)
- Successful completion of ELI (UT Language Institute) core courses along with faculty recommendations.
- A Holistic Review Committee will evaluate students whose performance is slightly below the minimum requirements. Listed below are factors taken into consideration during a Holistic Review.

**Personal Background**

1. Cultural experiences
2. Socio-economic and educational background
3. Gender (professional diversity)

**Academic Performance**

1. Core GPA
2. Quality of curriculum
   a. College-prep curriculum
   b. Strength of senior year courses
   c. Exceed core courses
   d. Number of advanced-level courses in the high school curriculum
   e. Number and grades of English language courses in the high school curriculum
3. Test scores
4. Writing sample
5. Class rank

**Letters of Recommendation**

**Fees for Sponsored International Students**

An administrative management fee will be charged to sponsoring agencies of international students whose programs require special administrative or management services beyond those normally provided. Fees are $250 per semester and $100 per summer session.

**UNIVERSITY FEES**

University fees and other charges are determined by the Board of Trustees and are subject to change without notice. All student fees are due in advance.

All charges and refunds will be made to the nearest even dollar. All charges are subject to subsequent audit and verification. The university reserves the right to correct any error by appropriate additional charges or refunds.

All students must confirm their attendance by (1) making the minimum payment; (2) signing a Confirmation of Attendance form; or (3) setting their Confirmation of Attendance on the Web at cpo.utk.edu if no fees are due.

If the student does not owe fees due to a waiver (staff, GA, GTA, GRA, etc.), financial aid including scholarships, or if fees are paid by another source; a signed Confirmation of Attendance Form must be received by the Bursar’s Office or the student must set his/her confirmation on the Web at cpo.utk.edu on or before the due date published on the Bursar’s Office Web site each semester. The schedule will be canceled if one of the above is not accomplished each term on or before the published due date. This includes graduate assistants, teaching assistants, teaching associates, research assistants, staff and others whose fees may be billed, prepaid, or waived. Late registration fees are applicable to students who register during late registration.

The university is authorized by statute to withhold diplomas, grades, transcripts, and registration privileges from any students until their debts and obligations owed to the university are satisfied. Part-time students may elect to pay fees computed by semester hour credit (or audit) at the rates shown on the above Web site, with the total charge not to exceed the regular maintenance fee for in-state students or the maintenance fee plus tuition for out-of-state students.

All students both in- and out-of-state are required to pay the established maintenance fee. In addition, tuition is required of all students who are classified as non-residents for fee assessment purposes.
VOLXpress

VOLXpress is the centralized accounting system of the University of Tennessee, Knoxville. Students may pay their fees via the mail, in person, or on the Web at cpo.utk.edu. Through VOLXpress, statements are mailed to each student’s billing address. The statement includes class schedules, current tuition and fees, fee waiver information, fines and past-due amounts, pending financial aid that can be credited toward fees, any excess funds from scholaraships and/or loans and choices about how to receive them.

VOLXpress is a convenient method for students to take care of business from home. Students who register and pay early will receive the greatest benefit if the payment deadlines are observed. Each student must submit any change of address on the Web at cpo.utk.edu to ensure timely receipt of a VOLXpress statement. Failure to receive a statement does not relieve the student of his/her obligation to pay on or before the due date.

University Program and Services Fee
http://www.utk.edu/bursar/volxfees.html

The purpose of the University Programs and Services Fee (UPSF) is to provide non-instructional facilities and programs of an educational, cultural, social, recreational, and service nature for UT Knoxville students. The fee has three components which include program, health, and capital. The health portion of the fee is included only with the payment of the full UPSF (contact Student Health Service for additional information).

Students enrolled in 9 or more hours are assessed the full-time University Programs and Services Fee. Students enrolled for fewer than 9 hours are assessed a prorated fee based on the highest number of hours for which the student is enrolled at any time during the semester. The fee is non-refundable.

Graduate, teaching, and research assistants, teaching associates, and fellowship students must pay the University Programs and Services Fee, even if they have a waiver of fees (tuition and/or maintenance).

Any part-time student (minimum of 3 hours) may elect to pay the health portion of the UPSF in addition to the standard prorated assessment. Part-time students enrolled in 6 or more hours may elect to pay the full-time UPSF instead of the standard prorated assessment.

Technology Fee

The purpose of the Technology Fee is to provide all students with improved access to the technological infrastructure, resources, and services at the University of Tennessee, Knoxville.

Graduate, teaching, and research assistants, teaching associates, and fellowship students, who may have a waiver of fees (tuition and/or maintenance), must pay the appropriate Technology Fee.

The Technology Fee is mandatory and may be refunded on the same percentage scale as maintenance and tuition charges.

Special Course Fee

Academic areas, such as art, biology, chemistry, engineering, music, and physical education, charge fees for certain courses. Refunds on these fees are determined by the department or on the same percentage as maintenance and tuition.

Facilities Fee

The Facilities Fee is used to provide students with upgraded classroom facilities, expand information technology into the classroom, and assist in funding a backlog of campus and classroom projects that will enhance the university’s facilities.

Transportation Fee

The Transportation Fee is a mandatory fee assessed to all students enrolled in credit and audit courses. The fee is used to provide students with a convenient method of movement around campus. The fee will subsidize the costs associated with the new comprehensive campus transit system.

Fees for Courses Not Taken for Credit

Fees for courses audited are the same as for courses taken for credit. For fee purposes, courses listed for 0 credit hours are considered as one-hour courses.

Late Registration Fee

A late registration fee will be assessed to students who register during Late Registration (including those who were canceled during Priority Registration). Payment of fees or a Confirmation of Attendance form must be turned in to one of the Bursar’s Office locations by the Late Registration payment due date. This due date is published on the Bursar’s Office Web site. The Late Registration Fee is non-refundable.

See the Bursar’s Office Web site for the dates and fees to be assessed during Late Registration.

Late Fee

VolXpress (fee) accounts which have a balance one month prior to the end of a term will be assessed a late fee. The account balance must be paid in order to access registration services, receive a transcript, grades, or a diploma.

Returned Check Service Fee

All checks are deposited the day they are received. A $30 service charge will be assessed when checks fail to clear the bank on which they are drawn. Returned checks will not be re-deposited. Cash or certified funds are required for payment of the returned check and service charges.

Any student who does not respond within 2 weeks from the date of the first notice may be assessed an additional $10 Service Charge.

Failure to clear returned checks will result in the forfeiture of all university services, including the receipt of grades, transcripts, schedule of classes, and check cashing/writing. Failure to pay may also result in additional late fees, collection costs, and reasonable attorney fees.

Deferred Payment Plan

Students in good financial standing will be offered a deferment of up to 50% of the total charges on their VolXpress statement. All financial aid must be applied toward fees before a deferment will be considered. A deferred payment service fee is assessed when any portion of tuition, fees, and other charges are deferred with the approval of the Bursar’s Office. An additional late payment fee will be assessed on each installment not paid on or before the due date. Failure to receive a statement does not relieve students of their obligation to pay on or before the due date. An additional late fee will be assessed if fees are not paid by one month prior to the end of the term.

Refunds

Refunds are defined as the portion of maintenance and/or tuition and University housing/meal charges due as a rebate when a student withdraws or drops a portion of class hours. Refunds are also processed as a rebate on some fines/penalties paid such as parking fines, library fines, etc. Once a refund is determined to be appropriate, all amounts will be applied toward other outstanding fees/fines owed to the University at the time the refund is issued, including outstanding fees due on the Deferred Payment Plan. Any remaining refund balance will be refunded to the credit card charged or mailed to the student’s billing address.

Refund/Charge of Fees for Withdrawal (DROP ALL CLASSES)

After payment of fees and/or a Confirmation of Attendance Form has been submitted by the student, withdrawal for the semester must be by official notification to the Office of the University Registrar, 209 Student Services Building. Failure to attend
class does not automatically withdraw or drop a student from college or class. The effective date of the withdrawal is the date the withdrawal office is notified by completion of the official withdrawal request form. The appropriate percentage of fees (maintenance and tuition, facility, transportation, and technology fees only) will be charged unless this action is completed by the close of the day before the first official day of classes for the semester. Failure to notify the withdrawal office promptly when withdrawing could result in a larger fee assessment. Withdrawal does not cancel fees and charges already incurred. All charges and refunds will be made to the nearest even dollar.

The drop/add procedure cannot be used to withdraw from school for the semester. See the Bursar’s Office Web site for the dates and percentage charges for the semester in question.

Financial Aid Withdrawals (REPAYMENTS)

Repayments are defined as the portion of aid, received by a student after university direct charges have been paid by that aid, which must be repaid when a student withdraws or is dismissed. The amount of repayment is determined by the Refund/Charge percentages stated previously. Refunds and repayment to the Title IV programs are determined according to the formula published in the current Federal Student Financial Aid Handbook. The Financial Aid Office is responsible for calculating the amount of the refund and/or repayment and distributing the correct amount back to the financial aid program(s) according to the Refund/Repayment Allocation Policy.

Refund/Charge of Fees for Dropped Courses (CONTINUE WITH A REDUCED COURSE LOAD)

Students who drop courses and continue with a reduced load are eligible for a refund only if the sum of charges computed at the semester-hour rate for the hours continued, plus the percentage assessed for the hours dropped, results in an amount less than that paid. A course on a student’s schedule is officially dropped, and the drop becomes effective, on the date the change of registration form is processed or the date the drop was entered on CPO. Any refund due for dropped courses will be made after the drop deadline. See the Bursar’s Office Web site for the drop charge/percentage refund for the semester in question.

Waiver of Fees

Graduate assistants, teaching assistants and associates, research assistants, staff, and others whose fees are billed, prepaid, waived, or partially waived must confirm their attendance by making payment, signing a Confirmation of Attendance Form, or settling their confirmation of attendance on the Web at cpo.utk.edu by the due date as published on the Bursar’s Office Web site or their schedule will be canceled. If an appointment terminates during the term, the student owes the appropriate fees from the termination date until the end of the term.

Graduate students are not eligible for University of Tennessee employee spouse/dependent discounts.

VolCard

The VolCard is issued to a new student after admission at the appropriate university level or anytime during the year to all students. The VolCard is used in nearly all aspects of campus life to obtain services. Many students have established debit or charge accounts which are accessed through use of the VolCard ID. These cards are non-transferable and may not be duplicated. The VolCard must be carried at all times for purposes of identification. Students are responsible for the safekeeping of this card and must immediately report it lost or stolen if the card is not in their possession. Failure to notify the VolCard office will make the student liable for any unauthorized charges to the debit on charge accounts the student may have.

To obtain a new VolCard or replace a lost or stolen card, report to the VolCard Office, Room 472, South Stadium Hall (between gates 12 and 13 at Neyland Stadium) on Stadium Drive or on the Web at utk.edu/volcard. There is a minimum charge of $30.00 for replacement of a VolCard.

STUDENT FINANCIAL AID

The University of Tennessee offers a comprehensive program of financial aid to students who would not otherwise be able to afford to attend. Through these federal, state, and university programs, eligible students may receive one or more types of assistance. For additional information on any financial aid or scholarship program, please contact the Office of Financial Aid and Scholarships or view information online at http://web.utk.edu/~finaid.

Families applying for financial assistance based upon financial need (grants, scholarships, loans and employment) must complete a Free Application for Federal Student Aid (FAFSA) annually. Families desiring only a UT scholarship based on academics and/or merit are not required to complete federal financial aid applications.

To receive aid from federal student aid programs, a student must have financial need, with the exception of some of the loan programs. Students must also be U.S. citizens or eligible non-citizens, have a valid social security number, have a high school diploma or General Education Development (GED) certificate, be admitted in a degree program, make satisfactory academic progress, sign a statement of educational purpose and a certification statement on overpayment and default, and register with the Selective Service. Students may not receive aid for correspondence, distance education or telecommunications courses unless they are part of an approved associate, bachelor’s or graduate degree program.

When applying for financial aid, the Free Application for Federal Student Aid (FAFSA) must be completed. This information is used in a formula, established by the U.S. Congress, that calculates the Expected Family Contribution (EFC), an amount the student and his/her family are expected to contribute towards the student’s educational costs. Financial need is defined as the difference between the cost of attendance and a family’s contribution towards these educational expenses.

The University of Tennessee offers three general types of financial aid – scholarships and grants, loans, and part-time employment. These may be awarded individually or in a combination according to the needs of the family and student.

Priority in awarding financial aid will be reserved for processed application data received on/before the priority application deadline of March 1. The University of Tennessee is unable to meet full financial need for all applicants, therefore, requests for financial aid are processed on both a date priority and financial need basis.

All students receiving financial aid are expected to maintain satisfactory academic progress standards to remain eligible to receive financial aid. Information on these standards is available from the Office of Financial Aid and Scholarships.

For additional information on application procedures, please contact the Office of Financial Aid and Scholarships, 115 Student Services Building.

Scholarships and Grants

Scholarships

The University of Tennessee scholarship program is made possible through the generosity of funds provided to the university from individuals, alumni, outside foundations, private businesses, and civic organizations. The majority of the scholarship programs are coordinated by the Office of Financial Aid and Scholarships and are awarded based on demonstrated strong academic achievement and financial need. Individual colleges administer some undergraduate scholarships for currently enrolled students. Departments may require a separate application.
All scholarships are highly competitive and there are not sufficient funds to assist all qualified students. Most scholarships are awarded for one year, with the recipients competing for scholarships each year of enrollment.

**Federal Pell Grant**

Pell Grants are awarded only to undergraduate students who have not earned a bachelor’s or professional degree. A Federal Pell Grant does not have to be repaid. All undergraduates applying for need-based financial assistance from the university must apply for a Federal Pell Grant using the Free Application for Federal Student Aid (FAFSA).

**Federal Supplemental Educational Opportunity Grants**

This federal grant is for undergraduate students with exceptional need. Priority is given to students who receive a Federal Pell Grant. Students who are full or part-time may apply. Federal SEOG funds are limited, and do not require repayment.

**The Tennessee Student Assistance Award**

The award is designed to further the educational opportunities to residents of the state who display financial need. Awards cover approximately one-half of the maintenance fees for fall and spring terms. More information may be obtained by writing to the Tennessee Student Assistance Corporation, 404 James Robertson Parkway, Suite 1510, Parkway Towers, Nashville, Tennessee 37243, or on-line at http://www.state.tn.us/tsac.

**The Tennessee Education Lottery Scholarship**

The award is for Tennessee residents attending a college or university within the State of Tennessee. Recipients must meet minimum academic and state residency requirements as established by the Tennessee State Legislature. Award amounts vary by category and range from $2,000 to $5,500 per academic year. More information may be obtained by writing to the Student Assistance Corporation, 404 James Robertson Parkway, Suite 1510, Parkway Towers, Nashville, Tennessee 37243, or on-line at http://www.state.tn.us/tsac.

**Student Loans**

**Federal Perkins Loan**

This is a low-interest loan (currently 5 percent) for students with exceptional financial need as determined by the school. For undergraduate students, priority is given to Federal Pell Grant eligible students. The loan will be issued through the Office of Financial Aid and Scholarships, disbursed and repaid to the Student Loan Department in the University of Tennessee Bursar’s Office. Repayment begins following graduation, withdrawal, or when the student ceases to carry at least half-time enrollment.

Eligibility for the Federal Perkins Loan is determined when the student applies for federal aid using the Free Application for Federal Student Aid (FAFSA). The above regulations and provisions of the Federal Perkins Loan Program are correct as of this printing and are subject to change by federal legislation or regulation.

**The University of Tennessee Student Loan**

Student loans from university sources are available to currently enrolled students with a 2.00 or higher cumulative grade point average. A loan of an annual maximum of one and one-half times the amount of in-state fees paid per term can be extended up to $4,000. One surety or cosigner who meets specific credit requirements is required for each promissory note and a new promissory note must be completed each year a loan is received. The interest rate is 6 percent per year payable on July 1 of each year.

**Federal Stafford Loan Program**

This is a low-interest loan made by a lender of the student’s choice, such as a bank, credit union, or savings and loan association. These loans are insured by a Guaranty agency in each state and reinsured by the Federal Government.

To receive a Federal Stafford Loan, a student must apply for federal aid with the Free Application for Federal Student Aid. The student must be in good standing with the university and must be enrolled or admitted in at least a half-time degree program. Federal Stafford loans are available to students on need-based eligibility and non-need-based circumstances. Students determined eligible for the subsidized (need-based) Stafford Loan program will have interest subsidies paid by the federal government to the lending institution while the borrower is in school. Unsubsidized (non-need based) Stafford loans are available to students regardless of need. Interest will accrue while the borrower of an unsubsidized Stafford loan is in school. The student has the option to pay this interest on a monthly or quarterly basis or allow it to accrue and capitalize.

Two disbursements of the loan will be made to the borrower; one at the time of enrollment and one in the middle of the loan period. Some first-year undergraduate students who are first time Stafford Loan borrowers will not receive the first loan disbursement until 30 days after the day the program of study begins.

Some first-time borrowers must receive Entrance Interview Loan Counseling at the Office of Financial Aid and Scholarships before receiving the first disbursement of loan funds. Charges of up to 3 percent can be deducted from the loan disbursements for federal government and bank loan costs. Repayment will begin no earlier than six months after graduation, withdrawal, or less than half-time enrollment. Certain circumstances may allow a borrower to defer payment or cancel a portion of a loan if requested by the borrower through the lending institution. The above regulations and provisions of the Stafford Loan Program are correct as of this printing and are subject to change by federal legislation or regulation.

**PLUS Program**

Federal PLUS loans are available to parents of dependent students enrolled at least half time in a degree seeking program. This low-interest loan program is available to students in good standing at the University. A PLUS disbursed on or after July 1, 1993 will have a variable interest rate which is determined each June (check with lending institution for the current interest rate). Charges of up to 3 percent can also be deducted from the loan disbursements for federal government and bank loan costs.

A Federal PLUS may be requested by the parent borrower for up to the student’s cost of education minus any estimated financial aid received. Funds will be disbursed to the school and made co-payable to the parent borrower and the school. PLUS loans are subject to credit checks at the lending institution. Repayment of principal and interest begins 60 days after the final loan disbursement. Certain circumstances may allow the lending institution to defer payment or cancel a portion of a loan if requested by the borrower. The above regulations and provisions of the PLUS program are correct as of this printing and are subject to change by federal legislation or regulation.

**Student Employment**

Many students are employed part-time in order to supplement financial aid or other sources of support while at the university. Such employment offers valuable aid and develops good working skills. However, the more time spent in employment, the less available for preparing for classes and involvement in campus life, two of the most important factors contributing to academic success. For those who find employment while classes are in session to be necessary, the Office of Financial Aid and Scholarships administers the Federal Work Study Program. Career Services administers the Student Employment Service.

**Federal Work Study**

The Federal Work Study Program provides jobs for students who have financial need and who must earn a part of their educational expenses. Eligible students are placed in jobs on campus where they can work a maximum of 20 hours per week. Jobs are available in a wide variety of academic departments and other campus units. The rate of pay is above federal minimum wage.

**Student Employment Service**

The Student Employment Service operates as a central referral agency for all UT students who are eligible U.S. residents. It coordinates listings of part-time employment from both university and private employers with the requests of students seeking employment. Part-time jobs average from 15 to 20 hours per week.
STUDENT AFFAIRS AND ACADEMIC SERVICES

Adult Student Services Center
http://web.utk.edu/~adultssc/

The Adult Student Services Center assists students 25 years or older who have delayed or interrupted their college education for a significant period of time. The office works individually with students to address their unique re-entry and educational needs. The ASCS collaborates with campus departments to provide admission and readmission counseling, academic advising, peer support programs, orientation programs, career and financial aid information, educational workshops, and other specialized services for adult students.

The Adult Student Services Center is located at 413 Student Services Building. (865) 974-4504; fax (865) 974-0088; e-mail adultscc@utk.edu.

The Black Cultural Center

Minority Student Affairs
http://web.utk.edu/~omsa/

The Black Cultural Center and Minority Student Affairs are an integral part of the University of Tennessee, Knoxville. Minority Student Affairs provides academic, cultural and social outlets through programs and services as an on-going part of the university’s retention efforts. The Tutorial, Book Loan and Early Alert Programs, along with the library, computer lab, student lounge, and multi-purpose area, serve as an extension to services provided across campus. The center houses several student organizations that plan activities ranging from success skills workshops, Black History Month events, Hispanic Heritage Month events, Welcome Week activities and festivals to renowned speakers such as Maya Angelou, Dr. Kweisi Mfume, Cornel West, John Singleton, and Alice Walker.

The Black Cultural Center opened in June 2002 and is located at 1800 Melrose Avenue. It is a testament to the university’s commitment to the entire student population and is a unique, landmark structure. The center continues to receive local, regional, and national attention that most recently earned the university the honor of hosting the 13th Annual Conference for the Association for Black Culture Centers. The university community is encouraged to visit the facility and take advantage of the opportunities. The Black Cultural Center is truly a place for all students.

Career Services
http://career.utk.edu

The mission of Career Services is to create opportunities for students, faculty, and employers who seek services from us.

Career Services, located in Dunford Hall, is a university-wide department providing career-related assistance to University of Tennessee, Knoxville, students through a wide range of programs and services.

Included in the services offered are:

• Individual career counseling, career interest inventories, information on majors and careers, and a one credit course on exploring majors and careers.

• Several annual career fairs providing opportunities to speak informally with representatives from hundreds of different organizations about their entry-level jobs, part-time positions and internships.

• A Web site including valuable links to hundreds of career-related Internet resources.

• A part-time employment service for students seeking such positions.

• Resources that help students identify and locate internship and summer employment.

• Workshops providing instruction in skills and tactics for successful interviewing, resume preparation, business and dining etiquette, and other topics.

• An online resume database that allows students to submit resumes for hundreds of on-campus interviews, view job postings, and participate in a Web resume book.

• Access to college-specific professionals to assist students in the transition from college to career.

Students can contact Career Services, 974-5435, for more information or to schedule an appointment.

Center for International Education
http://www.UTInternational.org

The Center for International Education (CIE), located at 1620 Melrose Avenue, promotes and supports all aspects of international education and international exchanges at the University of Tennessee, Knoxville, both for American students and faculty and for students and faculty from other countries. CIE coordinates the administration of official linkage agreements between the University of Tennessee and institutions of higher education in other countries.

Programs Abroad

The University of Tennessee, Knoxville strongly encourages students to undertake a semester, summer, or academic year of study outside of the United States. Significant time spent abroad increases students’ ability to appreciate other cultures, helps them better understand their own country and its place in the world, and can bolster their resumes. In addition, students gain confidence as they successfully face the unique challenges of living abroad.

The Programs Abroad Office (PAO) can help students find opportunities that meet their needs. Study programs are available in many countries, vary in length from 10 days to a full academic year, and sometimes cost only a little more than it would cost to remain on campus. Financial Aid can be used and credits can often transfer back to fulfill university requirements. Advanced planning helps assure that study abroad does not delay graduation. Throughout the academic year, information sessions are held every weekday at 2:00 p.m. at the PAO.

In addition to formal study abroad, the PAO has information about other types of opportunities for graduate students to enjoy significant international experiences. These include volunteer programs and such work-based experiences as teaching English abroad, internships, and experiential learning. Students are encouraged to visit the PAO to learn more about the international opportunities available to them.

International Scholarships

CIE coordinates campus administration of such international grants and scholarships for students as the Fulbright, Rhodes, Marshall, David L. Boren NSEP, W.K. McClure, and provides information about other sources of funding for overseas study and research, including the Rotary Foundation and German Academic Exchange Service (DAAD) grants. CIE also administers UT Knoxville’s portion of the University of Bonn’s Transatlantic Summer Academy (TASA) for graduate students and upper-division undergraduates. Within its library on study, work and travel abroad, CIE has information on student summer job programs in seven countries.

International Students and Scholars

CIE provides information and assistance in matters relating to United States visa issues and U.S. Department of Homeland Security regulations. It produces The Link, an online newsletter for UT Knoxville’s international students and scholars, and administers the insurance policy required of all international students at the university. International student advisors are available to discuss academic and personal concerns. Student orientation programs conducted at the beginning of each semester facilitate adjustment to the campus and community and provide essential information related to U.S. laws for international students. For visiting J-1 and H-1B scholars there are extensive advising, assistance and weekly orientation sessions.
The International House
The I-House, 1623 Melrose Avenue, is CIE’s on-campus social, recreational and programming center and serves as a meeting place for international and U.S. students, faculty and staff. Culture Nights, formal discussions on global topics, language tables and cooking classes are regular features on the I-House calendar.

Contacts
General inquiries to CIE are cie@utk.edu; (865) 974-3177; Web site http://www.UTInternational.org. The I-House Web address is http://www.UTIHouse.org and the phone is (865) 974-4453.

Counseling Center
http://www.utk.edu/counselingcenter
The Counseling Center provides services designed to help students with educational, vocational, personal, and social problems. Professional counselors work with students in a setting that allows for confidential discussion of concerns. Services include crisis intervention, group therapy, individual therapy, couples counseling, academic classes, consultation with faculty/staff/students, and various workshops and presentations.

To access services, students may come to the center during walk-in hours Monday-Friday from 10:00-11:30 a.m. and 1:00-3:30 p.m. If schedules will not accommodate these times, students can call the center to schedule an appointment. Anyone experiencing a crisis during the week is seen immediately between 8:00 a.m. and 5:00 p.m. After these hours, students are encouraged to go to the University of Tennessee Medical Center emergency room.

The center is located at 900 Volunteer Boulevard and can be reached at (865) 974-2196.

Disability Services
http://ods.utk.edu/
The Office of Disability Services (ODS) is the designated office on campus that obtains and files permanent and temporary disability-related documents, certifies students’ eligibility for services, determines reasonable accommodations, and develops plans for the provision of such accommodations.

Students who are requesting accommodations are required to submit documentation to verify eligibility as defined by Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, complete an intake form located on the ODS Web site, and participate in a meeting with a coordinator. The documentation must include medical or psychological information from a certified professional, and must verify that the individual is “substantially limited” in one or more “major life activities.” Documentation guidelines for a variety of disabling conditions are available on the ODS Web site or can be requested from the office. Eligibility for services is determined on a case-by-case basis by professional staff members within ODS, and must be established before students can receive disability services. In addition, students must be aware that disability accommodations are not retroactive; therefore, students are strongly encouraged to register with ODS upon gaining admittance to the university.

The Office of Disability Services is located in 2227 Dunford Hall, Knoxville, TN 37996-4020 and can be reached via phone (865) 974-6087 V/T and e-mail ods@tennessee.edu.

Educational Advancement Program
http://web.utk.edu/~mcnair/eap/
The Educational Advancement Program student support service is a U.S. Department of Education funded TRIO program designed to provide counseling, academic advising, instructional, tutorial, and mentoring services to students with demonstrated academic needs who are also first generation college students, low income, or who have physical disabilities.

The project serves 250 students and provides the following services to those who meet program eligibility criteria after application and interview.

Counseling
Trained professionals offer advice and help students develop personal strategies in matters related to financial aid, learning styles, relations with family and friends, adjustment to college, personal and career decision making.

Academic Advising
EAP Counselors provide accurate, thorough and personal one-on-one advice about general curriculum and major requirements for majors in every college in the university. Academic review advising is an additional service provided by the counselors.

Tutoring
The program employs 35 experienced and knowledgeable undergraduate and graduate students who are trained to provide one-on-one tutoring in a wide range of 100-, 200-, and 300-level subjects. Students receive 2 to 3 hours of individualized assistance per week. Group tutoring is also available.

Strategies for Academic Success
The program provides a series of workshops and seminars that focus on the art and science of becoming a master student. Workshop topics include: the master student philosophy, threats to success in college, learning and thinking, memory enhancement, brain functioning, note-taking techniques, study skills, habits and attitudes, learning styles, test-taking techniques and relaxation methods.

Mentoring
A series of structured cultural and social events is scheduled for selected EAP students centered around the need to develop networking skills. Citizens of the Knoxville metropolitan community are invited to share with students.

Institution
EAP offers special sections of selected classes with limited class size (25), increased number of class meetings, and empathetic faculty.

Instruction
Mathematics 123 – Finite Mathematics
Mathematics 125 – Basic Calculus
Biology 101, 102 – Humankind in a Biotic World
Chemistry 120, 130 – General Chemistry I and II

Cultural
EAP purchases tickets to the university’s cultural attractions, and theatre events each semester, and joins EAP students to attend and broaden their cultural horizons.

Pell Grant Supplement
EAP first and second year participants with high financial aid need are provided with additional financial aid.

The Educational Advancement Program office is located at 201 Aconda Court. (865) 974-7900; fax (865) 974-7903; e-mail mcfadden@utk.edu.

Hearing and Speech Center
http://www.uthearingandspeech.org/
The Hearing and Speech Center, located at 1600 Peyton Manning Pass, offers complete diagnostic and treatment services to all university students with speech and language disorders/differences and/or hearing disorders.

The center serves as a clinical observation and education facility for students majoring in speech pathology and audiology. It also serves as a community hearing and speech center providing diagnostic and treatment services for persons of all ages exhibiting communication disorders/differences.

For speech-language services: (865) 974-5451; fax (865) 974-4639. For audiology services: (865) 974-5453; fax (865) 974-1792.

Office of Information Technology
http://oit.utk.edu
The Office of Information Technology (OIT) provides computing and telecommunications resources and services for students, faculty, and staff. Information about OIT is available on the OIT Web site http://oit.utk.edu.
OIT provides the core information technology equipment and services for The University of Tennessee, Knoxville. OIT provides public-access computer labs, central computing, administrative information systems, and network services, as well as information security for UT Knoxville.

Individual computer accounts are provided at no charge for all UT Knoxville students. The student's UT email account is the official way the university communicates with students. These accounts may be used for e-mail, course work, research, and personal Web pages. Information and on-line registration for computer accounts are available at http://oit.utk.edu/accounts/. Students are also encouraged to download http://antivirus.utk.edu and use AntiVirus software supplied by OIT at no cost to the student.

Students on the Knoxville campus may access the Internet through wireless, direct Ethernet, or dial-up connections. UT Knoxville’s wireless infrastructure is available in most of the academic and administrative buildings on the Knoxville campus. To provide access to computing facilities on campus, OIT staffs several computing labs including the new Commons located on the second floor of Hodges Library. The computing labs are equipped with Windows XP and Mac OS X computers along with black and white and color laser printers, scanners, and DVD/CD writers. A variety of industry standard software applications are available for use on the machines in the computing laboratories. Refer to http://oit.utk.edu/labs for more information.

OIT Help Desk
OIT provides the telephone Help Desk as a centralized source of information and service for the computer and network resources managed by OIT. Help Desk Services are available to all University of Tennessee students. To contact the Help Desk, dial 974-9900. The Help Desk may be contacted online by filling out the Help Desk request form which can be found at http://oit.utk.edu/contact.html. For more information, visit the Help Desk Web site at http://oit.utk.edu/helpdesk.

OIT Customer Service Center
OIT maintains a Customer Service Center that centrally locates all contact points for walk-in support on related OIT services. Students can receive assistance and/or training on a wide variety of topics at the center. These services include installing academic software free of charge on personally owned computers and helping students diagnose problems with their computers. The center also cleans up virus and spyware-infected machines and reloads/upgrades operating systems. The Customer Service Center is located in the Commons, 2nd Floor Hodges Library and is open M-Th 9-9, F 9-4, Sun 4-9.

Technology Training
Several courses are offered aimed at improving skills with the technology available at UT. Life Preserver: An Introduction to UT Computing is offered several times each semester on supported application software and operating systems. Other courses include those about MS Office products, Dreamweaver, JavaStart, using the Internet and search engines, and Web Page Essentials (four levels of HTML training). There is also a series of courses on Adobe Photoshop. Please refer to http://web.utk.edu/~training for more information.

Computer-Based Training
Computer-Based Training (CBT) is a self-paced series of interactive, Web delivered, learn-as-you-go courses offered on many computing topics. CBT offers courses for Microsoft products (Word, Excel, etc.), Internet topics (Internet basics, How to create a Web page, etc.), and more advanced topics, such as JavaScript, Visual Basic, object-oriented techniques, and open systems. There are over 800 courses available. This training is free to students. For registration and access to the CBT courses on the Web go to http://oit.utk.edu/cbt/.

Statistical Consulting Center
The center’s mission is to help UT students, faculty, and staff enhance the quality of their research by working together to effectively apply analytical methods, especially statistics. The software we support includes SPSS, SAS, Maple, MATLAB, LabVIEW, QDA Miner, WordStat, Enterprise Miner and Text Miner. The SCC can help you with determining sample sizes, designing surveys and deploying them on web pages, scanning and scoring scan forms, acquiring and managing data, analyzing or mining data or text, visualizing data through interactive or presentation graphics, and interpreting the results. Assistance is available by appointment via the Help Desk at 974-9900, by walk-in at 200 SMC, and by e-mail at StatHelp@utk.edu. For details, see http://oit.utk.edu/scc/.

Innovative Technology Center
The Innovative Technology Center (http://itc.utk.edu/) provides the leadership, support, resources, and training necessary to help University of Tennessee faculty, graduate teaching assistants, and academic teaching staff make effective use of technology in their teaching, both online and in the classroom. The ITC supports the university’s academic community by providing free production services for the design and development of web-based course materials, implementing faculty grants for instructional technology projects, and administering Online@UT, the university’s Blackboard-powered integrated online academic community. Students can get help with Online@UT/Blackboard by calling the OIT Help Desk at 974-9900.

Parents Association
http://parents.utk.edu/

The UT Parents Association was founded in 2002 to help parents stay involved with their students and develop their own connection to the university. The mission of the Parents Association is to provide support and information to the parents or guardians of UT students and help them become partners with the university in the education and development of every student. The Parents Association keeps parents/guardians informed about critical campus news, dates to remember, resources to ensure students’ academic success, and a host of exciting events taking place on campus. Members of the Association receive weekly e-mail updates, three newsletters each year, and are also eligible to receive discounts at carefully selected local hotels, as well as to attend Family Weekend. Students whose parents/guardians are members are eligible to apply for Travel, Intern, and Volunteer abroad scholarships, and scholarships in the areas of Academics, Leadership, and Service. For further information or questions concerning the Parents Association, call 974-4546 or e-mail parents@utk.edu.

Student Health Service
http://web.utk.edu/~shs

Health services provided by the university are available to any student who has paid the health fee (either through paying the full University Programs and Services Fee or, if taking fewer than 9 but at least 3 hours, paying the optional health fee). These out-patient services are available continually throughout every term. The health clinic located at 1818 Andy Holt Avenue is open from 8:00 am to 4:30 pm, Monday through Friday. While urgent-care needs may be handled on a walk-in basis, appointments should be made in most instances. The Student Health Service will cooperate with students and family physicians in ensuring the continuity of quality health care during the university career.

The State of Tennessee has three immunization requirements for students attending state colleges and universities.

- Measles, mumps and rubella – all students born after January 1, 1957, must provide proof of immunization with two doses of measles, mumps, and rubella vaccine.
• Hepatitis – New incoming students must be vaccinated against Hepatitis B or complete a waiver form acknowledging that they have elected not to be vaccinated.

• Meningitis – New incoming students, who live in on-campus housing, must be vaccinated against meningococcal disease or complete a waiver form acknowledging that they have elected not to be vaccinated.

This documentation must be provided to the Student Health Service. In addition, Student Health Service recommends that entering college students assure immunity to tetanus/diphtheria, polio, and chicken pox.

Student Judicial Affairs
http://web.utk.edu/~homepage/departments/judicial/

The Office of Student Judicial Affairs is concerned with the individual rights and responsibilities of students. Staff members serve as advisors to the student judicial system and, when necessary, initiate appropriate disciplinary proceedings.

Students placed on disciplinary probation receive direction, guidance, support, and encouragement. An effort is made to identify and correct problems interfering with academic progress. While on probation, students may be referred to other agencies for help with personal, psychological, and drug/alcohol problems.

The office is located at 409 Student Services Building. (865) 974-3171; e-mail osja@utk.edu.

Office of Student Orientation and Leadership Development
http://sold.utk.edu

The Office of Student Orientation and Leadership Development familiarizes all entering undergraduate students and their parents/guardians with the university's services and campus resources and provides students with opportunities to develop the skills necessary for leadership. This is accomplished by developing, enhancing, and promoting quality programs and services to educate students regarding campus involvement, student success, and academic life through peer leadership and experiential learning.

Student Orientation

The Orientation Staff is committed to assisting students with their personal and academic transition to the university. The office is responsible for the summer orientation program, specially designed for new students beginning UT in the fall semester. Orientation programs are also offered for students starting UT throughout the year. The Office of Student Orientation and Leadership Development is located in 412 Student Services Building. (865) 974-2435; e-mail orient@utk.edu

Center for Leadership Development
http://sold.utk.edu

The Center for Leadership Development helps students maximize their potential to get involved outside the classroom by helping students connect to the university. The center offers a variety of programs and services open to any student who wants to enhance his or her leadership skills. By participating in any one of UT's leadership opportunities students can gain valuable skills that are useful in college and to future employers.

Students can become involved in the Ignite Program, Emerging Leaders Class, Leadership Guides, and Leadership Conference. Student leaders and student organizations can also take advantage of the Leadership Library and request special leadership programs. The center is located in 315F of the University Center. (865) 974-2313; e-mail leader@utk.edu

Student Success Center
http://studentsuccess.tennessee.edu

The Student Success Center concept was initiated with the goal of providing a comprehensive service for students who need a place to turn for academic and personal support. The center provides a single source of support to help students sort through services and put them together in a way that meets their needs. In keeping with the "one stop shop" approach, a Virtual Student Success Center (http://studentsuccess.tennessee.edu) is also available.

The Virtual Student Success Center provides information and resources in the areas of academic advising, tutoring and academic support, service and community, student life, and the academic review or academic probation program and process.

The Student Success Center offers two locations on campus. Students seeking academic support may visit either facility. In addition to providing general academic support for all undergraduate students, the 1817 Melrose Avenue location houses the following programs: Pathways Learning Community, Academic Appeals, and Readmission Appeals. The 812 Volunteer location also provides general academic support and serves as the home to: First Year Studies, UT LEAD Program, and Supplemental Instruction. The Thornton Athletics Student Life Center is also associated with the Student Success Center and is located at 1801 Volunteer Blvd.

Phone: SSC-Melrose 946-HELP (4357), SSC-Volunteer 974-6641, e-mail studentsuccess.tennessee.edu. Hours are 8 am – 5 pm Monday – Friday.

First Year Studies

First Year Studies 101: The UT Experience is a one credit hour, graded first-year seminar designed for students who want to make the most of their college careers. FYS is an excellent way for students to become part of the university community, to examine personal interests and strengths, and to share ideas and solutions to problems in a small class environment.

Learning Communities

Students in a freshmen learning community live on one floor of a residence hall, have the opportunity to take classes together, participate as a floor in intramurals, and become involved in community events, social activities, and cultural and educational programs. The communities are the Pathways Community, the Honors Community, the Engage Community, the College of Agricultural Sciences and Natural Resources First-Year Student Community, the Baker Community, and the Architecture and Design Cluster. Each community is unique in both its design and requirements. However, all offer opportunities to connect with other students, to become involved in campus life, and to develop skills necessary to be both a successful student and a successful leader. The Student Success Center office works specifically with the Pathways Community.

Academic Appeals

The Student Success Center assists students with academic problem resolution and works with the Undergraduate Council to assist in the administration of appeals for academic dismissals, university readmission appeals, grade appeals that have gone through the college dean's level, and late withdrawal appeals for individual courses. The forms needed for the various academic appeals are located on the Student Success Center's Web site http://studentsuccess.tennessee.edu.

UT LEAD Program

The LEAD Program promotes academic excellence and undergraduate success through a support program for students who have been awarded the Tennessee Pledge and/or Tennessee Promise Scholarships and for continuing African-American Achiever and African-American Incentive Grant awardees. The students participate in special academic counseling programs, first-year seminars, leadership development programs, academic success workshops, and other UT learning opportunities.
Supplemental Instruction

Supplemental Instruction (SI) offers free, out of class, study sessions for traditionally difficult courses. Attendance at sessions is voluntary. It is a chance to work together with students in the same class to compare notes, practice problems, discuss important concepts, develop strategies for studying the subject, and to take practice quizzes and exams. Each SI session is facilitated by a student who has successfully completed the course and is trained in collaborative learning strategies. SI sessions are offered for those enrolled in Mathematics 119, 130 and Chemistry 120, 130.

Thornton Athletics Student Life Center

The Thornton Center is a comprehensive academic support center for student-athletes. The Center houses study halls, a computer lab, and writing and math labs. Academic counselors meet regularly with the student-athletes to assess and evaluate their academic plans and NCAA progress towards degree requirements. In addition, the CHAMPS/Life Skills program offers programs that emphasize career development, leadership skills, community service and personal development.

Veteran’s Education Benefits

http://registrar.tennessee.edu/veterans_affairs.shtml

Veterans, reservists, and widows or children of certain deceased or disabled veterans, who have been admitted to a degree program, may apply for benefits by contacting the Veterans Affairs Office in room 209, Student Services Building.

Basic military placement credit may be given on the basis of previous honorable active duty to students who are eligible for the Montgomery G.I. Bill Education Benefits. For more information, please contact the Veterans Administration Assistant in 209 Student Services Building, Monday through Friday, or visit our Web site for more information.

Service members, veterans, and dependents of veterans who are eligible beneficiaries of United States Department of Veterans Affairs education benefits or other governmentally funded educational assistance, subject to the conditions and guidelines set forth in Tennessee Code Annotated 49-7-104 as amended, may elect, upon formal application, to defer payment of required tuition and fees until the final day of the term for which the deferment has been requested. Application for the deferment must be made no later than fourteen days after the beginning of the term, and the amount of the deferment shall not exceed the total monetary benefits to be received for the term. Students who have been granted deferments are expected to make timely payments on their outstanding tuition and fees balance once education benefits are being delivered, and eligibility for such deferment shall terminate if the student fails to abide by any applicable rule or regulation, or to act in good faith in making timely payments. This notice is published pursuant to Public Chapter 279, Acts of 2003, effective July 1, 2003.

Students who are called to active military duty during a term of enrollment should contact the Office of the University Registrar for assistance with withdrawal and readmission procedures.

Women’s Center

The Women’s Center provides essential informational and referral services to UT Knoxville students and faculty. The library’s specialized collection provides books, journals, and brochures about issues and concerns of women. Information is available on a variety of topics including domestic violence, rape, sexual assault, and health issues. The Women’s Coordinating Council is the programming branch of the Center responsible for educational, social, and cultural events pertaining to women’s issues. The Women’s Center is located in 301 University Center. If you need more information or are interested in volunteering, please call (865) 974-1029 or e-mail wcc@utk.edu.

Writing Center

http://web.utk.edu/~english/writing/writing.shtml

The Writing Center offers free, one-to-one assistance to all writers on The University of Tennessee, Knoxville, campus. Students, faculty, and staff may drop by at any time to get feedback during every stage of the writing process. The up-to-date facility and trained tutors provide a supportive environment where writers can work and ask questions about their texts. A variety of reference and writing instruction materials are available for use, as well as computers for those who are working with the Writing Center tutors.

Students enrolled in English 101 or 102 may enroll in English 103 or 104, individualized writing workshop courses that meet in the Writing Center, for one hour of elective (S/NC) credit.

The Writing Center is located in Room 212 of the Humanities and Social Sciences Building. Hours are Monday, Tuesday, Wednesday 9:00-7:30; Thursday 9:00-6:00; Friday 9:00-3:00. (865) 974-2611. There is also an after-hours Writing Center located in the Commons at Hodges Library. Call for the specific hours each semester, or e-mail writingcenter@utk.edu.

UNIVERSITY OUTREACH AND CONTINUING EDUCATION

www.outreach.tennessee.edu

The University of Tennessee, Knoxville, is committed to its land-grant mission of public service. The institution meets that mission by extending its continuing education services and programming resources through outreach initiatives. University Outreach and Continuing Education works with academic departments to offer courses, educational services and programs. The division offers programs using a variety of modes, helping people of all ages achieve degrees and certificates, accomplish professional development goals, and pursue intellectual and self-improvement interests.

Programs and courses are based upon student needs and desires, whether for self-motivated learning; for leisure and recreational programs; or for professional promotion, certification, licensure, re-licensure, or mid-career changes. The division provides these opportunities through program coordination and development of the four departments: Department of Conferences, Department of Distance Education and Independent Study, English Language Institute, and Professional and Personal Development.

Department of Conferences

The Department of Conferences, housed in the Conference Center Building in downtown Knoxville, provides management services to university departments and faculty or outside groups that desire to hold an educational meeting anywhere in Tennessee or across the United States.

The department assists organizations in designing and managing programs to meet the needs of attendees. The staff provides professional guidance and management for small group meetings as well as for major conventions of several thousand delegates. Consulting and support services can include planning and budgeting, registration, lodging, food services, promotional materials, meeting-site management and all details to ensure a successful event. Some programs qualify for Continuing Education Units (CEUs), which become a permanent record maintained by the University Outreach and Continuing Education.

Additional information may be obtained at www.outreach.tennessee.edu/conferences.

University Conference Center

The University Conference Center, managed by the Department of Conferences, offers quality meeting facilities and service to university units, business and industry groups, professional organizations, and government agencies. The University Conference Center is located at 600 Henley Street in downtown Knoxville.
English Language Institute

The English Language Institute (ELI) offers a non-credit language-study program. It is designed to assist students in their pursuit of career goals or educational objectives in the United States. The courses emphasize development of communicative ability in listening, speaking, reading, and writing. Faculty members are trained in teaching English to speakers of other languages and different national backgrounds.

The curriculum consists of eight proficiency levels: 101-108, Introductory through Pre-Academic.

Classes meet each day with emphasis on English Structure (Grammar); Listening Comprehension, Writing/Composition (Rhetoric), Conversation Practice for Communicative Purposes, Reading and Vocabulary.

Classes also assist students in pronunciation, test-taking strategies, U.S. culture orientation, and university study skills.

ELI also offers on- and off-campus classes for professional and academic audiences.

Additional information may be obtained at www.outreach.tennessee.edu/eli.

Department of Professional and Personal Development

The Department of Professional and Personal Development provides a comprehensive array of non-credit courses, certificates, and seminars designed to serve the needs of individuals and businesses in Knoxville and surrounding communities. Courses are offered on the university campus, at off-campus locations (including two Oak Ridge classrooms), and on-line.

Classes are taught by university faculty, staff, and community experts. Courses also are delivered on-site for business clients, with instructional services tailored to the needs of each group. Business topics include professional development, career planning, computer training, and several specialized certificate programs. Personal interest topics range from creative writing to art, dance, gardening, music, and sports. There are also courses that meet requirements of the state or other agencies for certification in real estate and financial planning.

Special programming also includes Kids U which provides summer hands-on workshops for elementary and secondary education students; Seniors for Creative Learning, a membership-based program focusing on issues and courses for senior adults; and the Smoky Mountain Field School, a program co-sponsored with Great Smoky Mountains National Park.

Additional information may be obtained at www.outreach.utk.edu/ppd.

Department of Distance Education and Independent Study

The Department of Distance Education and Independent Study, in concert with academic departments, offers Internet-based, Web-delivered classes, and programs leading to certificates and degrees. The College of Communication and Information and the College of Engineering offer master’s degree programs through Web-based courses, while the Departments of Nuclear Engineering and Statistics, Operations and Management Science offer courses leading to degree and certificate programs. Other undergraduate and graduate classes and programs are available, as well as a variety of individual courses in many disciplines.

The department provides services and support for faculty, students, and industry interested in flexibly-delivered education. The Internet eLearning Institute provides certificate programs, professional development courses and training.

For information and registration forms, contact the Distance Education Program at anywhere.tennessee.edu.

ADVANCED STUDIES

The Graduate School
Carolyn R. Hodges, Vice Provost and Dean
S. Kay Reed, Assistant to the Dean
Jennifer Spirko, Thesis/Dissertation Consultant

A wide range of graduate programs leading to master’s and doctoral degrees is available. The university offers master’s programs in 76 fields, the Specialist in Education degree, doctoral work in 44 fields, two professional programs, and several graduate certificate programs. More than 6,000 graduate and professional students are enrolled on and off campus under the tutelage of 1,500 faculty members.

Complete information concerning graduate study at the University of Tennessee, Knoxville, is available in the Graduate Catalog, published annually and on the Graduate School Web site http://gradschool.utk.edu.

College of Law
John L. Sobieski, Jr., Interim Dean
Douglas A. Blaze, Interim Associate Dean for Academic Affairs
Katrice W. Jones Morgan, Interim Assistant Dean of Students
http://www.law.utk.edu

The College of Law has, since 1890, continuously sought to provide high quality legal education in a university community. The college offers a professional curriculum leading to the degree of Doctor of Jurisprudence. Two dual degree programs are available in conjunction with the College of Law – the JD-MBA program with the College of Business Administration and JD-MPA program with the Department of Political Science.

Information regarding admission, financial aid, academic policies, extracurricular activities, and student services is available from the Admissions Office, The University of Tennessee, College of Law, 1505 West Cumberland Avenue, Knoxville, Tennessee 37996-1810. The completed application should be received before March 1 of the year of requested admission.

College of Veterinary Medicine
Michael J. Blackwell, Dean
James J. Brace, Associate Dean, Academic Programs
Robert N. Moore, Associate Dean, Research and Graduate Programs
Robert C. DeNovo, Jr., Associate Dean, Hospital Administration and Clinical Programs
Dennis R. Geiser, Assistant Dean, Outreach and Organizational Development

The College of Veterinary Medicine, established in 1974, offers a professional curriculum leading to the degree of Doctor of Veterinary Medicine (DVM). The college offers graduate studies leading to the degrees of Master of Science (MS) and Doctor of Philosophy (PhD) with a major in comparative and experimental medicine. Residency training programs in the various clinical specialties are also offered.

The Graduate Catalog contains complete information concerning the programs in the college. Instructions for making application for admission may be obtained beginning June 1 from the Office of the Associate Dean, The University of Tennessee, Knoxville, College of Veterinary Medicine, 2407 River Drive, Room A102, Knoxville, Tennessee 37996-4550. Applications must be received by the Veterinary Medical College Application Service (VMCAS) by October 1 of the year prior to requested admission. All pre-veterinary requirements must be completed by the end of the spring term of the year in which the student plans to enroll in the college.
STUDENT RIGHTS AND RESPONSIBILITIES

By registering at the university, the student neither loses the rights nor escapes the duties of a citizen. Enjoying greater opportunities than the average citizen, the university student has greater responsibilities. Each student's personal life should be conducted in a context of mutual regard for the rights and privileges of others. It is further expected that students will demonstrate respect for the law and for the necessity of orderly conduct in the affairs of the community.

Students are responsible for being fully acquainted with the university catalog, handbook, and other regulations pertaining to students and for complying with them in the interest of an orderly and productive community. This student handbook, Hilltopics, is published and distributed annually and is also available online at the Dean of Students' Web site (http://dos.utk.edu/hilltopics) so that students are aware of the university Standards of Conduct and all disciplinary regulations and procedures. Since conduct and actions will be measured on an adult standard, students should understand that they assume full responsibility for the consequences of their actions and behavior. The academic community will be judged in large measure by the actions of its members. Therefore, it is incumbent upon students to include the implications for their community in their criteria for determining appropriate behavior.

The responsibility to secure and to respect general conditions conducive to the freedom to learn is shared by all members of the academic community. The student handbook, Hilltopics, is published and distributed annually and is also available online at the Dean of Students' Web site (http://dos.utk.edu/hilltopics) so that students are aware of the university Standards of Conduct and all disciplinary regulations and procedures. Since conduct and actions will be measured on an adult standard, students should understand that they assume full responsibility for the consequences of their actions and behavior. The academic community will be judged in large measure by the actions of its members. Therefore, it is incumbent upon students to include the implications for their community in their criteria for determining appropriate behavior.

The University of Tennessee recognizes academic advising to be a critical component of the educational experience of its undergraduate students. Faculty, administrators, and professional staff on this campus consider advising both a responsibility and an opportunity for enriching and enhancing each student's pattern of learning and personal development. Central to the mission of academic advising at the university is teaching students to understand the meaning of higher education, teaching students to understand the purpose of the curriculum, and fostering students' intellectual and personal development toward academic success and lifelong learning. Through individual, collaborative relationships with academic advisors, students are best able to define and implement sound educational plans that are consistent with their personal values, goals, and career plans.

At the time of application for admission to UT Knoxville, students are asked to indicate whether they have already identified a preferred college. Students who are admitted as University Students and have not yet declared an interest in a specific college are advised by the College of Arts and Sciences Advising Center with assistance of advisors in other colleges and career planning. Advising centers and designated offices in each college handle all freshmen and a substantial amount of sophomore advising; major advisors within the college, working closely with the advising center, guide advanced students. At all levels, campus-wide guidelines for good advising are supplemented by specific college standards, guidelines, and evaluations.

Prior to advanced registration, all students who have earned fewer than 30 hours at UT Knoxville or are on Academic Probation are required to meet with an advisor during each main term of the academic year (i.e., during fall and spring). All other students are required to consult with an advisor for a substantial conference during a designated term each year. Students whose ID numbers end in an even digit are required to meet with an advisor during fall semester. Students whose ID numbers end in an odd digit are required to meet with an advisor during spring semester. This policy does not place a limit on advising for students. Students are encouraged to consult with a college or major advisor at any point during a term or academic year.

All students at the University of Tennessee, Knoxville, should review carefully the prescribed curricula of the respective degree-granting units and should choose courses in accordance with their college preference. An advisor assists a student in selecting subjects to ensure a well-balanced education and interprets university and college policies and requirements. However, the student, not the advisor, bears the ultimate responsibility for selecting courses, meeting course prerequisites, and adhering to policies and procedures.
Assistance to students with academic problems or questions is provided by professors, advisors, department heads, and college deans or advising centers. Numerous other sources of academic career, and personal counseling exist on the UT Knoxville campus and are available to admitted students. These are described in this catalog under Student Affairs and Academic Services and detailed information is available on the Student Success Web site.

DEGREE AUDIT REPORT SYSTEM (DARS)
DARS provides an automated record of a student’s academic progress toward degree completion in his/her major. DARS was designed for colleges, deans, advisors, and students to use as an advising tool and to check graduation requirements. DARS audits for enrolled undergraduate students are now available on the Web at http://DARSWEB.utk.edu. DARS audits are also available in the advising center and/or the dean’s office of each college and in the Office of the University Registrar, 209 Student Services Building. Students should contact the Office of the University Registrar with any difficulties in accessing DARSweb.

For questions pertaining to the content of their DARS audit, students should contact their advisor or advising office. Final certification of degree requirements rests with the Office of the University Registrar, 209 Student Services Building. Phone (865) 974-2101.

CLASS ATTENDANCE AND ELIGIBILITY
Academic success is built upon regular class attendance. At the University of Tennessee, students are expected to attend all of their scheduled classes.

Only students who are properly registered for a course may attend it on a regular basis. Any other person in the classroom for special reasons must obtain the consent of the instructor. It is the prerogative of the individual instructor to set the attendance requirements for a particular class. This means, for example, that an instructor in freshman English may state in a syllabus how many absences are allowed before a student receives a grade of No Credit.

FIRST CLASS MEETING
Students who fail to attend the first class or (laboratory) meeting without prior arrangements with the department concerned may lose their space in class to other students. Students should not assume that they will be officially dropped from the class; it is always the responsibility of the student to drop courses not attended. Otherwise, the student is liable for a grade of F in the course and for payment of appropriate fees.

MINIMUM CLASS SIZE
An undergraduate course will not normally be given for fewer than fifteen students at the lower division and twelve at the upper division except by permission of the chancellor. The university reserves the right to cancel, postpone, or combine classes when necessary.

HONOR STATEMENT
All facets of the university community have responsibilities associated with the Honor Statement. These responsibilities are unique to each sector of the university community.

Each student is responsible for his/her own personal integrity in academic life. While there is no affirmative duty to report the academic dishonesty of another, each student, given the dictates of his/her own conscience, may choose to act on any violation of the Honor Statement. Each student is responsible for knowing the terms and conditions of the Honor Statement and may acknowledge his/her adherence to the Honor Statement by writing “Pledged” and signing each graded class assignment and examination.

Students are also responsible for any acts of plagiarism. Plagiarism is using the intellectual property of someone else without giving proper credit. The undocumented use of someone else’s words or ideas in any medium of communication (unless such information is recognized as common knowledge) is a serious offense, subject to disciplinary action that may include failure in a course and/or dismissal from the university.

Specific examples of plagiarism are
- Copying without proper documentation (quotation marks and a citation) written or spoken words, phrases, or sentences from any source.
- Summarizing without proper documentation (usually a citation) ideas from another source (unless such information is recognized as common knowledge).
- Borrowing facts, statistics, graphs, pictorial representations, or phrases without acknowledging the source (unless such information is recognized as common knowledge).
- Collaborating on a graded assignment without instructor’s approval.
- Submitting work, either in whole or part, created by a professional service and used without attribution (e.g., paper, speech, bibliography, or photograph).

Faculty members also have responsibilities which are vital to the success of the Honor Statement and the creation of a climate of academic integrity within the university community. Each faculty member is responsible for defining, in specific terms, guidelines for preserving academic integrity in a course. Included in this definition should be a discussion of the Honor Statement. Faculty members at their discretion may also encourage their students to acknowledge adherence to the Honor Statement by “pledging” all graded class assignments and exams. The form of pledge may include writing the honor statement on the assignment, signing the printed statement, or simply writing “Pledged.” Additionally, it will be the responsibility of each faculty member, graduate teaching assistant, and staff member to act on any violation of the Honor Statement. It is also incumbent upon faculty to maintain an atmosphere conducive to academic integrity by ensuring that each quiz, test, and exam is adequately proctored.

The Statement
An essential feature of the University of Tennessee, Knoxville, is a commitment to maintaining an atmosphere of intellectual integrity and academic honesty. As a student of the university, I pledge that I will neither knowingly give nor receive any inappropriate assistance in academic work, thus affirming my own personal commitment to honor and integrity.

GRADE APPEAL PROCEDURE
Appeals to the Undergraduate Council
The Undergraduate Council hears appeals concerning grades only after grievances have been duly processed, without resolution, through appropriate procedures at the department and college levels (See Appeals Procedure outlined below). The council does not review grievances concerning allegations of misconduct or academic dishonesty. Procedures for consideration of such matters are published in Hilltopics under “Student Rights and Responsibilities.” Students should begin the appeal process as soon as possible. No appeal may be filed later than 90 days after the final grade has been issued.

Grounds for Appeal
Students may appeal grades on the basis of one or more of four allowable grounds.
1. A clearly unfair decision (such as lack of consideration of circumstances clearly beyond the control of the student, e.g., a death in the family, illness or accident).
2. Unacceptable instruction/evaluation procedures (such as deviation from stated policies on grading criteria, incompletes, late paper, examinations, or class attendance).
3. Inability of instructor to deal with course responsibilities.
4. An exam setting which makes concentration extremely difficult.
The Appeals Procedure

The student should first consult with the instructor and if agreement cannot be reached, the student may appeal to the department head. If the student believes the grade assignment was based on criteria other than academic, such as race, gender, religious beliefs, national origin, age or handicap, then the student should make an appeal in writing to the Office of Equity and Diversity with a copy to the department head.

If the student appeals to the department head after attempts to resolve the matter with the instructor have failed, it is the responsibility of the department head to determine the circumstances surrounding the assignment of the grade. If the department head has reason to believe that none of the four academic conditions specified above apply, then the department head should encourage the student to accept the assigned grade. If the department head has reason to believe that any of the four conditions do apply, then the instructor should be encouraged by the department head to reconsider the grade.

If the instructor elects not to change the grade, then the department head will appoint a committee of at least three faculty members to review the matter. Such committee will be charged with making a timely recommendation to the department head concerning the student's grade. The student must submit a written appeal for the committee's consideration or for any appeal made beyond the departmental level. If the department committee's recommendation is that the student's grade should be higher than the one assigned and the instructor still elects not to assign the recommended higher grade, the department head will assign the grade of pass, or, at the student's option, he/she may accept the existing grade. In such a case, all other restrictions to use of the grade to satisfy graduation requirements are waived.

If the student wishes to pursue the appeal further, he or she may appeal in writing to the dean of the college in which the department is located.

If the issue is still unresolved, the student may initiate the formal Undergraduate Council appeals procedure.

Composition of the Appeals Committee

Members of the Appeals Committee are appointed by the chairperson of the Undergraduate Council. The committee consists of at least five members, one of whom is named chairperson.

The student may forward to the Assistant Vice Provost for Academic Affairs and Chair of the Undergraduate Council a statement requesting a review of the student's complaint concerning his or her grade. The appeal must be written and must be based upon one or more of the four allowable grounds, explaining in detail why the appeal is based upon these grounds. No appeals will be accepted via fax or e-mail. The appeal must be sent via mail or hand delivered and include a signature. Appeals can be mailed to The Student Success Center, Attention Appeals Committee; 1817 Melrose Ave.; University of Tennessee; Knoxville, TN 37996-3707.

The Assistant Vice Provost for Academic Affairs, after consulting with the student and the college office to determine that the appeal does in fact fall under the jurisdiction of the Undergraduate Council, submits the appeal to the Registrar. The Registrar will review the appeal and provide a written decision to the student. If the appeal has been denied by the Appeals Committee, the student may appeal to the full Undergraduate Council. If the Council denies the appeal, the grade stands.

If the student's appeal is upheld by the Appeals Committee, the instructor may appeal to the full Undergraduate Council. If the council holds for the instructor, the grade stands. If the student's appeal is upheld by the Appeals Committee and there is no appeal by the instructor to the full Undergraduate Council, or if the instructor does appeal to the full Undergraduate Council and the council holds for the student, the instructor may either elect to change the grade to a higher grade or refuse to do so. If the instructor refuses to change the grade, the chancellor will instruct the university registrar to change the course grade to Pass.

In all cases of appeal to the full Undergraduate Council, the chairperson of the Undergraduate Council will notify the student or instructor, in writing, of the council's decision and if applicable, of the right to further appeal in accordance with Article 5, Section 7, of the University Bylaws: Officers, faculty and staff members, students, employees, alumni, and all other officers who feel that they may have a grievance against the university shall have the right of appeal through the chancellor or vice-president to the president of the university.

An appeal to the chancellor must be filed within 60 days of the Undergraduate Council decision.

SPECIAL STATE AND FEDERAL LAWS FOR EDUCATIONAL PURPOSES

American History

Effective July 1, 1978 and afterwards, all students receiving a bachelor's degree must have completed one unit of American history on the high school level or 6 semester hours of collegiate American history as required by the General Assembly of the State of Tennessee (Tennessee Code Annotated Section 493253).

Family Education Rights and Privacy Act (FERPA)

This act, also known as the Buckley Amendment, gives four basic rights to students.

• The right to review their education records.
• The right to seek to amend their education records.
• The right to limit disclosure of personally identifiable information (directory information).
• The right to notify the Department of Education concerning an academic institution's failure to comply with FERPA regulations.

FERPA provides for confidentiality of student records; however, it also provides for basic identification of people at the University of Tennessee without the consent of the individual. Release of information to third parties includes directory information, such as contained in the campus telephone book, in the online Web-based people directory, and in sports brochures. Directory information includes, but is not limited to, student name, local and permanent address, Net ID, university e-mail address, telephone number, classification, graduate or undergraduate levels, full time or part-time students, college, major, dates of attendance, degrees and awards, the most recent previously attended educational institution, participation in school activities and sports, and height and weight (for special activities). Students are notified of their FERPA rights and the procedures for limiting disclosure of directory information in Hilltopics, at Orientation for new students, and on the Web site of the University Registrar http://registrar.tennessee.edu/records/privacy.shtml.
Social Security Number Use

The University of Tennessee, Knoxville, requires the assignment of a unique student number for internal identification of each student’s record. In December 2004, the university began assigning individual student identification numbers to newly admitted students; new students will no longer use their SSNs to conduct business or access their records. The university is in the process of converting all currently enrolled student records to generated student identification numbers.

Student identification numbers are used for university business only. The university complies with FERPA guidelines when releasing student identification numbers.

Students requiring a correction or change to their student identification numbers or to their Social Security Numbers should contact Student Data Resources at (865) 974-2108.

OTHER REQUIREMENTS

Program Assessment and Improvement Through Student Evaluation

In order for the university to assess and improve its academic programs, periodic measurements of student perceptions and intellectual growth must be obtained. Graduating seniors may be asked to participate in one or more evaluative procedures which may include examinations in general education and/or the major field of study. The evaluative information obtained through testing is used solely to improve the quality of the educational experience for future generations of students.

Senior General Education Test

The Tennessee Higher Education Commission (THEC) requires that each public institution for higher learning evaluate the general education skills of the senior class. Each year a percentage of the seniors are selected to take the test. The test results enable the University of Tennessee to evaluate its general education program and to qualify for needed funding from the state. Students are informed in their senior year if they have been selected to take the test.

Senior Major Field Assessment Test

THEC also requires that each public institution for higher learning evaluate the knowledge and expertise obtained within each major area of study. Each year, a subset of all departments on campus is required to test all graduating seniors from those respective areas. The results from these tests enable the University of Tennessee to evaluate and, where necessary, improve the quality of major fields of study. Students are informed in their senior year if they are required to take such a test.

Special Requirements for Student Athletes

Student athletes participating in intercollegiate sports under the provisions of the National Collegiate Athletic Association and the Southeastern Conference must fulfill the NCAA academic progression requirements in addition to the university’s academic continuation and retention policies for continuation of eligibility to participate in intercollegiate sports. In addition to meeting with college specific academic advisors, student athletes are required to meet with academic counselors in the Thornton Athletics Student Life Center to ensure adherence to university, NCAA, and SEC academic policies and requirements.

Teacher Licensure

Though faculty members of the College of Education, Health, and Human Sciences take major responsibility for teaching students how to teach (i.e., pedagogy), other faculty throughout the campus teach students what to teach (i.e., subject matter). For example, the faculty in the College of Arts and Sciences has responsibility for providing the broad, general education, background required of all teachers and for providing the specialized content knowledge needed by elementary and secondary teachers.

Information regarding other teaching fields and educational specialties is available through the following campus offices.

- Agriculture Education – 325 Morgan Hall
- Art Education – 1715 Volunteer Boulevard, 213 Art and Architecture Building
- Music Education – 1741 Volunteer Boulevard, 211A Music Building
- School Counseling – A525 Jane and David Bailey Education Complex
- School Psychology – A525 Jane and David Bailey Education Complex
- Speech and Hearing Education – 457 South Stadium Hall
- Social Work – Henson Hall

Information regarding general teacher preparation is described in the College of Education, Health, and Human Sciences section of this catalog and is available through the college’s Licensure Services, A313 Claxton Complex.

OPPORTUNITIES FOR HIGH-ACHIEVING STUDENTS

Advanced Placement Examinations

Freshmen admitted to the University of Tennessee, Knoxville, may receive credit on the basis of performance on one or more of the Advanced Placement Examinations offered each May by the College Entrance Examination Board (CEEB) in 19 subject areas. The tests are usually taken by high school students during their junior or senior year.

Disciplines at UT Knoxville which grant advanced placement credit for satisfactory test scores include art, biology, chemistry, computer science, economics, English, French, geography, geology, German, history, Latin, mathematics, music, physics, political science, psychology, Spanish, and statistics. Each participating department decides the acceptable score for credit. Information may be obtained from http://admissions.utk.edu/undergraduate/ap.shtml or from Arts and Sciences Advising Services.

International Baccalaureate Examinations

The International Baccalaureate Diploma Program of the International Baccalaureate Organization (IBO) is a rigorous pre-university course of studies that leads to examinations for highly motivated secondary school students.

Students who have participated in the International Baccalaureate Program through their high schools may receive credit based on satisfactory test scores as established by UT Knoxville’s participating departments. Each participating department decides the acceptable score for credit. Information may be obtained from http://admissions.utk.edu/undergraduate/ap.shtml or from Arts and Sciences Advising Services.

Proficiency and Other Examinations

With departmental approval, nationally recognized examinations, such as the examinations of the College Level Examinations Program (CLEP) of the College Entrance Examination Board, may be used to earn credit.

Students who want to use proficiency or other examinations to earn credit for work or material mastered through non-credit courses or experiences should contact the dean of the college that offers the course for which credit is sought.

Honors Programs at the University of Tennessee

Several honors options are available. The Chancellor’s Honors Program is available to entering freshmen and a limited number of transfer and sophomore students. For a description of this program please see Chancellor’s Honors.

Some colleges have college-wide honors programs. In the Col-
College of Agricultural Sciences and Natural Resources, see the CASNR Honors Research and Creative Achievements Program; in Arts and Sciences, see the College Scholars major; and in the College of Business Administration, see the Global Leadership Scholars Program.

Many academic departments have honors programs. All of these programs require that at least 12 hours of honors courses be used in satisfaction of degree requirements and some departments may require more. A senior research project or thesis is a requirement and a cumulative GPA of at least 3.25 is required for award of the honors degree. For specific requirements see individual program degree requirements.

Courses designated as honors courses are available to all students with requisite ACT/SAT scores and previous acceptable academic performance. Please see specific course descriptions for the requirements for registration.

Chancellor’s Honors students, College Scholars, and students participating in a departmental or college-level honors program at UT Knoxville are eligible to complete an Honors-by-Contract, which is a customized approach in an upper-division course in the student's academic major, through completion of a written contract delineating additional effort. See http://honors.utk.edu/ for details on the contract.

Dean’s List

A public announcement is made of students passing a semester’s work summa cum laude (3.80 through 4.00), magna cum laude (3.65 through 3.79), and cum laude (3.50 through 3.64). To be eligible, students must complete at least 12 hours, not counting work taken on a Satisfactory/No Credit basis.

Seniors Eligible for Graduate Credit

Subject to approval by the Dean of the Graduate School, a senior at the University of Tennessee, Knoxville, who needs fewer than 30 semester hours to complete requirements for a bachelor’s degree and has at least a B average (3.00) may enroll in graduate courses for graduate credit, provided the combined total of undergraduate and graduate coursework does not exceed 15 credit hours per semester.

- Only students working toward a first bachelor’s degree are eligible.
- Students who have met all requirements for graduation are not eligible.
- Approval must be obtained each semester at the Graduate School, P-105 Andy Holt Tower; (865) 974-2475. Form available online at http://gradstudies.tennessee.edu.
- A maximum of 9 hours of graduate credit at the 400- and 500-level can be obtained in this status.
- Some departments do not permit seniors to register for graduate courses without prior permission.
- Courses taken for graduate credit may not be used for both the baccalaureate and a graduate degree program except in the case of approved dual bachelor’s/master’s programs.

GENERAL REGULATIONS

Classification

Undergraduate students are classified according to the following chart on the basis of semester hours passed.

To be considered a full-time undergraduate student in any semester, a student must be enrolled in 12 semester hours, including the full summer term. Six hours for each separate term of the summer session are required for full-time classification. Audit hours are not considered in the computation.

<table>
<thead>
<tr>
<th>Classification of Undergraduate Students by Semester Hours Passed</th>
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</thead>
<tbody>
<tr>
<td><strong>All Programs except Architecture</strong></td>
</tr>
<tr>
<td>Year</td>
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<tr>
<td>First</td>
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<td>Second</td>
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<td>Fifth</td>
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<table>
<thead>
<tr>
<th>Course Numbers</th>
<th>Level</th>
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</thead>
<tbody>
<tr>
<td>000-099</td>
<td>Noncredit; preparatory.</td>
</tr>
<tr>
<td>100-299</td>
<td>Lower division; primarily for freshmen and sophomores.</td>
</tr>
<tr>
<td>300-499</td>
<td>Upper division; primarily for juniors and seniors; when taken for graduate credit, the letter G will precede the course credit hours on the grade report.</td>
</tr>
<tr>
<td>500-599</td>
<td>Graduate; sometimes available for undergraduate credit; when taken for undergraduate credit, the letter U will precede the course credit hours on the grade report.</td>
</tr>
<tr>
<td>600-699</td>
<td>Advanced graduate; open to graduate students; available for undergraduate credit (with approval of instructor) for students holding a degree who are taking additional work as undergraduate non-degree students; when taken for undergraduate credit, the letter U will precede the course credit hours on the grade report.</td>
</tr>
<tr>
<td>800-899</td>
<td>Veterinary Medicine; Law.</td>
</tr>
<tr>
<td>900-999</td>
<td>Law.</td>
</tr>
</tbody>
</table>

 Correspondence Work

An undergraduate student may take by correspondence as many as one-fourth of the total hours required for the degree sought and have this work count toward the degree.

- Credit for undergraduate courses in correspondence in the major subjects shall be limited to one-fourth of the total credit hours required.1
- All courses taken by correspondence for which degree credit is given must meet degree program requirements of the university. In addition, all currently enrolled students who intend to take correspondence courses must have the approval of the dean of the college in which they are enrolled prior to registering for any college credit correspondence course.
- Degree credit will not be granted for correspondence courses taken at an institution other than the University of Tennessee, Knoxville, by a UT Knoxville student if an equivalent correspondence course is available from the UT Knoxville Department of Distance Education and Independent Study.
- A senior may take only 6 hours of the last year’s work (the last 30 semester hours) by correspondence, and this must be taken from the University of Tennessee, Knoxville. If the student is a senior transfer, no work may be taken by correspondence.
- Students taking work for Teacher Certification purposes should consult the State Department of Education of their respective states concerning the amount of correspondence credit allowed for Teacher Certification.

1 Correspondence credits are not accepted for students enrolled in the College of Law, or except by prior permission, for students in the Center for Health Sciences.
High School Deficiencies
Beginning with fall term 1989, the university adopted new undergraduate admission requirements to include certain specified courses. With the exception of American History, one high-school unit is comparable to one three-hour semester of university work.

- Freshmen must remove any deficiencies within their first 60 hours of university work.
- Transfer students graduating from high school in 1989 or later and having more than 12 hours of transfer work must remove the deficiencies within their first 30 hours at UT Knoxville.
- Transfer students graduating from high school in 1989 or later having 60 or more hours of transferable work will be exempt from university unit entrance requirements.
- Any student graduating from high school before 1989 will be exempt from university unit entrance requirements.
- If the course taken to remove a deficiency fulfills a curricular requirement, the hours will be counted toward satisfying the requirement. Those hours will not be counted toward total hours for graduation, effectively adding to the total number required for graduation.

For additional information and a list of courses that remove high school deficiencies, see http://registrar.tennessee.edu/records/hs_deficiencies.shtml.

Petitioning Process
The university offers a petitioning procedure through which students can occasionally gain exceptions to the general rules included in this catalog. It is the direct responsibility of the student who seeks to deviate from the rules to complete the petitioning process. In cases where this might affect the student's eligibility to enroll in a particular course, the student should begin the petitioning process during the previous term and must gain final approval for the petition no later than the add deadline of the term involved.

The steps involved in this process are as follows.

Curricular, Major, Minor and/or Graduation Requirements
- The student completes the petition with the assistance of his/her advisor and obtains the signatures of the advisor and department head or curricular chair.
- The department sends the petition to the college's advising center or dean's office for consideration.
- If the petition is approved, it is entered into DARS (Degree Audit Report System) by the college staff.

University General Education Requirement
- The student completes the petition with the assistance of his/her advisor and obtains the signatures of the advisor.
- The student takes the signed petition to the student's college advising office.
- The college sends the petition to the General Education Committee designee for consideration.
- If the petition is approved, it is entered into DARS (Degree Audit Report System) by the college staff.

University Students
Many students are undecided about their major when they enter UT Knoxville. All undecided students are designated University Students and are advised by Arts and Sciences Advising Services. While it is proper to explore alternative choices, students should also pursue a course of study that culminates in graduation. For this reason, there is a limit to the length of time students may remain as University Students.

At the completion of 45 hours, University Students who have entered the University of Tennessee, Knoxville, as freshmen must associate with a college or officially declare a major prior to the end of the next term of enrollment.

Students who transfer from another college or university may enroll as University Students. However, transfer students may remain as University Students no longer than through the completion of 15 semester hours if the total number of hours transferred is 30 or more.

UT Knoxville students who fail to progress in a given major, college, or school and are undecided about an alternative course of study may continue at the University of Tennessee, Knoxville, as University Students for a maximum of 15 semester hours.

Writing Competence
The faculty of all colleges expect students to communicate effectively in standard written English in laboratory reports, examinations, essays, and other written assignments.

If a student cannot fulfill the requirements for a course because of an inability to communicate in writing, the instructor will give the student an IW to designate “incomplete due to writing.” Any student who receives an IW should contact the Writing Center Director (212 Humanities and Social Sciences Building).

- The instructor of the course determines the appropriate requirement for remediation and sends any student work requiring revision to the Writing Center director.
- The Writing Center director determines when the requirement has been fulfilled. Upon the Writing Center director's recommendation, the student's work is returned to the instructor, who will change the student's grade accordingly.
- As with other incompletes, the student will have one calendar year to make up the deficiency before the grade automatically changes to reflect failure for the course.

GRADES, CREDIT HOURS, AND GRADE POINT AVERAGE

The basic unit of credit at UT Knoxville is the semester hour. This normally represents one hour of lecture or recitation or 2 hours of laboratory work per week. Each course at the university carries a number of credit hours specified in the course description. At the completion of each course, a student will be assigned a grade reflecting the student's performance in the course. Passing grades carry a certain number of quality points per credit hour in the course. A student's grade point average is obtained by dividing the number of quality points the student has accumulated at UT Knoxville by the number of hours the student has attempted at UT Knoxville, not including hours for which grades of I, N, NC, NR, P, S, W, WP, and WF have been received.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Performance Level</th>
<th>Quality Points Per Semester Hours of Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Superior</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>Intermediate Grade</td>
<td>3.70</td>
</tr>
<tr>
<td>B+</td>
<td>Very Good</td>
<td>3.30</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.00</td>
</tr>
<tr>
<td>B-</td>
<td>Intermediate Grade</td>
<td>2.70</td>
</tr>
<tr>
<td>C+</td>
<td>Fair</td>
<td>2.30</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2.00</td>
</tr>
<tr>
<td>C-</td>
<td>Unsatisfactory</td>
<td>1.70</td>
</tr>
<tr>
<td>D+</td>
<td>Unsatisfactory</td>
<td>1.30</td>
</tr>
<tr>
<td>D</td>
<td>Unsatisfactory</td>
<td>1.00</td>
</tr>
<tr>
<td>D-</td>
<td>Unsatisfactory</td>
<td>.70</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Note: WP and WF carry no quality points or credit hours.

Freshman English
English 101, 102, 118, 131, and 132 are offered on a system of A, A-, B+, B, B-, C+, C, I, NC, W grading. All entering freshman, except international students, must enroll in English 101, 102 or 118.
Grade of Incomplete
Under extraordinary circumstances and at the discretion of the instructor, the grade of I (Incomplete) may be awarded to students who have satisfactorily completed a substantial portion of the course but cannot complete the course for reasons beyond their control.

- The I grade is not issued in lieu of the grade F.
- The terms for the removal of the I, including the time limit for removal of the I, is decided by the instructor.
- It is the responsibility of the student receiving an I to arrange with the instructor whatever action is needed to remove the grade at the earliest possible date, and in any event, within one calendar year of the assignment of Incomplete.
- Students may not remove an I grade by re-enrolling in the course.
- The I grade does not carry quality points and is not computed as a grade of F in the grade point average.
- If the I grade is not removed within one calendar year or upon graduation, it shall be changed to an F and count as a failure in the computation of the grade point average.
- A student need not be enrolled at the university to remove a grade of incomplete.
- In addition, a grade of IW may be assigned if a student cannot fulfill the requirements for a course because of an inability to communicate in writing. (See Writing Competence for more information about the IW grade.)

Grades that do not Influence Grade Point Average
The following grades carry no quality points and hours for which these grades are earned are not counted in computing a student's grade point average.
- NC (No Credit) indicates failure to complete a course satisfactorily when taken on an S/NC basis.
- S (Satisfactory) is assigned for C or better work when a course is taken on an S/NC grading basis.
- W (Withdrawal) is assigned in courses when a student has officially withdrawn from the university. W is also assigned in courses when a student withdraws from a course between the 11th and 63rd calendar day of classes. Regulations concerning withdrawal from courses or from the university appear under Changes in Registration.
- WP (Withdrawn Passing) is assigned in courses when a student withdraws from a course after the 63rd calendar day of classes and is passing the course at the time of withdrawal.
- WF (Withdrawn Failing) is assigned in courses when a student withdraws from a course after the 63rd calendar day of classes and is failing the course at the time of withdrawal.

Satisfactory/No Credit Grading System
The purpose of this system is to encourage the student to venture beyond the limits of those courses in which the student usually does well and, motivated by intellectual curiosity, explore subject matter in which performance may be somewhat less outstanding than work in other subjects. To this end, Satisfactory/No Credit (S/NC) grading has been developed for undergraduate courses (100-, 200-, 300, and 400-level courses).

- Neither grade is counted in a student's grade point average, but, like all other grades, is entered on the permanent record.
- S is given for C or better work on the traditional grading scale and NC is given for grades of C-, D+, D, D-, and F.
- The student only receives credit in the course if an S is received.

- A student may not repeat a course for S/NC if the student received a conventional grade (A, A-, B+, B, B-, C+, C, C-, D+, D, D-, and F).
- If the student elects non-conventional grading, grades of A+, B, B-, C+ will be recorded on the student's permanent academic record as S, and C-, D+, D, D- or F as NC.
- The grade of I for incomplete work will be recorded as an SI, which will not be computed in the average.
- A student is permitted to change the system of grading in a course through the add deadline.
- The changing of an S/NC grade to a conventional letter grade or vice versa is not permitted unless an error is determined by the Office of the University Registrar.

Repeating Courses
For the first three repeated lower-division courses (100-200 level), only the last grade earned in the repeated courses will be counted in computing the grade point average. In the case where a student earned a grade of C-, D+, D, or D- in the course and subsequently repeats the course with a failing grade (F), the grade of D will be counted in computing the grade point average. If the same course is repeated more than once, the additional repeats count as part of the repeat total. Repeating a course in which an NC grade has been earned does not count as one of the repeats covered by this policy. Grades of W, WP, and WF do not count as one of the repeats covered by this policy. For all courses repeated after the first three, all grades will be included when computing the grade point average. All grades for all courses remain on the transcript.

Unless it is otherwise specified in the course description, no course may be attempted more than three times. A grade of W does not count as one of the available attempts. Grades of C-, D+, D, D-, F, I, NC, WP, and WF are counted as one of the available attempts. No course may be repeated in which a grade of C or better has already been earned. Exceptions to the number of times a course may be repeated will be allowed only with prior written permission from the head of the department where the course is being offered and the student's college dean or designee. Each course is counted only once in determining credit hours presented for graduation.

ENROLLMENT
Maximum Hours per Term
Undergraduate students may enroll for a maximum of 19 credit hours each semester. Enrollment in more than 19 hours must be approved by the dean of the student's college or school.

Maximum Hours for Mini Session
Undergraduate students may enroll in one course during mini session which is part of summer term. Enrollment that exceeds the maximum must be approved by the dean of the student's college.

Maximum Hours for Summer Term
Undergraduate students may enroll for a maximum of 6 credit hours for each of the first and second sessions. Students may enroll for a maximum of 12 credit hours for those courses that extend through the entire session. Students may enroll for a maximum of 12 credit hours in any combination of summer session courses. Enrollment that exceeds the maximum must be approved by the dean of the student's college.

Auditing Courses
Students may enter classes as auditors with the consent of the instructor. The instructor will determine the appropriate requirements or restrictions. Auditors receive no credit and the audited course will not be recorded on the transcript. The student's name will appear on the class roll to inform the instructor that the student is properly enrolled as auditor.
Auditors are required to register and pay fees. Prior to the add deadline, a change from credit to audit or from audit to credit may be made by completing the change of credit portion of the Add Course (Change of Registration) form and having it processed in 209 Student Services Building. After the add deadline, the signature of the dean or designee of the student’s college or school is needed in order to change credit. Once the drop deadline is passed, a change will not be allowed.

**Prerequisite and Corequisite Courses**

Students must meet prerequisite and corequisite requirements for all courses with such restrictions, and no student shall be permitted to register for those courses in which the requirements have not been met.

**Changes in Registration**

Undergraduate students may add courses through the tenth calendar day counted from the beginning of classes Fall and Spring terms. Because of the nature of some courses, permission of the department head may be required to add a course after classes begin. Students may also, as departmental policies permit, change a section of a course through the add deadline.

- Students may drop courses until the 10th calendar day from the start of classes with no notation on the academic record for full term courses in fall and spring.
- From the 11th day until the 63rd calendar day, students may drop courses which will receive the notation of W (Withdrawn) for full term courses in Fall and Spring.
- The W grade is not computed in the grade point average.
- Courses may be dropped on the Web (http://cpo.utk.edu).
- After the 63rd calendar day and to the 84th day of classes, courses may be dropped and will be assigned a WP (Withdrawn Passing) or a WF (Withdrawn Failing) for full term courses in fall and spring. Instructor’s signature is required. The form, once signed, should be taken to the Office of the University Registrar for processing.
- After the 84th day, no drops are permitted.
- The periods for add, drop, change of grading for sessions within the full term, summer, and mini term are determined based on a percentage of the equivalent deadline within the full term. See Timetable of Classes each term for exact dates on the Circle Park Web site at http://cpo.utk.edu. Deadline dates may be adjusted if the deadline falls on a holiday, weekend day or spring recess.
- Failure to attend a course is not an official withdrawal and will result in the assignment of an F grade.

**Withdrawing from the University**

Undergraduate students who need to leave the university before a term is finished must apply for withdrawal in the Office of the University Registrar, 209 Student Services Building. Information on dropping a single course is provided in the catalog section, Changes in Registration.

Requests for withdrawal are routinely approved when the student applies by the deadline listed on the Web (www.cpo.utk.edu). The word “withdrawn” will be posted on the transcript. It is the responsibility of a student who has registered for classes to attend them or, if that is impossible, to apply for withdrawal. A student will receive final grades unless the student follows procedures for withdrawal from the university.

A student who simply stops participating in classes, or fails to attend class, without officially withdrawing will be assigned the grade of F in each course. Students who do officially withdraw must apply for readmission in advance of their next term of anticipated enrollment, except for withdrawal from summer term.

Enrolled students are liable for payment of fees. Any refunds that may be due upon a student’s withdrawal are issued by Office of the Bursar, 211 Student Services Building.

Students who are called to active military duty during a term of enrollment should contact the Office of the University Registrar for assistance with withdrawal and readmission procedures.

**Extracurricular Participation**

Students who are enrolled or eligible to enroll at the university may participate in extracurricular activities as permitted by the individual club or organization.

**ACADEMIC STANDING**

The University of Tennessee, Knoxville, expects all students who enter to make progress toward graduation. To graduate from UT Knoxville, a student must earn a minimum cumulative grade point average (GPA) of 2.00. The university reviews students’ academic records at the end of each term to determine academic standing. The catalog contains additional requirements for specific programs.

**Good Academic Standing**

A student is in good academic standing when both the student’s term and cumulative GPAs are 2.00 or higher or, if after two consecutive terms, the student’s cumulative GPA is 2.00 or higher and at least one term GPA is also 2.00 or higher.

**Academic Probation**

A student will be placed on Academic Probation when (1) his/her cumulative GPA falls below the minimum acceptable level of 2.00 for one semester or (2) the semester GPA falls below the minimum acceptable level of 2.00 two consecutive terms of enrollment. During the semester that a student is placed on Academic Probation, and any other semesters in Academic Probation, a student must participate in a special directive advising program to help the student address concerns that are impacting his/her academic performance, and to outline a plan for achieving academic success. This model of early intervention is designed to help students re-group and position themselves for academic success.

Students on Academic Probation status during a term will automatically be dismissed at the end of that term if both:

- The cumulative GPA is below a 2.00, and
- The term GPA is below a 2.00

A student will no longer be on academic probation when his or her cumulative grade point average is 2.00 or higher and the term grade point average is 2.00 or higher. This policy is in place to recognize the University of Tennessee, Knoxville’s minimum grade point average of 2.00 for graduation.

**Academic Dismissal**

Academic dismissal is the end result of a pattern of receiving grades that are below the university’s standards for good academic standing (GPA of 2.00 or better).

Students who have been academically dismissed are not eligible to enroll in classes, either full-time or part-time at the University of Tennessee (including correspondence and on-line courses). Academically dismissed students are not permitted to live in university housing and no longer have the privileges provided through the UT student identification card (VolCard). Academically dismissed students must remain away from the university for a mandatory absence and should use the period of dismissal to reflect on and address the factors that led to poor performance.

- **First Academic Dismissal**
  A student dismissed for the first time may not be readmitted until after a full semester (not including summer) has elapsed.

- **Second Academic Dismissal**
  A student dismissed for the second time may be readmitted after one calendar year has elapsed and after completing a minimum of 12 semester credits of academic coursework with at least a 2.50 cumulative grade point average.
from accredited institution(s) of higher education. Students who have been dismissed twice are required to meet with the Undergraduate Council Appeals Committee. Students may be readmitted only when they present evidence that they are capable of performing at the level required to meet university academic standards and completing all degree requirements within a reasonable length of time.

- **Third Academic Dismissal**
  After a third dismissal, a student is ineligible to attend the university and may not apply for readmission.

Students who have been academically dismissed and who are readmitted will be dismissed again if they fail to earn a 2.00 minimum term GPA at the end of the first semester after readmission and every term thereafter until the cumulative GPA reaches a 2.00.

For further information on readmission after academic dismissal, see Readmission to the University under the Admission to the University section of this catalog.

**ACADEMIC SECOND OPPORTUNITY**

Academic Second Opportunity is designed to assist the student who was not successful in progressing toward a degree during a previous attendance at the University of Tennessee, Knoxville, but is now performing satisfactory work. Granting it is an acknowledgment by the university that the student's earlier work is not consistent with his or her academic potential but that the work earned since return is. This policy is not intended to allow students to progress directly into a major. Exceptions to progression standards must be made at the college level.

An undergraduate student may petition for Academic Second Opportunity upon meeting the following requirements.

- The student has re-ensrolled following an absence from UT Knoxville of at least three full calendar years.
- The student’s previous academic record at the university was unsatisfactory (normally, below a C average).
- Since readmission, the student has completed 15 or more graded hours (correspondence coursework may not be included in the 15 hours), earning a 2.50 GPA or above.

Decisions on granting Academic Second Opportunity are made by committee. If the student’s petition is approved, all previous academic work will remain on the permanent record, but the grades for such work will not be used in computing the grade point average or in determining academic standing. Previous credits earned with a grade of C or better will continue to meet major, distribution, and graduation requirements.

To graduate, a student granted Academic Second Opportunity must complete at least 30 hours at the University of Tennessee, Knoxville, following readmission. To meet minimum qualifications for graduation with honors, the student must earn at least 60 semester hours of letter grades (A-F) following readmission. Academic Second Opportunity may be granted only once. If hours earned during the previous attendance have already been applied toward the completion of an awarded degree from a four-year institution, Academic Second Opportunity will not be granted. Registration at another college or university since the previous UT Knoxville enrollment will not prevent a student from qualifying.

Petition must be made no later than the academic term prior to the one when the degree will be granted. Students should consult the Office of the University Registrar’s Web site (http://registrar.tennessee.edu/) for instructions and Academic Second Opportunity petition form. To initiate the petitioning process, students should meet with designated advisors in their colleges.

**EXAMS**

**Proficiency Examination**

A proficiency examination may be given in any academic course offered for undergraduate credit. University policy is to reserve to departments the decisions as to which courses, if any, can be passed by proficiency examinations. Proficiency examination credit is available only for the University of Tennessee, Knoxville, students.

When applying to a department for a proficiency examination, a student should present evidence of having developed the abilities, knowledge, and attitudes expected of those who have taken the course in question. The giving of the examination must be approved by the head of the department in which the course is offered. A fee must be paid in advance at the Bursar’s Office.

Subject to the grading policy of the college in which the student is enrolled, and except for courses which are graded only on an S/NC basis, a student who passes a proficiency examination and who wishes to have the grade recorded may choose to take the grade on the examination (A, A-, B+, B, B-, C+, or C) or take an S. An S gives credit for the course but does not affect the grade point average. If a grade of C-, D+, D, D- or F is made on a proficiency examination, the department is expected to note the attempt but no record of the examination is made on the student’s transcript. The maximum credits obtainable through proficiency examination and the use of proficiency examinations to remove failing grades (also the grade of I) are determined by the department offering the proficiency examination.

Entering international students whose native language is not English are required to take the University of Tennessee, Knoxville, English Proficiency Examination to determine placement in the appropriate English course. No credit for any English course is awarded through this special examination.

**Final Exams**

Final exams must be given during the final exam period at the scheduled time and in the scheduled place, although alternative uses of the scheduled exam period may be designated by the instructor. Examples would include group presentations, presentations of final projects or general discussions regarding course content.

Students are not required to take more than two exams on any day. The instructor(s) of the last non-departmental exam(s) on that day must reschedule the student's exam during the final exam period. It is the obligation of students with such conflicts to make appropriate arrangements with the instructor at least two weeks prior to the end of classes.

In-class, written quizzes or tests counting more than 10% of the semester grade may not be given the last five instructional days before the study period. The study period, designated as “Study Day” on the Academic Calendar, is set aside for final examination study. There should be no assignments or projects due during this time.

No exams may be scheduled during the designated Study Period. No regular exams may be scheduled during the “Make Up Exam” times.

**GENERAL REQUIREMENTS FOR A BACHELOR’S DEGREE**

To receive a bachelor’s degree from the University of Tennessee, Knoxville, a student must complete all of the requirements listed below:

- Complete satisfactorily all requirements of the curriculum for which the student is enrolled, as described in the portion of this catalog devoted to the college or school offering the curriculum, and the University General Education Requirement, as described in the front of this catalog. Curricular requirements change frequently and students should note the caution on the second page of this catalog. A student is allowed to satisfy requirements for a bachelor’s degree under any curriculum in effect during the student's attendance at UT Knoxville provided the curriculum has been in effect within six years of the date of graduation. This does not obligate the university to offer a discontinued course. Programs may be adjusted by the student's faculty advisor and college dean in consultation with the Office of the University Registrar.
- Achieve a grade point average of at least 2.00 on all work attempted at the University of Tennessee, Knoxville. In-
Second Bachelor’s Degree
A student who holds a bachelor’s degree may receive a second bachelor’s degree from the University of Tennessee, Knoxville, by satisfying the following:

- Meet all requirements of both degrees.
- Complete at least 30 semester hours in addition to the total hours required for the first bachelor’s degree.
- Declare the intention to work for a second bachelor’s degree with the Office of the University Registrar when application is made for the second degree.

Students are able to enroll in additional post-baccalaureate coursework in lieu of pursuing a second baccalaureate degree. Students are further encouraged to pursue graduate studies toward an advanced degree. Once a bachelor’s degree has been awarded, a student may not add a second bachelor’s degree in the same major as the first bachelor’s degree even if the student wants to pursue a different concentration in that major. A student may not receive a second bachelor’s degree in a major that has already been awarded as a minor in a first bachelor’s degree.

Graduating Senior Privilege
A senior who fails one subject during the semester of intended graduation may, with approval, take an examination or other appropriate form of evaluation. The senior must receive the approval of the instructor and appropriate collegiate personnel which may include the department head and/or dean. The evaluation may take place at the beginning of or during the next semester and, if successful, the senior will receive the degree at the next commencement.

Honors Categories for Graduation
Honors are conferred upon graduating undergraduate students who have displayed a high level of achievement during their university career. Recipients of honors receive their degrees with:

- summa cum laude 3.80 through 4.00.
- magna cum laude 3.65 through 3.79.
- cum laude 3.50 through 3.64.

These honors categories are based on a student’s cumulative average at the end of the semester preceding the graduation semester. Students must have earned at least 60 hours at UT Knoxville in order to qualify for honors categories.

If, at graduation, a student’s grade point average would allow a higher honors category than that determined at the end of the semester preceding the graduation semester, the student may, upon written request, receive a substitute diploma indicating the higher category.

Chancellor’s Honors are conferred upon graduating students who have completed the Chancellor’s Honors Program.

Multiple Concentrations
Multiple concentration listings may appear on a student’s transcript when a minimum of 12 distinct credit hours differentiates one concentration from another. Once a bachelor’s degree has been awarded, students may not add a different area of concentration.

Second Majors and Minors
Students may pursue any available minors or second majors. Second minors and majors will be noted on students’ transcripts upon graduation. Meeting the requirements of minors or second majors may lengthen students’ academic programs. Once a bachelor’s degree has been awarded, students may not add a second major or minor to that degree.
The College of Agricultural Sciences and Natural Resources (CASNR) dates back to 1869 when the university was designated as Tennessee’s federal land-grant institution. Under terms of the Federal Land-Grant Act, the university was enabled for the first time to offer instruction in agriculture. Later, federal legislation provided resources for agricultural research and extension programming for dissemination of research findings to the people of Tennessee. Over time, the college expanded its academic majors from traditional agricultural fields to include natural resources and agribusiness. Today, academic majors represent the breadth of modern natural resources and agricultural sciences. The college, the Tennessee Agricultural Experiment Station, UT Extension, and the College of Veterinary Medicine constitute the University of Tennessee Institute of Agriculture (http://www.agriculture.utk.edu).

The College of Agricultural Sciences and Natural Resources faculty conduct research using the resources available to them from the Tennessee Agricultural Experiment Station. They are engaged in significant basic and applied research ranging from biotechnology to wildlife management to agricultural economics to public horticulture. On-campus and field research laboratories are used in the instructional programs of the college, while extension and research activities provide many students excellent opportunities for individualized study with faculty mentors, as well as part-time job opportunities.

The college offers a broad range of majors that prepare students for natural and social sciences based careers in a wide array of opportunities in agricultural sciences and natural resources.

**Majors, Concentrations, and Departments**

- Agriculture and natural resource leadership, education and communications with concentrations in agricultural science, agricultural leadership, agricultural education and agricultural extension education (interdepartmental unit).
- Animal science with concentrations in production/business/communications, science/technology, science/technology-pre-veterinary medicine, and pre-veterinary medicine 3+1 (Department of Animal Science).
- Biosystems Engineering with a pre-professional concentration (Department of Biosystems Engineering and Soil Science).
- Environmental and soil sciences with concentrations in agricultural systems technology, environmental science, and soil science (Department of Biosystems Engineering and Soil Science).
- Food and agricultural business with a concentration in agricultural equipment systems management (Department of Agricultural Economics).
- Food science and technology with concentrations in technology/business, pre-professional, and science (Department of Food Science and Technology).
- Forestry with concentrations in forest resources management and wildlife recreation (Department of Forestry, Wildlife and Fisheries).
- Natural resource and environmental economics (pending THEC approval) (Department of Agricultural Economics).
- Plant sciences with concentrations in bioenergy, biotechnology, horticulture science and production, landscape design and construction, public horticulture, and turfgrass science and management (Department of Plant Sciences).
- Wildlife and fisheries science with concentrations in wildlife and fisheries management and wildlife health (Department of Forestry, Wildlife and Fisheries).

The Department of Entomology and Plant Pathology offers undergraduate courses in support of the above majors and an undergraduate minor. It does not offer an undergraduate major. The professional degree program in biosystems engineering receives strong support from the College of Engineering and is fully accredited by the Accreditation Board of Engineering and Technology. The forest resources management and wildland recreation concentrations are fully accredited by the Society of American Foresters. The food science and technology program maintains the professional standards as established by the Institute of Food Technologists. The agricultural education concentration meets state of Tennessee teacher education standards and is NCATE accredited.

A pre-veterinary medicine curriculum is offered in the college. This program is designed to prepare students for admission to the College of Veterinary Medicine located on the Knoxville campus. The pre-professional program in food science and technology allows students to be awarded a Bachelor of Science in Food Science after three years and upon successful completion of the first year at UT-Memphis dental, medical or pharmacy programs, or at the University of Tennessee, Knoxville, College of Veterinary Medicine.
Specific degree requirements are given under each of the departmental headings in this section of the catalog. A student must meet all degree requirements as outlined by the department in which he/she is majoring in order to receive a degree. In all majors, particular emphasis is placed upon the sciences that are fundamental to agricultural sciences and natural resources; other courses are included to provide a university general education. In all curricula, there is the opportunity to select elective courses appropriate to the educational objectives of the individual students. The choice of electives in each major should be made with the guidance of the faculty advisor. However, it is ultimately the responsibility of the student to understand what is required to earn a degree.

All academic and general requirements of the university as stated in the front section of this catalog must be met by students enrolled in CASNR majors and they must complete the requirements in one of the majors. Students transferring into the College of Agricultural Sciences and Natural Resources from other than the University of Tennessee, Knoxville, must have a grade point average of 2.00.

The use of transfer credit in subject areas appropriate to each organized curriculum will be considered by the student’s academic advisor. If deemed appropriate, the petition to apply transfer courses will be processed through departments and submitted to the college dean’s office for final approval. All university guidelines and policies must be followed. When desirable, validating or proficiency examinations may be requested to determine competence in an area and to avoid unnecessary repetition. Such examinations should be taken during the first semester in residence and must be conducted under the supervision of the head of the department in which the course is offered.

A minimum of 18 semester hours of upper-division agriculture and natural resources coursework appropriate to a specified major requirement, and approved by the major advisor, must be completed in residence to fulfill the requirements of baccalaureate degrees offered in the college.

A minimum grade point average of 2.00 for all courses taken in the department offering the major/concentration is required. All courses must be passed. A student cannot graduate with a grade of F in any course in the major/concentration. Students must repeat courses in the major/concentration and earn a passing grade prior to the awarding of the degree.

Selection of a Major

When registering as freshmen, students who have decided upon their area of study select the major that meets their interests or career goals. A faculty member from the department that manages the major will serve as the academic advisor. It is not necessary, however, that freshman students select their major until the end of the first year. Undecided students will be assigned an academic advisor to assist them in exploring College of Agricultural Sciences and Natural Resources programs and to guide them in the planning of appropriate courses of study for the freshman year. Undecided students are encouraged to enroll in Agriculture and Natural Resources 100, Orientation to Studies in Agriculture and Natural Resources, during the fall semester of their first year of enrollment at the University of Tennessee, Knoxville. When they choose a major, an academic advisor will be assigned from the appropriate department.

Students interested in a career with a state’s extension service should select the agricultural science major and follow the agricultural extension education concentration.

A foundation for advanced study beyond the baccalaureate degree may be established in any major if appropriate electives are included. Most departments offer a science concentration intended for those students who have a strong interest in pursuing graduate studies. A very careful choice of electives enables a student with an excellent academic record to complete a double or triple major by satisfying all the requirements in each major. For this purpose, the academic advisors of each major should be consulted. The academic advisors will work with the student to ensure that degree requirements are met. However, it is ultimately the responsibility of the student to understand what is required to complete multiple majors. Completing multiple majors will normally require more than 124 credit hours for graduation. It is the student’s responsibility to keep academic advisors informed about each major and/or minor he/she is pursuing.

Satisfactory/No Credit Courses

Students may include a maximum of 21 hours in non-directed electives taken on a satisfactory/no credit basis in the total hours required for graduation.

Graduate Studies

The College of Agricultural Sciences and Natural Resources faculty participates in both Master of Science and doctoral graduate student education and training. Master of Science study is available from all academic departments. Graduate programs leading to the Doctor of Philosophy degree in animal sciences; biosystems engineering; food technology and science; natural resources; and plants, soils, and insects are available.

Minimum Requirements for Baccalaureate Degree Programs

All Bachelor of Science degree programs offered in the college have the following minimum requirements.

- Communicating through Writing – three courses to include English Composition (101-102) and one writing-intensive (WC) course from the university-approved list.
- Communicating Orally – one course from Communication Studies 210 or 240 or a course with an (OC) designation from the university-approved list.
- Quantitative Reasoning – two courses from a two-course mathematics sequence or one mathematics course and one course with a (QR) designation from the university-approved list.
- Arts and Humanities – two courses from the university-approved list.
- Social Sciences – two courses from the university-approved list.
- Biological Sciences – two courses, minimum 6 hours, one course may be a College of Agricultural Sciences and Natural Resources course.
- Physical Sciences – two courses, minimum 6 hours from chemistry, physics, geology, Geography 131-132 (physical geography), Environmental and Soil Sciences 210.

Note: At least one of the four biological and physical sciences courses must be a lab course.

- Cultures and Civilizations – two courses from the university-approved list or a two-course sequence in a foreign language at the intermediate level (200-level).
- Computer Technology/Applications – one course from Agriculture and Natural Resources 290 or a course in which computer technology is an integral and necessary component and is approved by the College of Agricultural Sciences and Natural Resources Undergraduate Council as such.
- Major courses – minimum of 22 hours in the major to include an orientation course (Agriculture and Natural Resources 100 or an equivalent orientation course in the department or university).

For a total of 120 hours minimum.

Selection of a Minor

Students may have a single or multiple minors in any of the University of Tennessee, Knoxville, colleges recorded on their transcripts without regard to course overlap among majors and minors. Minors offered by departments require a minimum of 15 credit hours in courses offered in the program. The majority of credit hours must be at the 300 and 400 level. No departmental or college orientation
100-level course may be used to satisfy the requirements of the minor. At least 9 of the credit hours required for the minor must be completed at the Knoxville campus. Each department offering a minor lists specific requirements. Minors offered in the College of Agricultural Sciences and Natural Resources are open to students of any other colleges who have the approval of their academic advisor and department. Students working on a minor in the College of Agricultural Sciences and Natural Resources should contact the specific department to have an academic advisor assigned.

Minors and Departments
- Animal science (Department of Animal Science).
- Biosystems engineering technology (Department of Biosystems Engineering and Soil Science).
- Entomology and plant pathology (Department of Entomology and Plant Pathology).
- Environmental and soil sciences (Department of Biosystems Engineering and Soil Science).
- Food and agricultural business (Department of Agricultural Economics).
- Food science and technology (Department of Food Science and Technology).
- Forestry (Department of Forestry, Wildlife and Fisheries).
- International agriculture and natural resources (Office of the Dean).
- Plant sciences (Department of Plant Sciences).
- Wildlife and fisheries science (Department of Forestry, Wildlife and Fisheries).

Independent Study
Independent study, special topics courses, and seminars offered in each department provide exceptional students the opportunity to explore in greater depth subject matter of unusual significance to agriculture and natural resources. Students gain experience and are encouraged to assume responsibilities not available in formally organized courses. Working with students and faculty from all phases of agriculture and natural resources in the study of a common problem provides an exciting experience. Students may also earn academic credit for faculty-guided international study. Students should consult with their academic advisors, department heads, or the Associate Dean for Academic Programs about international experiences in agriculture and natural resources.

CASNR Honors Research and Creative Achievements Program
The CASNR Honors Research and Creative Achievements Program is designed to allow students to expand and improve their critical thinking and analytical skills while pursuing the baccalaureate degree in the college. Students in this program will complete an Honors project, related to research, teaching or extension, under the guidance of a faculty member, and report that work in both written and oral format in a one-hour course, Agriculture and Natural Resources 498. The program objectives are:
- to increase the scope of educational attainment by providing a program with greater breadth and depth.
- to provide special recognition for outstanding scholastic achievement.
- to foster a sustained interest in advanced education, research and creative achievement.

To be eligible, a student must be a junior, senior, or second semester junior transfer student with a minimum grade point average of 3.25. Additionally, once a student is admitted to the program, he/she must maintain a GPA of 3.25 or above. Students will be invited by the college to participate in the program the first semester they are eligible and once per academic year thereafter. Students must apply for the program and be approved by a College Honors Committee. This application includes details of the proposed research, teaching or extension project. Upon admission, the student can enroll in Agriculture and Natural Resources 497, Honors Project (repeatable for a maximum of 6 hours), or departmental independent study credit. The student should enroll during the semester(s) that he/she is actively working on the project. Some departments may elect to allow some or all of this credit to count toward graduation requirements. Upon completion of their work, students must enroll in Agriculture and Natural Resources 498, Honors Presentations (1). Students prepare a written report and give an oral presentation to the Committee and interested individuals.

Participation in and completion of a CASNR Honors Research and Creative Achievements project will be noted on the student's university transcript as follows: College of Agricultural Sciences and Natural Resources Honors and Creative Achievements Program participant. More detailed information is available from the college dean's office.

Course Load
Students desiring to take more than 19 hours per semester must have the approval of their academic advisor and the dean of the college.

Transfer Students
Students who transfer to the College of Agricultural Sciences and Natural Resources from another institution or from another college at the University of Tennessee, Knoxville, should contact the specific department of the major they wish to follow for assignment to an appropriate advisor. If the student is unsure of the specific major, he/she should contact the dean's office. Requests for substitutions (application of transfer credit to meet degree requirements if not already assigned through the Degree Audit Report System) or special examinations should be submitted for consideration during the first semester of study in the selected major.

DEPARTMENT OF AGRICULTURAL ECONOMICS
http://economics.ag.utk.edu/
Dan L. McLemore, Head

Professors
Cross, T.L., PhD ................................................ Oregon State
English, B.C., PhD ................................................ Iowa State
Garland, C.D., PhD ................................................ Tennessee
Gerloff, D.G., PhD .................................... Texas A&M
Jensen, K.L., PhD ........................................... Oklahoma State
Klindt, T.H., PhD ................................................ Kentucky
McLemore, D.L., PhD ............................................. Clemson
Orr, R.H., PhD ........................................................ Illinoi
Park, W.M., PhD ....................................................... Virginia Tech
Ray, D.E., PhD ....................................................... Iowa State
Riley, J.B., PhD ...................................................... Oklahoma State
Roberts, R.K., PhD .............................................. Iowa State
Smith, G.F., PhD ........................................................ Tennessee

Associate Professors
De La Torre Ugarte, D.G., PhD ............................ Oklahoma State
Larson, J.A., PhD ..................................................... Oklahoma State
Yen, S.T., PhD ........................................................ Minnesota

Assistant Professors
Bazen, E.F., PhD .................................................. Kentucky
Cho, S.H., PhD ..................................................... Oregon State
Clark, C.D., PhD .................................................. Vanderbilt
Lambert, D.M., PhD ........................................... Purdue
Tiller, K.H., PhD ..................................................... Tennessee
Veloxia, M., PhD ...................................................... Texas Tech
Wilcox, M.D., PhD ................................................... Purdue
### FOOD AND AGRICULTURAL BUSINESS MAJOR

Advisors
McLemore, Park, and Riley

Students majoring in food and agricultural business are prepared for a wide variety of career opportunities. The focus of their studies is on the functioning of the agri-food sector in the global economic system and the economic principles for decision making by business managers, consumers, policymakers and others within that sector. Students complete a curriculum designed to provide them with a broad-based education and the specialized skills necessary for a successful career in the agri-food industry or with a related organization or public agency. The curriculum builds upon the university-wide general education requirements by adding a set of directed electives from within the College of Agricultural Sciences and Natural Resources, a set of core courses from within the College of Business Administration, and a set of required courses within the Department of Agricultural Economics. Students customize their program by selecting among upper-division electives within the department. General elective hours in the curriculum allow flexibility for students to pursue a minor within some area of technical agriculture or another field such as communications. Students have ample opportunity to develop strong microcomputer skills and gain practical real-world experiences through case study analyses, the NAMA marketing team, internships, and extracurricular activities.

Students graduating with a major in food and agricultural business have many career options. Many graduates take positions in management or marketing with businesses involved in the farm input supply sector. This would include large multinational corporations that manufacture inputs such as machinery, chemicals, and feed, as well as local retailers of such items. Other graduates manage operations involved in the production of agricultural commodities or the processing of food products. Graduates also find career opportunities with food distribution and retailing companies serving as managers, marketing representatives, or in areas of customer service and public relations. Graduates are employed in financial institutions, insurance agencies, or real estate companies. Many industry organizations and government agencies also have employment opportunities for our graduates. It is not uncommon for our graduates to take positions with businesses that are outside the agri-food industry. Graduates also find themselves well prepared for graduate study in agricultural economics or agribusiness management, as well as for professional programs such as law.

### Requirements for the Bachelor of Science in Agriculture

#### Food and Agricultural Business Major

<table>
<thead>
<tr>
<th>First Year</th>
<th>Hours Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Economics 110</td>
<td>.1</td>
</tr>
<tr>
<td>Nutrition 100*</td>
<td>.3</td>
</tr>
<tr>
<td><em>Biological Science Elective</em></td>
<td>.4</td>
</tr>
<tr>
<td><em>Cultures and Civilizations</em></td>
<td>.6</td>
</tr>
<tr>
<td>English 101*, 102*</td>
<td>.6</td>
</tr>
<tr>
<td>Mathematics 123*, 125*</td>
<td>.6</td>
</tr>
<tr>
<td>Psychology 110* or Political Science 102* or Sociology 120*</td>
<td>.3</td>
</tr>
</tbody>
</table>

#### Second Year

| Accounting 200 | .3 |
| Agricultural Economics 212 | .3 |
| Economics 201* | .4 |
| Biology 111*, 112* | .8 |
| English 101*, 102* | .6 |
| Mathematics 123*, 125* | .6 |
| Agricultural and Natural Resources 290 | .3 |
| Philosophy 243* | .3 |
| *Physical Sciences Electives* | .8 |
| Statistics 201* | .3 |

#### Third Year

| Agricultural Economics 310, 320, 324, 342, 350, 412 | .16 |
| Agricultural Extension Education 440* or English 360* or Journalism and Electronic Media 201* | .3 |
| *Nondepartmental CASNR Electives* | .6 |
| Communication Studies 210* or 240* | .3 |
| *Arts and Humanities Electives* | .3 |

#### Fourth Year

| Agricultural Economics 410, 442 | .4 |
| *Agricultural Economics Electives* | .12 |
| Any 300-level Economics course | .3 |
| *Nondepartmental CASNR Electives* | .3 |
| Free Electives | .8 |

Total 120

* Meets University General Education Requirement.

### AGRICULTURAL EQUIPMENT SYSTEMS MANAGEMENT CONCENTRATION

The agricultural equipment systems management concentration is a unique interdisciplinary program that combines courses from the food and agricultural business major with courses from Biosystems Engineering Technology. Students develop a high degree of technical expertise with respect to agricultural equipment, as well as the ability to apply sound business and economic principles to management of a business. Graduates are particularly well prepared for career opportunities in the agricultural machinery industry as dealership managers, as well as with agribusiness firms in operations management. Students in this concentration are strongly encouraged to obtain an industry internship that will complement their academic program.

### Requirements for the Bachelor of Science in Agriculture

#### Food and Agricultural Business Major • Agricultural Equipment Systems Management Concentration

<table>
<thead>
<tr>
<th>First Year</th>
<th>Hours Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Economics 110</td>
<td>.1</td>
</tr>
<tr>
<td>Biology 111*, 112*</td>
<td>.8</td>
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<tr>
<td><em>Cultures and Civilizations</em></td>
<td>.6</td>
</tr>
<tr>
<td>English 101*, 102*</td>
<td>.6</td>
</tr>
<tr>
<td>Mathematics 123*, 125*</td>
<td>.6</td>
</tr>
<tr>
<td>Agricultural and Natural Resources 290</td>
<td>.3</td>
</tr>
</tbody>
</table>

#### Second Year

| Accounting 200 | .3 |
| Agricultural Economics 212 | .3 |
| Economics 201* | .4 |
| Biosystems Engineering Technology 202 | .3 |
| Chemistry 120* | .4 |
| Philosophy 243* | .3 |
| Physics 161* | .3 |
| Environmental and Soil Sciences 210 | .4 |
| Statistics 201* | .3 |

#### Third Year

| Agricultural Economics 310, 320, 324, 342, 350, 412 | .16 |
| Agricultural Extension Education 440* or English 360* or Journalism and Electronic Media 201* | .3 |
| *Arts and Humanities Electives* | .3 |
| Communication Studies 210* or 240* | .3 |
| Psychology 110* or Political Science 102* or Sociology 120* | .3 |

#### Fourth Year

| Agricultural Economics 410, 442 | .4 |
| *Agricultural Economics Electives* | .9 |
| Biosystems Engineering Technology 432, 442, 452, 462 | .12 |
| Any 300-level Economics course | .3 |

Total 122

* Meets University General Education Requirement.

* Choose any course from University General Education list.